

Door County Board of Health Minutes
Wednesday, March 6, 2019
Regular Meeting

These minutes have not been reviewed by the oversight committee and
are subject to approval or revision at the next regular meeting.

1. Call to Order-

Chair Megan Lundahl called the March 6, 2019 meeting of the Door County Board of Health to order at 8:30 a.m. in the Chambers Room, Government Center, 421 Nebraska Street, Sturgeon Bay, Wisconsin.

2. Roll Call/ Establishing a Quorum-

Present: Helen Bacon, Christa Krause, Megan Lundahl, Mark Moeller, Nissa Norton, Laura Vlies Wotachek.

Absent: Vinnie Chomeau

Excused: Dr. James Heise.

Staff Present: Joseph Krebsbach, Director; Sue Powers, Manager/Health Officer; Teresa Mertens, WIC Director; Casey Franda, Administrative Assistant/Support Staff for WIC; Chelsea Smies, PH Sanitarian; Wendy Williquette, Public Health Administrative Assistant/Recording Secretary

Others Present: Erin Hanson, County Conservationist; Ken Pabich, County Administrator

3. Adopt Agenda-

Motion made by Nissa Norton, second by Mark Moeller. Motion carried by unanimous vote.

4. Approve Minutes-

Motion by Mark Moeller, second by Nissa Norton. Motion carried by unanimous vote.

5. Public Comment-

No one present offered comment.

6. Correspondence-

None

7. Public Health Activity Report-

Teresa Mertens, WIC Director/Nutritionist gave a presentation on the WIC Nutrition Program. She explained the program benefits. The nutrition education that the clients receive benefit prenatal, breastfeeding, non-breastfeeding postpartum women; and to infants and children up to age five.

In the future, the Public Health activity report will be done on a quarterly basis. This, of course, would change if there was any activity out of the ordinary. Many Question, Persuade, Refer (QPR) presentations were given to numerous schools recently. At this time, only two Public Health staff are trained to do this. We are looking to get more staff trained, but currently there are no training sessions available.

8. Continuing/Pending Business-

a. Health & Human Services Merger Update:

Joe Krebsbach spoke on the Public Health and Human Services merger. There has been a workgroup made up of Human Services and Public Health Staff. There has also been three subcommittee groups made.

They are: business, staff morale, and culture groups. There will be a press release done to the public on the merger. Discussion on the mission statement with more clarity will go back for review.

b. Update on Time Study:

Joe Krebsbach and Sue Powers also spoke on the staff doing a time study. The staff are responding well to this task and are doing a good job of completing the information by the due date.

c. Vouchers-

No questions.

9. New Business-

a. Protocol for manure spreading/possible water contamination incidence follow-up:

The Drinking Water Contamination Policy, created by Chelsea Smies, Sue Powers, and Erin Hanson, Director of Soil and Water Department, with input from the Wisconsin DNR, has been finalized. Clarifications were made and questions answered.

b. Remodel Updates:

Everything is moving along well. The week of March 18 the carpet will begin installation. The painters will be done by March 8.

c. 2018 Annual Report:

Joe Krebsbach reviewed the annual report. The format was changed a little bit from last year. Less specific information was provided under knowledge sharing because the staff is involved with so many of these types of activity.

d. Gifts, Grants, and Donations:

This report is slightly different than previous years, only showing money coming in that is different than what was included in the budget process.

10. Matters to be Placed on a Future Agenda:

Tour the department once the remodel is done and staff are moved in.

Discussion of Board of Human Services and Board of Health.

Future meeting dates.

11. Next Meeting Date-

The next meeting will be Wednesday, May 8 at 8:30 a.m. in the Peninsula Room of the Government Center, 421 Nebraska Street, Sturgeon Bay.

12. Meeting Per Diem Code-

789

13. Adjourn the Meeting-

Motion by Megan Lundahl to adjourn the meeting. Second by Christa Krause. The meeting adjourned at 9:46 a.m.

Respectfully submitted,
Wendy Williquette, Recording Secretary