

DOOR COUNTY JOINT BOARD OF HEALTH AND HUMAN SERVICES BOARD MINUTES

Monday, March 9, 2020

These minutes have not been reviewed by the oversight board and are subject to approval or revision at the regular meeting.

1. Call Meeting to Order

Meeting called to order by Human Services Chair, Helen Bacon at 2:00pm in the Chambers Room of the Government Center.

2. Roll Call – Establishing Quorum

Present: Helen Bacon, Chair Human Services Board, Bob Bultman, Vinni Chomeau, Dr. James Heise, Christa Krause, Megan Lundahl, Joe Miller, Mark Moeller, Nissa Norton, and Laura Vlies-Wotacheck

Excused: Robert Rau
Quorum established

3. Adopt Agenda

A motion was made by M. Moeller and seconded by Dr. J. Heise to adopt the agenda. Motion carried by unanimous voice vote.

4. Approve Minutes

A motion was made by L. Vlies-Wotacheck and seconded by N. Norton to accept the minutes from the February 10, 2020 Joint Board of Health and Human Services Meeting. Motion carried by unanimous voice vote.

5. Correspondence

a. Examining 2020 Federal Poverty Guidelines

J. Krebsbach and some board members received an email from Wayne Kudick regarding the 2020 Federal Poverty Income Guidelines. Mr. Kudick expressed frustration about the income guidelines and the implications to families based on the low wage threshold to qualify for benefits. The email will be forwarded to all board members for review and possible future discussion.

6. Public Comment

None

7. Supervisor Response

None

8. Public Health

a. County Wide Well Water Study Update

Powers reported that plans are being finalized for spring well-water testing for private well owners. Public Forums are being planned for mid-April. Forums will be held on April 14 at the ADRC and April 15th at the Fish Creek Auditorium. Tentative date set of April 17th on Washington Island. Informational flyers will be distributed in the near future once all dates/locations are finalized. About 2/3 of the budget to support this project remains.

b. WPS Grant

The Public health Division has applied for a \$5000.00 grant to support the well water study. No grant results are available at this time.

c. Covid19 - Coronavirus update

Powers presented a PowerPoint outlining most recent Global, National and Statewide statistics from the Center of Disease Control (CDC). The local Health Department is the lead response agency in our community. Public Health is focusing on education and public awareness. They have been fielding phone calls, answering questions, meeting with public officials including the area schools, local churches and medical staff. Staff have reached out to all area Nursing Homes and Assisted Living Facilities to inform them of an upcoming informational webinar encouraging them to watch.

9. Human Services

a. Request to Refill Activities/Volunteer Coordinator (ADRC) and any subsequent vacancies

This position is vital to the operations of the Aging and Disability Resource Center (ADRC) which has seen tremendous growth and utilization of activities. Motion by B. Bultman to refill this position and any subsequent vacancies. Seconded by L. Vlies-Wotachek. Motion carried by unanimous voice vote.

b. Request to Refill Disability Benefit Specialist (ADRC) and any subsequent vacancies

This is a part-time position (24 hours/week) based on funding received from the state and the demographics of the county. This position is fully funded through ADRC grant. This staff position works with individuals age 18-59 with a disability who may be eligible for Social Security and assists them with the application process. Motion by N. Norton to refill this position and any subsequent vacancies. Seconded by L. Vlies Wotachek.

c. Transitional Housing Evaluation Update

J. Krebsbach reviewed specifics about the memo. The conclusion was that management believes that a local, unstaffed facility could be of benefit to our consumers and our expense line. The property on Michigan Street could be used for those needing short term stays (3-30 days). For those needing AODA services and sober living, this property could provide housing while staff from various divisions could provide the services needed and daily checks. The opportunity to provide these services to individuals in their home community is always more effective in their success.

A written policy that includes admission criteria, house rules etc. has been developed and approved by Corporation Council. Next steps include evaluation of costs to repair property and make usable for our needs-J. Krebsbach to attend the Facilities and Parks Committee to discuss further; Zoning will need to be evaluated-current zoning as it stands may impose limits on use; Finance Director is researching insurance requirements.

d. DHS1 Policies

J. Krebsbach explained that DHS1 is the document from the state that regulates how we can and cannot bill for the services we provide. This new policy went into effect January 1, 2020. Our county Billing and Collection Policy has been updated to comply with the new DHS1 rules. One significant change in the policy is that we can no longer collect on clients with dates of service greater than ten (10) years. All balances 12/31/2009 and prior have been written off. This will be done on a bi-annual or annual basis going forward. Accounts will continue to be reviewed quarterly for collection action.

Currently, J. Krebsbach proposes that we continue to bill in full for inpatient charges allowing clients to make payments as they are able. We will continue to bill insurance

and collect for both outpatient and inpatient services. Motion to approve the updated billing and Collection policy as written by N. Norton. Seconded by B. Bultman. Motion carried by unanimous voice vote.

10. Combined Health and Human Services

a. Combined Board Composition

J. Krebsbach reviewed the board composition that was agreed to at a previous meeting. The May Board meeting will be the new combined oversight Board for the Department of Health and Human Services. It had been decided to combine to one 9-member board with four (4) citizen members. One (1) citizen member will be a doctor with Dr. James Heise serving that role. One (1) citizen member will be a nurse with Christa Krause, RN serving that role. Two (2) citizen seats remain. J. Krebsbach requests that if current members are interested, they should submit an email request including a short biography. J. Krebsbach will forward all requests to K. Pabich who will select the citizen members to serve on the combined board.

b. Upcoming Department Trainings

J. Krebsbach reports that the agency consistently offers training to staff. Most are staff specific; some are open to the public. J. Krebsbach asks if this information may be helpful to board members. Consensus that if trainings are public, they would like to be informed.

Wisconsin Regional Anti-Human Trafficking Program will be held for the public at the Aging and Disability Resource Center (ADRC) on Thursday, April 9 beginning at 6pm. This program is free and open to all community partners and the public.

c. Vouchers

No comment

11. Topics to Be Referred to the Legislative Committee

None

12. Matters to be Placed on a Future Agenda or Referred to a Committee, Official or Employee

None

13. Set Next Meeting Date

April 13, 2020 at 2:00 pm in the Chambers Room, Door County Government Center

14. Meeting Per Diem Code

411

15. Adjourn

Motion to adjourn meeting at 3:30 pm by N. Norton and seconded by M. Moeller. Motion carried by unanimous voice vote.