



**Aging and Disability Resource Center Advisory Committee Meeting
NOTICE OF PUBLIC MEETING**

Monday, September 16th, 2019 – 2:30 P.M.
ADRC of Door County @ The Community Center
916 N. 14th Avenue, Sturgeon Bay, WI 54235

AGENDA

1. Call to Order at 2:30 p.m.
2. Establish Quorum
3. Review and Approve Agenda
4. Review and Approve Minutes from the 07/15/2019 ADRC Advisory Committee Meeting
5. Public Comment
6. Committee Response
7. Old Business
 - Operations Update
 - Staffing Update
8. New Business
 - Family Care Transition
 - DCS Position Application
 - Kopseker Grant – Options for Northern Door County
 - World Café Events
 - Advocacy Coalition Information
 - Unmet Needs
 - Meeting Code
9. Items to be placed on a future agenda
10. Confirm Next Meeting Date and Time
 - The next ADRC Advisory Committee meeting is tentatively scheduled for November 18th, 2019 at 2:30 p.m.
11. Adjourn

In compliance with the Americans with Disabilities Act, any person needing assistance to participate in this meeting should contact the Office of the County Clerk at (920)746-2200. Notification 72 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting.

Deviation from the printed order may occur.

Posted:

Aging & Disability Resource Center Advisory Board - Minutes

Monday, July 15th, 2019 at 2:30 p.m.

The Community Center, 916 N. 14th Ave., Sturgeon Bay, WI

THESE MINUTES HAVE NOT BEEN REVIEWED AND APPROVED BY THIS BOARD AND ARE SUBJECT TO REVIEW AND REVISION BY THE BOARD AT THEIR NEXT REGULARLY SCHEDULED MEETING.

Business Meeting

1. Call meeting to order at 2:30

- The meeting was called to order at 2:33 p.m. by Helen Bacon. Members present were: Helen Bacon, Mike Green, Tom Krueck, Roxanne Boren, Carol Moellenberndt (Late), Melissa Wolfe, Vic Verni and Tami Leist. Absent were: Lucille Kirkegaard. Other persons present were Jake Erickson, and Jenny Fitzgerald. Barb Snow took minutes.

2. A quorum was established and the meeting continued.

3. Review and approve the agenda

- A motion was made by Tom Krueck and seconded by Tami Leist to adopt the agenda. The motion was carried unanimously.

4. Review and approve the Minutes of the 05/20/2019 ADRC Advisory Committee Meeting

- A motion was made by Mike Green to approve the minutes and was seconded by Roxanne Boren. The motion was carried unanimously.

5. Public Comment – None

6. Council Response – None

7. Old Business

• Operatons Update

- The Washington Island Packer Party is Friday, September 13th. Jake invited the board members to attend.
- Jake told the board that we were looking at changing the payment systems for some of our non-evidence based programming, such as, Yoga, Zumba, etc., by partnering with United HealthCare and creating a membership to reimburse some cost and offer participants opportunities to stay healthy. The ADRC would contract the facilitators and the participants would pay the ADRC directly. This would take the pressure away from facilitators collecting payments and also help those participants that need help or support if they can't pay. Tom asked if there was any partnerships in town, for example, Pick-n-Save, Econo, etc. that would be interested in sponsoring or underwriting a program. Roxanne mentioned the Somantics program and teaching participants how to breath to get up off the floor. Right now WIHA has the licensing for all 11 evidence based classes. Jake went on to say that he and Jenny are currently working alongside WiHa to explore other health related program funding sources.
- Jake mentioned that we are looking at possibly renting out an office space to Neighbor to Neighbor, Ann Bennett. Ann would be able to run the Loan Closet and the Peer Companionship Program from the ADRC/Community Center building. This would help provide an even more direct pathway for referrals she could make to the ADRC or we would make back to Neighbor to Neighbor.
- We are in budget season. Budgets run from June to early August then they go to Human Services Board and then on to the Full County Board.
- Jake reviewed the National Family Caregiver Support Program – Carry Over Funds 2019 handout. We are able to apply for extra funding to enroll additional caregivers in the NFCSP program to receive respite or supplemental services. This possibly will also help fund our annual Caregiver Conference. This is due and will be submitted Friday, July 19.
- We were awarded the funding to set up 3 to 4 community computer workstations in the lobby. The question was raised on who would provide the tech support. Jake answered that Curative Connections has a non-profit/governmental program for tech services. They would be able to remote in from their office if we had any trouble. Ongoing maintenance and tech support will potentially be funded from extra revenue from our ads in the newsletter. Other things brought up were sign up sheets to keep one consumer from monopolizing the computer.

• Staffing Update

- The kitchen is still looking for additional help working casual on call for meal sites. This would allow a meal site manager to have the ability to take off a day when needed. Jake urged the board to reach out to anyone they might know who would possibly be interested and encourage them to apply. The position is from 9:30 am – 2:30 pm if at a meal site.

- In the kitchen we have Frank who is volunteering through the DVR program on Monday, Wednesday, Thursday and Friday from 10:30 am – 2:00 pm. Frank helps with dishes, clean-up, filling salt and pepper shakers and a variety of other kitchen related tasks.
- Starting in August we will have 2 job explorers coming from the Sunshine House to help out in the kitchen as well.

8. New Business

• New Website Overview

- Jake showed the board the new website. The website went live on June 10th. He went through some of the webpage areas and asked that the board look through it before next meeting and see if there is anything they think that needs to be changed or added. The website address is www.adrcdoorcounty.org. He reviewed and discussed the multiple access points to each webpage, the accessibility features and the menu options. We are still working on some areas such as the activities calendar and resource guide.

• Electronic Resource Directory

- Jake showed the Fond du Lac resource directory as an example of how we would have our directory. The idea is to provide access to resources to help and empower independence to those individuals that are able to do the research on their own and free up some of the specialists time for those that have trouble getting the information.

• Freedom from Falls Campaign

- The Freedom from Falls Campaign is on hold. Jake shared with the group that he is planning to follow up with Emergency Medical Services sometime in early August.

