

## **MINUTES: LAND INFORMATION COUNCIL**

***Peninsula Room, 1st Floor Government Center, Room C121  
421 Nebraska Street, Sturgeon Bay***

**Thursday, January 9, 2020**

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1. Meeting was called to Order at 9:00 am by Chairman Tom Haight.
2. Establish a Quorum:  
Members present included Tom Haight, Holly Hansen, Aaron LeClair, Jason Rouer, Carey Petersilka, David Enigl and Jeff Isaksen.  
Jay Zahn and Brian Frisque were excused.  
Also present was Mariah Goode, Land Use Services Director.
3. Motion by Enigl, seconded by LeClair, to adopt the agenda. Motion carried.
4. Approve Land Information Council July 18<sup>th</sup>, 2019 meeting minutes: Motion by Isaksen, seconded by Hansen, to approve the minutes of July 18<sup>th</sup>, 2019 meeting as presented. Motion carried.
5. Open Forum of comments or questions from any person in attendance: None.
6. Land Records System status

Haight reported that the new land records system project and conversion is progressing and has been extended from what was originally scheduled with vendor GCS. The agreed to "Go Live" date of March 2nd for RPL and Treasurer modules was chosen largely to accommodate changes and integration specific to Door County needs, and occur after tax bill printing and first-collection. Permitting will now be provided through GCS partner using Munitcity5 (more advanced, web-based client for software & data storage at same contract agreement pricing). Munitcity5 permitting will include solutions for Zoning, Sanitarian, and Conservation records and processes and is forecast to "Go Live" approximately a month after GCS modules for RPL and Treasurer. Focus has been on the RPL and Treasurer program modules, data conversion, and integration with GIS mapping, imaging, Fidlar (register of deeds system), and finance. Status meetings occur weekly with GCS staff and County, which typically includes Jason Rouer, Tom Haight, Holly Hansen, and Chris Moe. Focus will soon change to the permitting side and reviewing process details for conversion to Munitcity5. Although the land records system conversion involves a number of County staff, their work processes, and existing data records, and includes the coordination with several outside vendors, the project process has continued to advance in a dynamic, logical manner.

7. Status of LiDAR acquisition

Haight stated that the County received LiDAR data this past November (2019). The derivative products of 1-foot contours and culvert locations were provided as new layers to the Door County Web Map. Soil and Water Conservation staff will be looked to for taking the lead and attend training to use other aspects of data for conducting local and/or regional analysis with water drainage/modeling/conservation plans.

8. Aerial Imagery

Haight reported that 2019 imagery was received this past spring (2019) from Pictometry International. The delivery included 6" resolution ortho (vertical map) perspective and 9" oblique (angled) view files and are available through the Door County Web Map. Haight stated that Door County has been on a two-year cycle for the imagery and will thus plan for a spring 2021 flight. A number of departments and applications find the Pictometry product to be quite useful at the two-year cycle. All digital historic photo years can be accessed from the Web Map as well.

9. Other Projects

Haight reported that the County received Impervious Surface and Building Roof-prints this past fall (layers are also on Web Map), based on 2019 imagery that was furnished to vendor. Ward data was just recently provided to State for use with Census data and will be used to support Supervisory Redistricting that will occur in 2021. Parcel data (and a number of other GIS layers) will be submitted to State DOA in February or March to maintain Door County's eligibility for future WLIP grants.

10. Training / Conference opportunities / Announcements

Haight announced that the Surveyor's Institute Annual Conference will be at the end of this month in the Wisconsin Dells; and then the next WLIA Annual Conference will be Feb. 19<sup>th</sup> – 21<sup>st</sup> in Madison, WI. Haight stated that he will send out a WLIA conference link to all members, and encouraged all to strongly consider attending the 3-days or a portion of. It is a very reasonably priced conference (expenses can be picked-up by County LIO) and provides a number of different opportunities to learn, make connections, and has a broad spectrum of land professionals, resources, and interests. Haight encouraged those that may be interested to then contact him early so that he can register all for conference & lodging.

11. Next Meeting will probably be scheduled for a date in July (2020).

12. Adjourn. Motion by Petersilka, seconded by LeClair, to adjourn. Motion carried.

Time: 9:35 a.m. Recorded by Tom Haight