

Tuesday, January 12, 2016
8:30 a.m.

HUMAN SERVICES BOARD

Door County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235
Chambers Room – 1st Floor (C-102)

Oversight Board for the Department of Human Services

AGENDA

Members of the Door County Board of supervisors and/or its subunits may be in attendance at this meeting to listen and gather information. Notice is hereby given that the above meeting may constitute a meeting of the Door County Board of Supervisors or one of its sub-units. However, no official action will be taken except by the Human Services Committee..

HUMAN SERVICES BOARD MEETING

1. Call Meeting to Order
2. Roll Call
3. **Adopt** Agenda
4. **Approve** minutes – December 8, 2015 Human Services Board Meeting
5. Correspondence
6. Public Comment
7. Program Reports
 - a. ADRC/Adult Protective Services – Verbal from Director
 - b. Behavioral Health – Verbal from Director
 - c. Children & Family Services
 - d. Community Support Program
 - e. Birth-3/CLTS/FSP/CST
 - f. Economic Support – Carol Wautlet to give verbal report
*Meet Economic Support staff
 - g. Senior Center
8. Continuing / Pending Business
 - a. Family Care Updates
 - b. Resource Center Building Update
 - c. Staff Recruitment Updates
 - d. Grant Updates
 - e. Vouchers
9. Legislative Topics
10. New Business
 - a. 2015 Budget Update
 - b. Vision Statement Goals
 - c.
11. Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee
12. Set next meeting date – Monday, February 8, 2016
13. **Adjourn** Meeting

Deviation from the order shown may occur.

In compliance with the Americans with Disabilities Act, any person needing assistance to participate in this meeting, should contact the Office of the County Clerk at (920)746 - 2200. Notification 48 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting.

DOOR COUNTY HUMAN SERVICES BOARD MINUTES

Monday, December 8, 2015

These minutes have not been reviewed by the oversight board and are subject to approval or revision at the next regular meeting.

1. **Call to Order-**

Chair Mark Moeller called the December 8, 2015 meeting of the Door County Human Services Board to order at 8:33 am at the Government Center's Chamber Room after the conclusion of the Public Participation Meeting for the 2016 Elderly/Disabled Transportation Plan (Senior Resource Center Bus/Van) and the 5311 Public Transit Plan.

2. **Roll Call / Establishing a Quorum-**

Present: Chairman Mark Moeller, Helen Bacon, Roy Englebert, Susan Kohout, Paul Kok, Wayne Kudick, Tom Leist, and Joe Miller.

Excused: Dr. John Beck

Staff Present: Joseph Krebsbach - Human Services Director, Cori McFarlane – Human Services Deputy Director, Robin Mark – Transportation Accounts Specialist and Shawn Barlament – Office Manager / Recording Secretary.

Others Present: Sandy Brown – League of Women Voters

The Board members present established a quorum.

3. **Adopt Agenda-**

A motion was made by Tom Leist and seconded by Paul Kok to adopt the agenda. All were in favor.

4. **Approve Minutes-**

Susan Kohout motioned to approve minutes from the November 9, 2015 Human Services Board meeting. This was seconded by Roy Englebert. All approved.

5. **Correspondence-**

None

6. **Public Comment-**

None

7. **Comment/Discussion of Public Participation Meeting-**

Susan Kohout shared that Senator Lasee's aide was very interested in our department's transit plans as it is one of the most developed throughout the state. Alyssa Bloechl, reporter for the Door County Advocate is interested in writing a story on the program. Currently an RFP for 2016 marketing of our transportation programs is being developed. Robin Mark was thanked for her diligent work on the transportation applications.

8. **Program Reports-**

a. **ADRC/Adult Protective Services – Verbal from Director**

Our interpretation of the state's guidelines for reducing our Family Care waitlist numbers was more aggressive than it should have been. Attrition slots will help diminish the numbers but it will take longer to get through the waitlist than anticipated.

b. **Behavioral Health – Verbal from Deputy Director**

- With the help of our new CCS Coordinator, we passed the state's annual review of our CCS program and were issued a one year provisional certification due to the vacancy of a Behavioral Health Manager.
- We are continuing to move forward with the regional model with Kewaunee and Shawano Counties.
- The CCS Case Manager will begin on December 29th.
- The Behavioral Health waitlist is currently non-existent.
- There is one applicant for the BH manager position.

Roy Englebert did ask a question on the Economic Support Program's written report concerning the call volume referenced in the report. It was clarified that there is an additional pool of ES workers to answer questions specific to those eligible, who are elderly, blind or disabled.