• Disability Employment Awareness Month – Job Fair in October

- Jake is working with Adam Peronto and Kevin Grohskopf from Door County Medical Center on hosting a job fair to raise awareness and provide an opportunity for individuals with disabilities and local employers the chance to network. The Job Fair will be Wednesday, October 9th from 8:00 am – 2:30 pm. Caleb Frostman Secretary of the State of WI's Workforce Development Bureau Wisconsin will be attending and has agreed to give the opening statement. We are reaching out to other representatives. The Job Fair will be in the morning for family members and employers followed by lunch and a keynote speaker and then possibly a world café after lunch. We are looking for sponsorships. People First will set up a booth. The job fair will be held in October because that is Disability Employment Awareness Month.

• Unmet Needs

- Helen and Jake attended the Aging Advocacy Day event in Madison, which is our 2021 goal in the Aging Plan under the Advocacy Focus Area. Tom recommended that we work on recruiting for a subgroup to get the Advocacy Coalition going. The League of Women Voters could provide education. Melissa Wolfe would be willing to help. We could put an article in newsletter about the Advocacy Coalition and see who would want to join. We could also go to Brown County and see how their Advocacy Coalition works. Tom would be willing to go to Brown County with Jake. Mike has Mondays, Thursdays and Fridays free until he is done managing the store. Helen will ask Susie Cohult from the League of Women Voters to reach out to Jake.
- Tom would like to get started as early as possible with the World Café. Tom K. strongly recommended that we start a discussion on how to conduct a World Café event, when a good time would be and what topics to avoid. We should have at least 3 locations, Northern Door, Southern Door and Sturgeon Bay. Roxanne can see how to incorporate Washington Island. If we could have at least 10 individuals at any of the locations with a limited topic we should have an indepth conversation. This will help find out what our future needs would be for Door County. We should have at least one a year each with a different topic. The possible World Café on October 9th at the job fair for disabilities could be a starting point. Jake will reach out to Cindy Ehlers to see if she can help. Jake will bring it up with Adam at their next meeting. One other suggestion for topics for the World Café was Caregiving which has 2 categories; volunteers and professional caregivers. We could have one or two topics to find out what the community brings up in the conversations.

• Meeting Code – 449

9. Items to be placed on a Future Agenda

- World Café - Group.
- Bring monthly encounter call reports to next Board meeting.
- Advocacy Coalition information

10. Confirm Next Meeting Date and Time

- The next ADRC Advisory Committee meeting is tentatively scheduled for Monday, September 16th, 2019 at 2:30 p.m.

11. Adjourn.

- A motion was made by Tom Krueck and seconded by Carol Moellenberndt to adjourn.
- Meeting was adjourned at 4:30 p.m.

The minutes for this meeting were recorded by Barb Snow.

HUMAN SERVICES STATISTICS

UNIT	2017	2018	1st Quarter 2019	Jan. 1st-Aug. 31st
AGING & DISABILITY RESOURCE CENTER (ADRC)				
New Memberships	793	1639		404
Total Memberships	1037	2676		3080
Total participation-Activities and Events -- # of check-ins	12413	27027	6038	19788
Volunteer Numbers -- # of Volunteers/Hours	114/4692	263/6297	124/1740.5	156/3951
I & A Contacts (Includes home/office visits, emails, incoming and outgoing phone calls...)	4,814	4,533	2,005	5,226
Elderly Benefits Specialist (EBS) Consumers - Cases Open/# of Consumers	839/479	806/512	117/89	382/241
EBS Monetary Impact	\$3,106,029	\$4,270,208		\$1,949,079
Disability Benefits Specialist (DBS) Consumers - Cases Open/# of Consumers	252/137	178/94	188/36	388/71
Nutrition Program Statistics				
Meals-Congregate				
Baileys Harbor	1,520	1370	263	
Brussels Opened October 2018		318	218	
Forestville-Closed October 2018	856	659	0	
Liberty Grove	1,197	1279	267	
Sturgeon Bay	11,003	17155	3,692	
Washington Island	739	832	221	
Meals Congregate TOTAL	15,563	21840	4,661	17,751
Meals on Wheels				
Sturgeon Bay	17,838	17051	3026	
Scand	1,251	1568	433	
Washington Island	739	832	196	
Meals on Wheels TOTAL	14,899	19451	3655	15,427
Meals-Frozen TOTAL	4,914	4523	889	
All meals TOTAL	35,376	45814	9205	33,178
Door 2 Door Rides	43,932	425,783	10866	21,197
ADRC Bus	7,073	5,941	1498	3,097
TOTAL	51,005	48,514	12364	24,294

SAMS Call Profiler Report

8/14/2019

- TOTAL ADRC

JULY 2019

Call Type	# of Calls
Email/Electronic	131
Home	20
Incoming	195
Nursing Home	2
Office: Appt at ADRC	14
Office: Walk-in at ADRC	39
Other	24
Outgoing	211
Residential Setting - RCAC/CBRF/AFH	1
Total number of unduplicated calls:	637
Total number of unduplicated callers:	541

SAMS Agency Call Report

8/14/2019

- TOTAL ADRC

JULY 2019

Who made contact (Caller Type):

No. of Calls	Caller Type
107	(Self)
31	11-Legal Decision Maker
18	12-Caregiver
59	13-Relative/Friend/Neighbor/Comm Mbr
109	14-Agency/Service Provider
133	15-ADRC Contacted Consumer/Designee
166	16-ADRC Initiated Collateral Contact
14	99-Other
637	Total

Topic Categories discussed during call:

No. of Calls	Topic Category
13	Abuse and Neglect
19	Adaptive Equipment
1	Addictions
13	ADRC Printed Material
18	Alzheimer's and Other Dementia
4	Ancillary Services
47	Assisted Living (AFH, CBRF, RCAC)
12	Budget Assistance
56	Caregiving
7	Community I&R
1	Emergency Preparedness
15	Employment
39	End of Life
47	Food
58	Health
4	Health Promotion
119	Home Services
43	Housing
24	Income Maintenance
26	Insurance
26	Legal Services
4	Medical Home Care
6	Mental Health
20	Nursing Home
11	Other

