

**JOINT MEETING OF THE COMPREHENSIVE COMMUNITY
SERVICES/COORDINATED SERVICES TEAM/
CHILDRENS COMMUNITY OPTIONS PROGRAMS
SUPPORT AND RECOVERY COLLABORATION COMMITTEE**

These minutes have not been reviewed by the oversight board and are subject to approval or revision at the next regular meeting.

Tuesday, February 19, 2019

A. Call Meeting to Order – Chairman Mark Moeller called the meeting to order at 12:00 p.m. in the Door County Government Center Peninsula Room.

B. Establish a Quorum-Roll Call/Introductions - Members Present: Mark Moeller-Chairman, Beth Chisholm-Human Services Children Services Program Manager, Cori McFarlane-Human Services Deputy Director, Dori Goddard-Human Services Children & Families Manager, Seth Wiederanders-Certified Peer Specialist/JAK's Place, Sandy Hillmer-Community/Consumer, Ann Smejkal-Sturgeon Bay Schools, Katie VanLaanen-Public Health Nurse, Christopher Miotke-Youth Representative, Rebecca Nicholson-Parent representative/Door County Partnership for Children and Families, Antonio Sorenson-Parent Representative, Dorian Tosta-Youth Representative.

A new youth representative, Dorian Tosta, was introduced to the committee.

Absent: Kathy Birmingham, Martha Neigel, Leslie Boden

C. Motion made by Ann Smejkal, seconded by Beth Chisholm to approve the agenda. Motion passed unanimously.

D. Motion made by Sandy Hillmer, seconded by Seth Wiederanders to approve the 11/20/2018 minutes. Motion passed unanimously.

E. Correspondence-There was none presented or received.

F. Public Comment-None

G. Old Business-

1. Report from Regional CCS Steering Committee-The meeting was not held due to inability to meet a quorum. The meeting is being moved to two meetings per year and held in Green Bay rather than Shawano. Next meeting April 15.
2. Follow-up discussion on any gaps in services to children receiving CCOP funding – Continue to keep Beth Chisholm informed of any gaps as she wants to hear your feedback.
3. Trauma Informed Care Conference – Melissa Anders, mental health Stride navigator is taking the lead on this. There will be a conference on Aug. 14 at Stone Harbor with many key speakers including Jonathan Cloud. There will be a broad array of Trauma Informed Care topics. Many

topics will be provided for school partners. Breakout sessions for all general groups will include information on Trauma Informed Care on managing stress, self care, etc.

4. State's Response on CCS Review – Quality assurance committee did an audit on CCS charts and there were three citations including: 1) 4 files for CCS providers that did not include background checks. This has been corrected and updated in our system. 2) Communication with Human Resources department-there is a clause in the rule that we need to have reference checks on all employees available for audit. 3) Nine files were pulled to look at service plans and there were 3 minor discrepancies on orientation in 2016, 2017, and 2018—documentation was needed on who the provider was and the type of service rendered. As a result of this audit peer reviews in the agency will be done periodically. The discrepancies have been corrected and our agency is waiting for response. The auditors will return in one year.

H. New Business

1. Staffing Update: Kris Wagner Maclean retired and our agency has received approval to increase her position to a full time position. Elizabeth Seacrest, the Regional CCS Coordinator for Door, Kewaunee, and Shawano counties, has resigned her position. Recruitment for these two positions is in process.
2. Acronyms discussion and handout. List corrected and will be emailed to members.
3. Transition Checklist for Youth Turning 18 – The County Community on Transition (CCOT) meets once every other month at Hope Church. Members include representatives from NWTC, DVR, Jess Holland at ADRC, Beth Chisholm, Turning Point, Options for Independent Living, NE for Children's Health Needs. They are working on a countywide transition toolkit. Rebecca is coordinating with the guidance counselor to discuss transition at Sevastopol School. The toolkit includes help for any child with special needs who is transitioning to adult services. There will be a post-secondary advocacy assembly for high schools in the Fall to help children decide on what path to take after high school.

I. Next Meeting date:

Tuesday, May 21, 2019 at 12:00 p.m. in the Peninsula Room of the Door County Government Center.

J. Meeting per diem code – 301.

K. Motion made by Ann Smejkal to adjourn, seconded by Sandy Hillmer. Motion carried. Adjourned at 12:25 p.m.

Respectfully submitted,

Debby Karas
Recording Secretary