

Call Meeting to Order

CATS Chairman Jon Koch called the December 6, 2018 meeting to order at 9:00

Establish a Quorum

Members Present: Hathaway, Green, Diltz, Gossen, McCarty, Kane, LeClair, Hecht, Koch and Dietman

Others Present: Jason Baudhuin, Jason Rouer and Len Koehnen (by phone)

Adopt Agenda / Properly Noticed

Motion by Hecht second by Diltz to adopt the agenda.

Approve August 30, 2018 Minutes of Communication Advisory Technical Sub-Committee Meeting

Motion by Diltz second by Hathaway

Public Comment

None

Old Business

EMS Tower update:

Up and running. Minor tweaks have been made. Better coverage than expected.

2018 FAA Reauthorization Act:

The president has signed therefore we do not need to light our towers under 200'.

DCMC radio issues:

DCMC shot down the installation of a BDA at the hospital including in the ER only.

- Cross band repeater ARES/RACES is not using?
- Passive antenna system – ER only?
- If BDA ordinance is proposed we must have a maintenance program in place.

Issue is on hold until DCMC responds to schedule another meeting.

WPS Egg Harbor tower:

- Project is on hold due to the weather
- Agreements are 2 years old. Should get an updated proposal.
- Receive site only so propane & generator not needed. Battery Backup will suffice.

New Business

Tower Inspection – FYI

- Report has not been received yet from NSight tower
- Both Sunny Slope lighting work and Justice Center old equipment issues have been taken care of.

FCC Oconto County request:

- Effects the license at the SW tower
- In use as the Door Comm south transmit
- May override our system
- We need Oconto's latest application for further information prior to a decision.

2012 CIP WISCOM radio project

Motion by Diltz second by Dietman:

Change the 2012 request to purchase 3 WISCOM radios, to the purchase of a multi-radio system interface box which would be stored in the new FEMA portable tower. This change will enhance Door County's capabilities originally proposed. Forward to Public Safety Committee for approval. Motion carried unanimously.

FEMA Region v RECCWG – NEW GETS/WPS app for iPhone:

Information only – app available (\$0.30 / per minute) logs a wireless priority code giving responders priority.

Bay Electronics annual inspection:

Greg Diltz commented that Bay Electronics, once again, did an outstanding job on their report. Agreed unanimously.

Completed at the end of October:

- Made minor tweaks
- Found 1 bad PA
- Re-tuned a few duplexers
- Found a lot of bad spare and ancillary antennas
(Spare antennas are important to replace a primary antenna when one goes bad. If no spares are available systems need to be taken down temporarily).
- Found a lot of bad batteries

Motion by Hathaway second by Diltz:

We set aside money in a near future CIP for antenna replacement. Forward to Public Safety Committee for placement on a future agenda. Motion carried unanimously

Battery Replacement Quote:

Motion by LeClair second by Hecht:

Annual Battery replacement schedule needs to be in place. Forward to Public Safety Committee for approval.

- ***2019 - \$15,718.40 (undesignated funds)***
- ***2020 - \$8,637.80***

Motion carried unanimously

Review Vouchers, Claims and Bills - None

Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee

- 4.9 GHz still not licensed by Baycom
- Partitioned frequencies – keep/sell unused portion
- Text to 911

Next CATS Committee Meeting Date

Yet to be determined

Set Per Diem Code

126

Adjourn

Motion by Koch second by Gossen to adjourn. Time: 10:22

Respectfully submitted by Carrie Gossen December 7, 2018

Note: These minutes have not yet been reviewed and approved by the Communications Advisory Technical Subcommittee.