SAMS Agency Call Report

8/14/2019

- TOTAL ADRC

JULY 2019

306	Public Benefits LTC Programs
55	Public Benefits, Other
6	Recreation/Socialization
3	Referral for Evaluation
11	Referral for Financial-Related Needs
2	Referral for Private Pay Options
4	Taxes
17	Transportation
5	Unmet Need – Funding – Long Term Care Services
1	Unmet Need – Home Care
1	Unmet Need – Other
2	Unmet Need – Rent/Mortgage Assistance
2	Unmet Need – Transportation
4	Unmet Need – Utility Assistance
1	Volunteer Opportunities
6	Youth in Transition
637	Total

ADRC Activity:

No. of Calls	ADRC Activity
101	Administrative (Select exclusively.)
56	Attempted Contact (Select exclusively.)
3	Community Partners (Select exclusively.)
1	Complaints/Advocacy
24	Long-Term Care Functional Screen
59	Provided Assistance with MA Application Process
27	Provided Brief or Short-Term Service Coordination
1	Provided Disenrollment Counseling
5	Provided Enrollment Counseling
10	Provided Follow-up
368	Provided Information & Assistance
21	Provided Options Counseling
4	Referral to ADRC
637	Total

Consumer Age Group:

No. of Calls	Consumer Age Group
35	17 - 21
141	22 - 59
458	60 - 99

SAMS Agency Call Report

8/14/2019

- TOTAL ADRC

JULY 2019

634	Total
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Disability:

No. of Calls	Disability
74	00-Alzheimer's/Irreversible Dementia
62	01-Developmental/Intellectual Disability
427	02-Elderly: Age 60 or Older
44	03-Mental Health
143	04-Physical Disability
44	06-Unknown (Select exclusively.)
634	Total

Monthly Total

No. of Calls	Total Minutes	Month
637	46,129	July, 2019
637	46129	Total

NSIP-Eligible Congregate Meals, Federal Fiscal Year 2019

Date Printed : 9/9/2019

GWAAR - DODGE CO COMMISSION ON AGING

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Cong Meals, FFY 2018 :	1782	1697	1545	1841	1530	1428	1349	1348	1279	1258	1080	780
Cong Meals, FFY 2019 :	1035	934	843	599	657	818	797	848	765	783	782	0
% Diff vs Prior Year :	-42%	-45%	-45%	-67%	-57%	-43%	-41%	-37%	-40%	-38%	-28%	-100%
% Diff vs Prior Month :	33%	-10%	-10%	-29%	10%	25%	-3%	6%	-10%	2%	0%	-100%
2018 Total :	16,917			2019 Total :			8,861			% Diff : -48%		

GWAAR - DOOR CO SENIOR RESOURCE CENTER

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Cong Meals, FFY 2018 :	1446	1161	1170	1102	1649	1921	1708	2074	1992	1792	2229	1781
Cong Meals, FFY 2019 :	2061	1620	1690	1431	1298	1876	1715	1920	1804	1869	457	10
% Diff vs Prior Year :	43%	40%	44%	30%	-21%	-2%	0%	-7%	-9%	4%	-79%	-99%
% Diff vs Prior Month :	16%	-21%	4%	-15%	-9%	45%	-9%	12%	-6%	4%	-76%	-98%
2018 Total :	20,025			2019 Total :			17,751			% Diff : -11%		

GWAAR - DUNN CO OFFICE ON AGING

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Cong Meals, FFY 2018 :	1434	1280	1155	1129	1165	1304	1264	1501	1352	1391	1483	1317
Cong Meals, FFY 2019 :	1460	1410	1283	1298	1049	1404	1563	1640	1427	1581	1492	0
% Diff vs Prior Year :	2%	10%	11%	15%	-10%	8%	24%	9%	6%	14%	1%	-100%
% Diff vs Prior Month :	11%	-3%	-9%	1%	-19%	34%	11%	5%	-13%	11%	-6%	-100%
2018 Total :	15,775			2019 Total :			15,607			% Diff : -1%		

GWAAR - EAU CLAIRE ADRC

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Cong Meals, FFY 2018 :	764	760	613	488	645	770	669	747	661	610	804	661
Cong Meals, FFY 2019 :	813	736	640	507	416	702	700	723	599	665	689	0
% Diff vs Prior Year :	6%	-3%	4%	4%	-36%	-9%	5%	-3%	-9%	9%	-14%	-100%
% Diff vs Prior Month :	23%	-9%	-13%	-21%	-18%	69%	0%	3%	-17%	11%	4%	-100%
2018 Total :	8,192			2019 Total :			7,190			% Diff : -12%		

GWAAR - FLORENCE CO AGING UNIT

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Cong Meals, FFY 2018 :	525	547	414	438	468	482	441	530	480	479	542	520
Cong Meals, FFY 2019 :	636	453	435	443	254	294	381	382	394	458	408	0
% Diff vs Prior Year :	21%	-17%	5%	1%	-46%	-39%	-14%	-28%	-18%	-4%	-25%	-100%
% Diff vs Prior Month :	22%	-29%	-4%	2%	-43%	16%	30%	0%	3%	16%	-11%	-100%
2018 Total :	5,866			2019 Total :			4,538			% Diff : -23%		

NSIP-Eligible Home Delivered Meals, Federal Fiscal Year 2019

Date Printed : 9/9/2019

GWAAR - DODGE CO COMMISSION ON AGING

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
HD Meals, FFY 2018 :	1771	1777	1525	1938	1638	1996	2233	2271	2204	2062	2437	1939
HD Meals, FFY 2019 :	2557	2252	1944	2269	2249	2596	2667	2858	2483	2643	2712	0
% Diff vs Prior Year :	44%	27%	27%	17%	37%	30%	19%	26%	13%	28%	11%	-100%
% Diff vs Prior Month :	32%	-12%	-14%	17%	-1%	15%	3%	7%	-13%	6%	3%	-100%
2018 Total :	23,791			2019 Total :			27,230			% Diff : 14%		

