



Door County Emergency Services

319 S. 18th Ave.
Sturgeon Bay, WI 54235

Jeffrey R. Roemer, Interim Director
Aaron LeClair, Deputy Director

DOOR COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

Notice of Public Meeting: Wednesday, November 15th, 2017

**Location: Door County Government Center
Chambers Room, 1st Floor
421 Nebraska Street Sturgeon Bay, WI**

1. **Call Meeting to Order at 10:30 a.m.**
Meeting was called to order at 1035 hours
2. **Establish a Quorum - Roll Call**
Members Present: Roemer, LeClair, Kohout, Mayer, Devlin, Porter, Vanderie
Members Absent: McCarty, Dietman, Gossen, Carrow, Kolberg, Adams
3. **Adopt Agenda / Properly Noticed**
Motion to adopt the agenda Kohout, 2nd Devlin – passed unanimously
4. **Approve Minutes: September 11, 2017**
Motion to approve the minutes from the 9/11/2017 meeting by Kohout, 2nd Vandertie – passed unanimously
5. **Public Comment**
None
6. **Old Business (Review / Action)**
 - Emergency Management Plan of Work Document Update
LeClair explained the requirements associated with the document. The committee was informed that LeClair was named EM Director. The framework that has been put in place was explained. The members present expressed their appreciation for the work that has been accomplished.
7. **New Business (Review / Action)**
 - Review and Approve County Emergency Response Plan
Explained how special event planning is now part of the ERP, and how this information will be shared to all emergency responders in the county, no action was required
 - Spill Reports – Information
Five reports were shared with the committee
 - Planning Facilities – Approval
The committee was presented with the ten planning facilities that were submitted with the 2017 plan of work. Kohout suggested that the Boys and Girls Club be added to the AT&T plan under the special facilities section.
Motion to approve the ten off site plans by Kohout, 2nd by Porter – motion passed unanimously

8. **Matters to be placed on a Future Agenda**
Training for first responders
9. **Next Meeting Date: TBD**
February 21st at 1030 hours
10. **Adjourn**
Motion to adjourn by Devlin, 2nd Kohout – passed unanimously at 1115 hours