



**Aging and Disability Resource Center
ADRC of Door County**

ADVISORY BOARD - NOTICE OF PUBLIC MEETING

MONDAY, March 21, 2016 - 4:00 P.M.
ADRC of Door County @Senior and Community Center
832 N. 14th Avenue, Sturgeon Bay, WI 54235

AGENDA

- 1. Call to Order at 4:00 p.m.**
- 2. Establish Quorum**
- 3. Adopt Agenda**
- 4. Approve Minutes from the 02/15/2016 Meeting**
- 5. Public Comment**

- 6. Old Business**
 - Activities Coordinator Position – Jennifer Fitzgerald started 02/29/2016
 - Building Project Update
 - ADRC Advisory Member Terms Expiring (April 2016)

- 7. New Business**
 - ADRC Contract Compliance Checklist – submitted 03/14/2016
 - 2016 Business Plan to Improve the ADRC's Market Base and Expand its Reach
 - Director's Report

- 8. Confirm Next Meeting Date and Time**
 - The next meeting is tentatively scheduled for April 18, 2016 at 4:00 p.m.

- 9. Adjourn**

In compliance with the Americans with Disabilities Act, any person needing assistance to participate in this meeting should contact the Office of the County Clerk at (920) 746-2200. Notification 72 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting.

Deviation from the printed order may occur.

Posted:

ADRC Advisory Board - Minutes

Monday, February 15, 2016 at 04:00 p.m.

Senior Resource & Community Center, 832 N. 14th Ave., Sturgeon Bay, WI

THESE MINUTES HAVE NOT BEEN REVIEWED AND APPROVED BY THIS BOARD AND ARE SUBJECT TO REVIEW AND REVISION BY THE BOARD AT THEIR NEXT REGULARLY SCHEDULED MEETING.

Business Meeting

1. Call to Order

- The meeting was called to order at 4:00 p.m. by Tom Krueck. Christine Andersen took over Chairperson at 4:10 p.m. Members Present are: Christine Andersen, Robert Sullivan, Judy Treptow, Julie Kudick, Lucille Kirkegaard and Tom Krueck, and Melissa Wolfe.. Members not available was Dave Lienau who was excused and Tami Leist who was absent.
Others present are: Rachelle Gramann, Michael Joe Krebsbach, and Barb Snow (Minutes).

2. Establish Quorum:

- A quorum was established and the meeting continued.

3. Adopt Agenda

- A motion was made by Julie Kudick and seconded by Judy Treptow to adopt the agenda. The motion was carried unanimously.

4. Approve Minutes from 01/18/2016 Meeting

- Motion to approve was made by Judy Treptow and seconded by Julie Kudick. The motion was carried unanimously.

5. Public Comment.

- Tom started by saying that when talking with his Care Wisconsin Care manager and care nurse they mentioned that they have had a big turnover. There were no changes to their existing waiver program plan within the first 90 days on Family Care. After the initial 90 days the MCO implements the plan based on the needs of the client. Tom said that under the waiver program he was able to get Door 2 Door Tickets for transportation. However, Care Wisconsin does not do the tickets or pay for transportation. Joe Krebsbach stated that the MCO's are only responsible to get their clients to and from medical appointments. Tom wanted to note that a person's emotional health is as important as their medical needs. Joe said that he has the option to implement an Agency Fare but hasn't yet due to the fact that it will drive down the use of Door 2 Door. Melissa Wolfe stated that Care WI does pay for transportation to work and medical and they use Door County Cabs. They just don't cover social functions or church. Judy Treptow states that the MCO's differentiate work versus convenience when using transportation. Joe stated that Care WI is buying tickets from Abbey Vans which runs Door 2 Door but he was not sure about Lakeland Care District.

6. Old Business

Introductions were made by the committee to introduce new Board member Melissa Wolfe and new ADRC Director Rachelle Gramann.

• Update ADRC Director Position

- Rachelle Gramann has been in place for 15 days as the ADRC Director. She came to us from the Waukesha, Milwaukee County area. Rachelle has a Bachelor's and Master Degree in Social Work at UW-Milwaukee with a focus in the areas of Health and Gerontology. Her career has included experience in the areas of Family Care, Short Term Rehab, Long Term Care, Palliative Care, and Hospice Care.
- Melissa Wolfe is a new member to the Board. She has been an advocate for the people with disabilities for about 5 or 6 years. Her other areas of interest are People 1st of Door County.

- **Building Project Update**
 - There is still some testing and information that the County Board members needed to make sure the Old Highway building is safe. The second presentation that happened the week before last brought in a consulting agency, the Paul Davis Cleaning and Restoration Company. They will lay down a vapor barrier and do some soil testing to see how far they need to go down. They will take out the floor in the entire building. They have budgeted for about 2 feet of dirt removal and will put in clean fill. They also will put in a gas evacuation system. Any gas that comes up will be piped out and up through the roof and into the air so there is no chance of it coming into the building. Then they will baking soda blast throughout the entire building and reseal all bricks, stone work, and wood work in the ceiling.
 - February 23rd is when the County Board will meet and decide if they will go with the existing building remodel or a new building.
 - Joe stated that they are wanting to see what other parts of the county will want in the building as well as what programming to implement. Julie Kudick said that she doesn't want be negative but she wanted to put it on record that it's hard to get behind a new senior center in Sturgeon Bay when those up Northern Door do not have a county presence. We need to look at how to solve that issue. Judy said 50% of Red Hatters do not live in Sturgeon Bay. Joe stated that ADRC does travel to areas up north as well as the meals up north. Julie said maybe we can expand services to Northern Door in the 5 year plan. Christine Andersen said that we would also like to keep services coming up to Washington Island.

- **Activities Coordinator Position**

- The interviews for the Activities Coordinator position have been completed and there were some wonderful candidates. The background check was completed on a prospective candidate and an offer was expected to be made soon. The process is moving forward quickly. The Activities Coordinator Position is 20 hours a week.

7. **New Business**

- **ADRC Contract Issues**

- Rachele has the 2016 ADRC Contract and will be going through it. She will keep everyone updated on any changes. She is also comparing the Compliance Check list from this year versus last year.
- The Business plan is due in the fall.

- **Director's Report**

- There are 2 Change Projects due this year.
- Analytical insight surveys will be presented to clients that have come in for enrollment counseling. They will get a follow up call with an outside agency to do the survey.
- Rachele met with the Lakeland last Thursday and is happy with what they had to share. Monthly meetings are being scheduled to keep communications open. Care Wisconsin already has monthly meetings scheduled.
- Rachele stated that the ADRC goals are outreach. The state has a federal grant for outreach materials at no cost to us. The ADRC is going to do two outreach venues a month.

8. **Confirm Next Meeting Date and Time**

- The next meeting will be held on March 21, 2016, at 4:00 p.m.

9. **Adjourn**

- A motion was made by Tom Krueck and seconded by Melissa Wolfe. The motion was carried unanimously. Meeting adjourned at 5:45 p.m.

Recorded by: Barb Snow