GWAAR - DOOR CO SENIOR RESOURCE CENTER

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
HD Meals, FFY 2018 :	1339	1263	1216	1134	1251	1461	1347	1525	1494	1335	1569	1297
HD Meals, FFY 2019 :	1460	1386	1283	1272	1141	1378	1540	1404	1359	1461	1486	257
% Diff vs Prior Year :	9%	10%	6%	12%	-9%	-6%	14%	-8%	-9%	9%	-5%	-80%
% Diff vs Prior Month :	13%	-5%	-7%	-1%	-10%	21%	12%	-9%	-3%	8%	2%	-83%
2018 Total :	16,231			2019 Total :			15,427			% Diff : -5%		

GWAAR - DUNN CO OFFICE ON AGING

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
HD Meals, FFY 2018 :	992	962	915	995	949	911	793	853	772	851	886	783
HD Meals, FFY 2019 :	1253	1140	1082	963	814	1115	1180	1280	1296	1490	1443	0
% Diff vs Prior Year :	26%	19%	18%	-3%	-14%	22%	49%	50%	68%	75%	63%	-100%
% Diff vs Prior Month :	60%	-9%	-5%	-11%	-15%	37%	6%	8%	1%	15%	-3%	-100%
2018 Total :	10,662			2019 Total :			13,056			% Diff : 22%		

GWAAR - EAU CLAIRE ADRC

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
HD Meals, FFY 2018 :	4587	3584	4614	4326	4539	5001	4527	5014	4832	4899	5194	4263
HD Meals, FFY 2019 :	5067	4813	4709	3970	2949	4465	4213	4559	4067	4315	0	0
% Diff vs Prior Year :	10%	34%	2%	-8%	-35%	-11%	-7%	-9%	-16%	-12%	-100%	-100%
% Diff vs Prior Month :	19%	-5%	-2%	-16%	-26%	51%	-6%	8%	-11%	6%	-100%	0%
2018 Total :	55,380			2019 Total :			43,127			% Diff : -22%		

GWAAR - FLORENCE CO AGING UNIT

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
HD Meals, FFY 2018 :	317	273	203	263	234	270	306	340	299	300	305	254
HD Meals, FFY 2019 :	310	246	215	314	252	356	345	362	341	379	354	26
% Diff vs Prior Year :	-2%	-10%	6%	19%	8%	32%	13%	6%	14%	26%	16%	-90%
% Diff vs Prior Month :	22%	-21%	-13%	46%	-20%	41%	-3%	5%	-6%	11%	-7%	-93%
2018 Total :	3,364			2019 Total :			3,500			% Diff : 4%		

Note: Meal counts on this report do not include any data recorded for SAMS Consumer Groups.

2019 Northeastern WI Job/Resource Fair for Individuals with Different Abilities

SCHEDULE

8:30 – 9:00 AM
Registration & Breakfast

9:00 – 9:15 AM
Keynote Speaker and
Outstanding Employer
Award – Caleb Frostman

9:15-11:30 AM
Job Fair

11:30 – 12:15 PM
Lunch & Networking

12:15 - 12:45 PM
Keynote Speaker –
Bret Bicoy

12:45 – 1:00 PM
Closing Remarks –
Jake Erickson and
Adam Peronto

Door County Medical Center and the ADRC of Door County invite you to participate in our first annual job and resource fair for transitioning students and adults with special abilities. During the event participants can expect to engage in conversation with local employers and learn more about the resources and supports community organizations provide individuals with special abilities and their families.

There is no fee for event participation. A light breakfast and lunch will be provided. Registration for the event is required. To register please pick up a registration form or call the ADRC of Door County at (920) 746-2372

TIME: 8:30 AM -1:00 PM
DATE: 10/09/2019

Door County, ADRC/Community Center
916 N. 14th Avenue, Sturgeon Bay

Featured Guest Speakers:



Caleb Frostman,
Secretary for Workforce
Development of
Wisconsin



Bret Bicoy, President
& CEO of the Door
County Community
Foundation

Please call Jake Erickson to register at (920) 746-2372
Or Adam Peronto at (920) 746-0410 by Friday, October 4th

Hosted by:



IN PARTNERSHIP WITH HOSPITAL SISTERS HEALTH SYSTEM



2019 NORTHEAST WISCONSIN JOB AND RESOURCE FAIR FOR INDIVIDUALS WITH DIFFERENT ABILITIES

Wednesday, October 9th, 2019

8:30 a.m. – 1:00 p.m.

Aging & Disability Resource Center/Community Center
916 N. 14th Avenue, Sturgeon Bay

SCHEDULE OF EVENTS

- 8:30 a.m. - 9:00 a.m.** Registration and Breakfast – Light refreshments and coffee will be provided
- 9:00 a.m. - 9:15 a.m.** **Welcoming Remarks and Outstanding Employer Award: Caleb Frostman, Wisconsin Secretary of Workforce Development**
- 9:15 a.m. - 11:30 a.m.** Open job/resource fair interaction
During this part of the event participants can expect to engage in conversation with local employers and learn more about the resources and supports community organizations provide individuals with different abilities and their families.
- 11:30 a.m. - 12:15 p.m.** Lunch & Networking
- 12:15 p.m. - 12:45 p.m.** **Keynote Speaker: Bret Bicoy, President & CEO of the Door County Community Foundation**

Join Door County Community Foundation’s President & CEO Bret Bicoy as he shares lessons from his decades of experience in philanthropy and community-building. Compassion, education and commitment all play a vital role in creating a successful and integrated community. Mr. Bicoy will highlight the importance of leading by example and how setting the right example can build a more inclusive community.
- 12:45 p.m. – 1:00 p.m.** **Closing Remarks – Jake Erickson and Adam Peronto**

See reverse side for event registration

Hosted by Door County Medical Center and the Aging & Disability Resource Center of Door County

2019 NE WI JOB AND RESOURCE FAIR PARTICIPANT REGISTRATION FORM

To attend the Conference, please complete the registration form and mail it or drop it off by:
Friday, October 4th, 2019 to:

Attn: Jake Erickson
ADRC of Door County
916 N. 14th Avenue
Sturgeon Bay, WI 54235

For additional information call: Jake Erickson - ADRC of Door County - (920)746-2372
 Adam Peronto - Door County Medical Center – (920)-746-0410

We do prefer a written registration form to be sent in or dropped off so we have the correct information and spelling of the participant's name.

