

Call Meeting to Order

Chairman David Enigl called the Monday, March 18, 2019 meeting of the Technology Services Committee to order at 2:00 p.m. at the Door County Government Center.

Establish a Quorum

Members present: David Enigl, Linda Wait, Roy Englebert, Jon Koch, David Englebert and Richard Virlee. Kathy Schultz was excused.

Others present: Administrator Ken Pabich, Finance Director Steve Wipperfurth, TS Director Jason Rouer, and County Clerk Jill Lau.

"These minutes have **not** been reviewed by the oversight committee and are subject to approval at the next regular committee meeting."

Adopt Agenda / Properly Noticed

Motion by Koch, seconded by Wait to approve the agenda. Motion carried by unanimous voice vote.

Public Comment

N/A.

Correspondence

Chairman Enigl questioned if there was any correspondence related to work being performed or planning to be performed at the former Younkers Building.

Technology Services

Department Operations/Responsibilities/Summary

Request to Refill – TS Manager/Network Coordinator

TS Director Rouer explained Jim Whitman is resigning from the department and has submitted his letter of resignation. His last day will be in June. Rouer would like Jim to be part of the hiring process. In order to move through the process this meeting was necessary to place this on tomorrow's Administrative Committee meeting agenda. Rouer noted Jim's position is an integral part of TS operations.

Motion by D. Englebert, seconded by Virlee to approve the request to refill the TS Manager/Network Coordinator position and all subsequent vacant positions within. Motion carried by unanimous voice vote.

Projects from Other Departments Requiring Unplanned TS Time

Sheriff - Arbitrator Squad 12

7 hours. Recording equipment in squads. This should have been turnkey equipment but it was not which led to TS staff time after hours on a Friday and through the weekend. Better planning is needed in the future as to scheduling and installation by the department and vendor. It is anticipated this should be a one-time issue and going forward TS should not need to be involved or if involved it would be very limited.

Sheriff – Master Control Outage/Audio Issues

12 hours. Lost audio in jail. Multiple issues were identified and repaired that led to the outage.

General – AC Unity – Cold Weather Issues

10 hours. Multiple issues from cooling standpoint with the servers during the cold weather. Coordinated repairs and adjustments with Facilities staff.

HS – PCL Drivers for TCM

14 hours. Human Services programmer requested the county use older driver programming. Required TS to go through each printer and reprogram.

City of Sturgeon Bay – Core Switch RMA

8 hours. The City's core switch failed. This is a specialized script with encryption that required an immediate fix along with the installation of a new switch.

Finance – NWS Issues/Patches

36 hours. Work was to update to the latest version of code. New World Systems was upgraded to a new version with major changes which required the county to update.

General – Fairgrounds Wireless

4 hours. It was decided it would be beneficial to have wireless access points in the buildings at the fairgrounds.

Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee

Nothing as of this meeting.

Next TS Committee Meeting Date

Tentative - April 11, 2019 – 3:00 p.m. – only if necessary.

Meeting Per Diem Code

318.

Adjourn

Motion by Koch, seconded by Virlee to adjourn. Time 2:41 p.m. Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, County Clerk