Please print & use a separate line for each person

Name: _____ Address: _____

Phone Number: (_____) _____ Email: _____

Please Circle which wrap you would like for lunch (Lunch will be provided by Scaturo's Cafe and will include 2 sides and a cookie): Veggie Wrap or Turkey Club Wrap

Please list any specific accommodations or modifications that are needed to ensure your participation in this conference:

- For additional persons, write the above requested information on the back of this form.
- Family members, loved ones and/or guardians are welcome to attend the conference
- There are no fees for event participants



Hosted by Door County Medical Center and the Aging & Disability Resource Center of Door County



Talking Points

Transition Talking Points for ADRCs in Brown, Door, Kewaunee, Marinette, Menominee, Oconto and Shawano Counties

Background

Lakeland Care and Inclusa were selected through a competitive procurement to provide the Family Care program in Brown, Door, Kewaunee, Marinette, Menominee, Oconto, and Shawano counties. Care Wisconsin, an incumbent, was not selected. Lakeland Care already provides Family Care services in these counties; Inclusa will begin serving them effective 1/1/20. Care Wisconsin will no longer provide Family Care services in these counties after 12/31/19. Care Wisconsin will continue to provide Family Care and Family Care Partnership services in other Wisconsin counties.

ADRCs are receiving calls about the upcoming transition. These talking points are to assist the ADRCs and Tribal ADRCs in responding to questions. DHS announced this change in a press release on August 8, 2019.

Talking Points

- Inclusa and Lakeland Care were awarded the Family Care contract in XXX county. Care Wisconsin was not. State law requires a competitive process for selecting Family Care managed care organizations (MCOs). That process occurs every six years for each Family Care region in the state.
- Potential Family Care enrollees will no longer be able to select Care Wisconsin in XXX county once Inclusa is certified. They will continue to be able to enroll in Lakeland Care. If they choose Inclusa, their enrollment date can be on or after 1/1/20.
- The Wisconsin Department of Health Services (DHS) is overseeing transition activities to ensure Care Wisconsin members may transition to their chosen option by 1/1/2020 without interruption of their services.
- We are working closely with DHS to prepare for one-on-one counseling to help members choose which long-term care option is best for them.
- DHS, ADRCs, and MCOs are experienced in transitioning members.
- Care Wisconsin is still a Family Care MCO and under contract with DHS. It will continue to serve currently enrolled members in XXX county until 12/31/19, unless the member chooses another option. Care Wisconsin will also continue to serve other Wisconsin counties after that date.
- DHS will hold public informational meetings in September to provide information and answer questions.
- We understand your concerns and thank you for your patience.

Wisconsin Department of Health Services

- The number one priority for DHS is to ensure a smooth transition for the people affected by this change.
- DHS oversees MCOs closely and is working with the MCOs involved and the IRIS Consultant Agencies to assure ongoing services for our members.

How soon will members need to choose a program?

- Members must choose an option by December 13, 2019.
- Members moving from Managed Care to IRIS will typically need up to 60 days (minimum of 45 days), to build their plan. Therefore, individuals who select IRIS after November 15 may need to enroll in Family Care or receive state plan services through fee-for-service until an IRIS individual support and services plan is established.
- Members will receive information in the coming months regarding their options.
- We will be scheduling one-on-one counseling with members to help them decide which program will be best for them and then help them choose a Family Care managed care organization or IRIS consultant agency.

Can members keep the same services and service providers?

- If a member chooses Family Care, the same service providers and services will initially continue as the member transitions into the new MCO. The new MCO will then work with the individual to develop a care plan and arrange for service providers. As the new care plan is implemented, it may mean a change in services and/or providers.
- If a member chooses IRIS, a consultant will work with them to develop their service plan. Information regarding how service providers are hired in IRIS and the MCOs' provider networks will be provided during one-to-one options counseling.

Can members keep the same care manager?

- Members should focus on selecting the LTC option that best fits their needs. If a favorite care manager does transition to a different MCO, there are no guarantees that person will be assigned to that member or will maintain employment with the new MCO.



Talking Points

Will members have to move?

- During enrollment counselling, the member will have an opportunity to review the Family Care provider network for each MCO to see what residential providers are currently contracted or negotiating a contract with the MCO. If a residential provider is not listed in the provider network, the MCO will work together with the member to meet their residential needs and outcomes, which **may** result in a move. Conversations about the members living arrangement will occur with the new MCO upon enrollment and during the initial assessments. A member will not have to move prior to enrolling with the new MCO. If the member chooses IRIS, they may maintain their current service providers, but the residential options available in IRIS may be different than options in Family Care. These services need to be within the monthly budget estimate provided by the ADRC and in an allowable setting as listed in the IRIS waiver.

If members have a problem, concern, complaint

- First, contact your care team.
- You may also contact the Department of Health Services toll free at: 1-855-885-0287.

For additional help or other assistance, please contact the appropriate ombudsman based on your age:

Ombudsman Contact	
Disability Rights Wisconsin (individuals age 18 to 59)	800-928-8778
Wisconsin Board on Aging and Long Term Care (individuals age 60 or older)	800-815-0015

DATE: September 3, 2019

TO: Aging and Disability Resource Center Directors

FROM: Carrie Molke, Director
Bureau of Aging and Disability Resources

RE: Expansion of the Dementia Care Specialist Program

The Department of Health Services (DHS) is pleased to announce an expansion of the Dementia Care Specialist (DCS) program in response to additional funding provided in the 2019-21 Biennial Budget.

Funding Opportunity for Wisconsin Aging and Disability Resource Centers (ADRCs)

The Division of Public Health will award funding for **eight** additional DCS positions, using a competitive application process. The maximum amount of funding available for a twelve month period, per awardee, is **\$80,000 (GPR)** plus any federal Medicaid administrative funding that results from required 100% time and task reporting. Funding will be available on an ongoing basis provided that the applicant meets the requirements of the contract.

Funding for the current 21 ADRC and three tribal DCS positions will be continued without the need to re-apply through this application process. The Tribal DCS program is expanding through a separate but similar application process.

Purpose

Expansion of the DCS program is intended to increase the dementia capability of Wisconsin's ADRCs, create more dementia-friendly communities, and increase opportunities for people with dementia to remain in their own homes as long as is appropriate.

- **Dementia-Capable ADRCs**
The DCSs will provide consultation and technical assistance to ADRCs, county and tribal aging units, and adult protective services (APS) staff who interact with people who are experiencing cognitive changes or have been diagnosed with Alzheimer's disease or related dementia. Staff members who provide nutrition services; support and prevention programs; benefits counseling; options counseling; and information and assistance will benefit from the DCSs' expertise and will collaborate in serving individuals and families facing dementia or other cognitive changes.
- **Dementia-Friendly Communities**
The DCSs will act as a catalyst for developing and implementing strategies to create and sustain dementia-friendly communities in the ADRC service area by collaborating with all interested community partners, businesses, and employers. DCSs will also provide community education opportunities regarding brain health, types of dementia, supporting people with dementia, and reducing stigma regarding dementia.
- **Opportunities for People with Dementia to Remain in Their Own Home.**
The DCSs provide a variety of services to help people with dementia stay in their homes longer than might otherwise be possible. They provide education and support for family caregivers; facilitate access to the Alzheimer's Family Caregiver Support Program

(AFCSP), the National Family Caregiver Support Program (NFCSP) and other services and supports; and implement evidence-based programs for both family caregivers and people with dementia. The DCSs consult with ADRCs, county and tribal aging units, and APS staff members. Additionally, they may make joint home visits and meet privately with individuals identified as having positive memory screen results and those diagnosed with dementia. The DCSs may assist individuals with positive screens, those diagnosed with dementia, and family or informal caregivers to better understand community resources while supporting them as their options are evaluated. Finally, the DCSs are able to provide limited, short-term care coordination for individuals or families to address immediate needs.

Roles and Responsibilities in the DCS Program Expansion

ADRCs selected for the DCS program expansion will be expected to fulfill the duties described below for both the DCSs and the ADRCs. Support to be provided by DHS is also described.

Dementia Care Specialist

- DCS services must be provided consistent with the ADRC Scope of Services. ADRC contract requirements apply to the dementia care specialist.
- The DCS shall comply with all requirements in the job description provided by DHS.
- The DCS shall collaborate with and provide dementia-capable training to ADRC, county and tribal aging unit, adult protective services, and other county and tribal agency staff.
- The DCS shall offer and provide one-on-one information, care consultation, options counseling, and referrals for individuals with dementia and their family caregivers.
- The DCS shall collaborate with other county staff and crisis teams that can benefit from the specialist's expertise.
- The DCS shall provide training and ongoing support to ADRC staff regarding memory screens consistent with the direction provided in the "Memory Screening in the Community" manual (Attachment C). The specialist is also available to provide memory screening as necessary.
- The DCS shall serve as a catalyst for developing and implementing strategies to create and sustain dementia-friendly communities in the ADRC service area. The DCS shall collaborate with all interested community partners, businesses, and employers in creating dementia-friendly communities.
- The DCS shall provide community outreach and promote public awareness of services and supports available to people with dementia and family caregivers.
- The DCS is not to provide education or training to credentialed health care providers or any long-term care facility staff but may engage in dementia-friendly community efforts with systems and agencies that provide medical care.
- The DCS shall provide two DHS-approved evidence-based or evidence-informed interventions enabling people with dementia to remain at home as long as possible. One must focus on family caregivers.
- The DCS shall attend two in-person meetings scheduled by the Department each contract year.
- The DCS shall comply with reporting requirements as directed by DHS.

Aging and Disability Resource Center

- The dementia care specialist must be headquartered at the ADRC.
- The ADRC shall ensure that all ADRC staff members that serve customers who have dementia or their family caregivers have a basic knowledge of dementia and have the capacity to provide dementia-capable services.

- The ADRC shall hire and orient the dementia care specialist in accordance with the “2019 Dementia Care Specialist Position Description” template and the “2019 Dementia Care Specialist Orientation Plan” template.
- The ADRC shall provide guidance and oversight for the dementia care specialist data collection and program reporting.
- The ADRC shall provide memory screens in accordance with the ADRC Contract Scope of Services.
- The ADRC shall assure that the dementia care specialist has access to the necessary training and materials required to provide the approved evidence-based and evidence-informed interventions.
- The ADRC shall ensure that customers experience the fewest feasible number of transfers between the DCS and other ADRC staff.
- The ADRC must submit a narrative report of the previous year’s dementia care specialist program activities for each contract year by February 1. Reports shall be submitted using the DHS-provided template via the Resource Center email address: DHSRCTeam@wisconsin.gov
- The ADRC must submit a work plan for the current contract year by February 1. Work plans shall be submitted using the DHS-provided template via the Resource Center email address: DHSRCTeam@wisconsin.gov

Application Process

A conference call is scheduled for **Monday, September 9, 2019, at 10:00AM** to respond to questions about the project funding, the program, the DCS’ role, and the application process. The toll-free conference line is 1-877-820-7831; the access code is 456798. The meeting will not be recorded, but minutes will be distributed after the meeting.

After the conference call, additional questions about the application process and DCS program can be directed electronically to Katelyn Marschall at KatelynM.Marschall@wisconsin.gov.

ADRCs that are interested in applying for a DCS position must send a letter of intent **on or before 5:00PM on Monday, September 16, 2019**. The letter of intent **must** include the name and location of the applicant(s).

Applications must be submitted electronically **on or before 5:00PM, Friday, November 8, 2019**. Late or incomplete applications will not be considered.

See the attached Dementia Care Specialist Program 2019 Application Packet for specific details and application requirements.

Organization Information

Program/Initiative Name and Current Year:

Options for Northern Door County

Organization's Legal Name:

Options for Independent Living, Inc.

Federal EIN:

39-1843312

Address:

P.O. Box 11967
555 Country Club Road

City:

Green Bay

State:

Wisconsin

Zip Code:

54307-1967

Website:

<http://www.optionsil.org/>

Phone Number:

920-490-0500

Brief description of organization, such as its history, focus or programming:

Options for Independent Living is a non-profit organization that empowers people with disabilities to live independent and productive lives. Our services focus on promoting independence and equal access to all facets of life and the community. Although older people with age-related impairments may not define themselves as having disabilities, they are certainly a growing segment of those we serve.

The services provided by Options are driven by people who have “lived the experience” of people with disabilities. The majority of both our staff and board of directors are individuals with disabilities. Options is a community-based organization that serves people with all types of disabilities, of all ages, and all income levels.

Established in 1980, Options provides core services of advocacy (both individual and systems advocacy); information and referral; independent living skills training; peer support; and transition services. Other services include employment benefits counseling; residential assessments and modifications; a participant-driven personal care program; Americans with Disabilities Act assessments; and more. Our Assistive Technology (AT) programs are integrated within all of our services and have the potential to help people with disabilities reach unprecedented levels of access and independence.

Although we are extremely proud of Options' Showcase Model Home & Office Complex located on the NWTC campus, most of our work happens in the community. Our expert staff go into homes, businesses, and public facilities to increase awareness, remove barriers, and strive toward full and equal participation of all people.

Options serves a 17-county area, including Door County. Relationships with partners in Door County, including Northern Door, will be integral to the successful implementation of this proposal.

Organization mission statement:

Empower people with disabilities to live independent and productive lives.

Has your governing board approved a policy that states the organization does not discriminate?

Yes

Contact Information

Primary Contact

Name:

Premo, Sue

Title:

Executive Director

Email:

suep@optionsil.org

Phone Number:

920-393-1045

Chief Administrator

Same As Above
on

Project Overview

Brief summary of the request

Options for Northern Door County will increase the health, safety, and independence of rural, older citizens by connecting individuals with information, resources, adaptive equipment, and Assistive Technology. Engaging and educating caregivers and service providers throughout the process of working with older people is an essential part of this project.

Project Total Budget:

\$57,351.00

Amount Requested:

\$25,000.00

Project Start Date:

8/1/2019

Project End Date:

9/30/2020

Statement of need and opportunity: Explain the need or opportunity that is causing the organization to take the action proposed in this application. Whenever possible, substantiate with data. What community issue or need is addressed by this proposal? What is the impetus to request funds at this particular time?

The Options for Northern Door County project will promote the health, safety, and independence of individuals with dementia and other age-related impairments. It will help prevent the need for entering a nursing home and provide resources for people who want to return home after hospitalization or a nursing home stay. This project will also have an important impact on family caregivers when there are caregivers involved.

We anticipate that a large segment of those we would serve will be experiencing dementia, which is already straining Wisconsin's long term care system. The number of people affected is expected to increase dramatically as the Baby Boom generation ages. It's estimated that 5.5 million Americans have dementia. Wisconsin is estimated to have approximately 115,000 people with dementia. Of that number, about 80,000 people are living in private residences. Family caregivers in Wisconsin provide 215 million hours of care annually for people living at home at an estimated value of \$2.5 billion. However, many people living at home who say they have memory loss or confusion do not receive any help. In response to a survey conducted in 2011, 75 percent of these people reported they rarely or never received help from family or friends.

Door County has one of the oldest populations per capita in Wisconsin. The Wisconsin Department of Administration's Demographic Services Center states that in 2015, Door County's population of those 60 years of age and older was projected at 31% of the county's total population (27,790 residents). The same department projects Door County's population of residents who are 60 years of age and older will increase to 45% by 2030.

In partnership with the ADRC of Door County, Options' staff will develop a service which will go into homes to assess health and safety issues and make recommendations to promote health, wellness, safety, and decrease isolation. Included in these recommendations will be a focus on the use of adaptive equipment – Assistive Technology, and consultations regarding residential barriers that may lead to falls or other injuries.

Options has worked with the ADRC of Brown County and Curative Connections on a similar project in the past. We have continued to be a leader in connecting people who are experiencing memory loss and other impairments with the tools, technologies, and other resources that they need to maximize their independence and safety.

Objectives/Activities

In terms of the broad benefit to the community as well as the group the program will serve, articulate what the organization hopes to achieve with this grant. How will this improve the lives of the elderly living north of Sturgeon Bay? This should not be a review of activities, but rather a discussion on how implementing this proposal will improve the lives of seniors and the community.

The goal of the Options for Northern Door County project is to increase the health, safety, and independence of older people within the focus area.

Objective #1: Educate 20 service providers who interact with older people about the ways that adaptive equipment and Assistive Technology can be used to promote health, safety, and independence.

For the purposes of this project we're defining "service provider" as anyone who could be providing services to older people, but are not in a direct healthcare role.

Objective #2: Participate in at least at least four community events that increase awareness of the value of utilizing adaptive equipment and Assistive Technology to promote health, safety, and independence.

Objective #3: Conduct at least 30 home visits/assessments that identify barriers and recommend solutions to promote safety, health, and independence. These solutions may include adaptive equipment and Assistive Technologies.

Objective #4: Provide recipients of home visits with up to five follow-up visits, which may include continuing training on the use of adaptive equipment and Assistive Technology.

The Options for Northern Door County project will build upon the success of a similar effort in Brown County. It was a collaboration between Options, ADRC of Brown County, and Curative Connections. Some notable differences will be:

1. Building upon our already strong relationship with the ADRC of Door County and other Northern Door resources
 2. Expanding the scope by addressing not only those affected by dementia, but also other age related impairments
 3. Creating an actionable outreach plan to connect with residents of Northern Door County
- For nearly 20 years, Options has been a Wisconsin leader in the use of technology to enhance the independence of people with disabilities and those with age-related impairments.

How does the program address the priorities that resulted from the “Discuss Door County Initiative” and the “They Is Us” summary report?

The “Discuss Door County” initiative and the “They Is Us” summary report highlight a broad and motivational vision for the landscape of Door County, focusing on the needs and abilities of older people. One of its foundational assumptions is that older people are not “them,” but are integral part of the human landscape. To separate older people from their community weakens both. Options is built upon the knowledge that the lives of all people, and the communities where we live, are strengthened when everyone has equal access and the opportunity to contribute to community life. Aging and disability are a natural part of the human experience.

The goal of Options for Northern Door County is to work with individuals to identify both their strengths and resources, as well as barriers that they may be facing. Strengths will be built upon; solutions for addressing barriers will be developed and implemented. Through these activities, people will enhance their health and safety. This work will allow people to participate more fully in the larger community, including connecting with neighbors, intergenerational connections, people of a similar “vintage,” etc. When health or other factors prevent being able to be with other people, there are technologies that can help connect with the local community and others who have similar interests and experiences. We realize that there are connectivity barriers that may limit some technologies, however we look forward to joining with others to increase access.

Connection to community resources and relevant technology will be used as a means to promote independence and security. Optimizing safety will be about not just helping people to be safe within their own homes, but the larger community as well. For example, we know that when people are no longer able to drive it can create great isolation. Our staff will work with people to identify transportation alternatives, including “natural supports,” government funded transportation, transportation through non-profit organizations, ride share services, etc.

Describe the project. What activities will occur in order to achieve the Objectives? Information may include a schedule of events or a timetable for action.

August

1. Establish task force which will assist in project implementation. Members will include older people living within the focus area. Staff from ADRC and Neighbor-to-Neighbor have already agreed to serve on the task force. Other members would be sought from Emergency Management Services, Lakeshore CAP, healthcare professionals, representatives from faith communities, etc.
2. Technology and supply items on attached list are purchased

September

1. Create Memorandum of Understanding with ADRC of Door County
2. Task Force receives training in Asset Mapping
3. Begin holding weekly "office hours" based at ADRC in order to build relationships with service providers that will extend to Northern Door County
4. Create evaluation tools to measure progress and success

November

1. Task Force completes Asset Map of resources that are available to older people, especially those impacting health, safety, and independence
2. Develop outreach plan
3. Host a booth and provide an educational session at the ADRC Caregiver Days
4. Begin ongoing outreach to service providers that will take place throughout the remainder of the project

November-December

1. Begin doing in-home assessments, which will take place throughout the remainder of the project

January-February

1. Develop marketing materials

March

1. Host Safety Event for older people located in one of the Northern Door municipalities

April

1. Host a driver safety event

May

1. Participate in the annual resource fair hosted at the Northern Door YMCA

June-August

1. Home visits continue
2. Assess need for future services and requisite resources
3. Evaluation

Project Funding

Provide any additional narrative or explanation of budget.

A significant portion of the funds obtained will be used to purchase equipment/tools that can be used by older people and when applicable, their caregivers. Some items will be available for people to get acquainted with before purchasing so that people can “try before they buy.” Other items will be given out at community events, offered during home visits, or used in a traveling demonstration toolkit.

The tab “Equipment” details equipment that we would like to purchase. An additional \$3,000 is requested because until we do the individual assessments, we cannot be certain what equipment will be needed.

The budget includes funding for transportation so that staff can travel from Green Bay to various Northern Door locations an average of 1.75 times per week. Because staying in Door County overnight monthly would maximize use of staff time, money for lodging and meals is also included.

Future funding & sustainability of program: How will this program/activity be sustained when this funding ends? How is the organization preparing to replace the funding requested in this application after the award year?

This service will be integrated into both Options’ “Independent Living Services” and “Assistive Technology Services.” Although current funding for the existing services are limited, resources through the Kopseker Fund would give us significant momentum to serve older people in Northern Door.

“Independent Living Services” include advocacy (both individual and systems); independent living skills training; information and referral; peer support; and transition services. The latter refers to assisting youth with disabilities transition from high school to the next stage in life or helping people avoid admission to or help them leave institutional settings such as nursing homes

In addition, we look forward to developing additional resources to support our work. This includes both creating new and strengthening existing relationships with likeminded Door County organizations and potential donors. We will also continue our advocacy to increase public funding of services for people with

Evaluations

What will be measured to show community impact from the proposed program or project? How will you know if the program is successful and if, or how well, objectives have been achieved?

When we refer to information or services provided to older people, this also refers to caregivers. However, as noted earlier, not all older people have family members or other consistent caregivers in their lives.

We will measure our success based on the following:

1. Service providers will increase their understanding of steps that can be taken to increase the health, safety, and independence of older people through use of adaptive equipment and assistive technology. This will be measured by an evaluation distributed after trainings or individual contacts.
2. Older people who receive home visits will report that they have an increased understanding of steps that they can take to improve their health, safety, and independence. This will be measured through questions that are part of each visit and another survey after the final visit.
3. Older people will indicate that our services have increased the likelihood that they will be able to continue to live independently rather than being admitted to a nursing home. This will be measured as part of the final survey received after home visits.

Outputs: How many individuals will be affected by this grant, and who are they?

1. 250+ older people, caregivers, service providers, etc. will receive information about health/safety and Assistive Technology
2. Staff will participate in 4+ community events
3. Staff will conduct 30+ home visits/assessments with older people

Describe other quantitative measures you want to report, such as number of classes, visits, touch points, etc.

1. 20 faith communities will receive information about Options for Northern Door County and asked to distribute.
2. At least two advertisements and/or articles will be included in Door County newspapers or other communication channels.

Outcomes: What 3 specific outcomes will be measured to determine the progress towards reaching the objectives? Describe what each measure means and how it will be measured in the three boxes below.

1st Specific Outcome:

90% of service providers surveyed will indicate that they have a greater understanding of the impact that adaptive equipment and Assistive Technology can have in increasing independence.

2nd Specific Outcome:

90% of older people who receive home visits will indicate that their health, safety, and independence have improved as a result of visits.

3rd Specific Outcome:

3. 85% of older people who receive home visits will indicate that services provided will help them avoid being admitted to a nursing home.

I attest that the information submitted is correct and complete to the best of my knowledge. My supervisor is aware and supportive of this proposed project and funding request.

Applicant Signature:

Sue Premo