9. **Continuing / Pending Business-**

a. **Family Care Updates**

- We will initiate regular monthly meetings with the Managed Care Organizations on client transitions.
- We are asking for notifications when attritions slots are available.
- We are hearing that there is a general reduction in services causing frustration for the clients and vendors both.
- Susan Kohout will coordinate a 1st quarter meeting with Wisconsin Legislature Representative, Joel Kitchens and Senator Lasee's aide for an update on the Family Care program to influence legislation on the reworking of the program. There would be additional benefits by inviting consumers, vendors and the MCOs to this event.

b. **Resource Center Building Updates**

There was a meeting last Thursday, December 3rd, with Venture Architects to give solid direction on needs for both the Senior Center and the Emergency Services Departments. Overall use of the building and additional needs were decided. Venture will now explore specific designs and estimate costs. A presentation will be made at the January Property Committee meeting.

c. Staff Recruitment Updates

- There is 1 applicant for the BH Manager. Out of the 480 letters mailed to dually certified individuals for this position, there were 2 responses.
- An interview for the ADRC Director will take place this Thursday, December 10th.
- The CCS Case Manager will start on December 29th.
- The Economic Support Specialist offer has been accepted.
- The Children & Families Social Worker will start on January 4th.
- Currently the duties for the part-time position of the Senior Resource Center Activities Coordinator are being finalized and will then be posted and advertised.

d. Invitation to Volunteer

An email will be written from our committee inviting our County Board members to volunteer at the Senior Resource Center as an opportunity to learn about the services offered at the facility.

e. Vouchers

No questions asked.

10. Legislative Topics-

The Wisconsin Assembly passed 3 bills concerning the state's FoodShare program which will proceed to the State Senate for approval.

- A FoodShare card will contain a photo ID.
- A FoodShare account will be limited to 4 replacement cards.
- Accounts will be suspended if not used for six months or more and unused funds will be deleted after a year.

There was also discussion about a bill requiring all abuse and neglect cases received by Child Protection to be reported to law enforcement within 12 hours. Susan Kohout will be contacting the Sheriff and the Chief of Police regarding the bill and the Legislative Committee will follow up on the issue.

11. New Business-

a. Approve – Resolution to Urge the Wisconsin Legislature to Transfer Jurisdiction of 17-Year-Old Delinquent Offenders Back into the Juvenile System from Adult Corrections System

A revised resolution was distributed and is attached to these minutes. Verbiage that was edited is highlighted. Helen Bacon motioned to approve, seconded by Joe Miller, all were in favor.

b. Office Rental to Department of Workforce Development (DWD)

DWD has inquired about office space as they will no longer share space at the local Wisconsin Job Center office.

12. Matters to Be Placed on a Future Agenda or Referred to a Committee, Official or Employee-

Please contact Joe Krebsbach or Mark Moeller with any other additional agenda items.

13. **Next Meeting Date:**

January 12, 2015 at 8:30am in the Chambers Room of the Government Center, 421 Nebraska Street, Sturgeon Bay.

14. **Adjournment:**

Susan Kohout motioned and Helen Bacon seconded to adjourn the meeting. The motion carried. The meeting adjourned at 10:29 am.

Respectfully submitted,
Shawn M. Barlament, Recording Secretary

DOOR COUNTY DEPARTMENT OF HUMAN SERVICES

**PUBLIC PARTICIPATION PROCESS MEETING FOR PROPOSED 2016- 85.21
ELDERLY/DISABLED TRANSPORTATION PLAN & 5311 PUBLIC TRANSIT PLAN**

******* Tuesday, December 8, 2015 at 8:30 a.m. *******

These minutes have not been reviewed by the oversight board and are subject to approval or revision at the next regular meeting.

The Door County Human Services Board held a public participation meeting. The purpose of the meeting was to receive public comments regarding the 2016 – 85.21 Elderly/Disabled Transportation Plan (Senior Resource Center Bus & Van) and the 5311 Transit Plan of the Door County Department of Human Services. The Notice of Public Hearing for the 85.21 Transportation Plan appeared in the November 28th issue of the Door County Advocate and the notice for the 5311 Public Transit Plan appeared in the November 7th and 14th issues.

Chairman Mark Moeller called the Public Participation Process Meeting to order at 8:30 a.m. Human Service Board members and staff present introduced themselves. The Chair then shared the public participation meeting process formalities. A written sign-in sheet for the public guests present and those that wished to speak was provided to the Recording Secretary and to the Chairman to acknowledge requests. This list is attached to these minutes.

Joseph Krebsbach, Director of the Door County Department of Human Services, shared the only change to the proposed plans was an additional 8 hour shift of service on Saturday.

No written correspondence was received prior to the meeting regarding the proposed plans.

Mr. Moeller invited the one individual to speak before the Board and the following is the public comment made.

1. **Pam Busch – Door-Tran:**

Pam thanked the department for continued development of a great program.

Mr. Moeller asked if anyone else wished to add any comments and then thanked the public for their participation.

The Public Participation Meeting was adjourned at 8:32 a.m.

Respectfully submitted,
Shawn M. Barlament – Recording Secretary

Door County Department of Human Services
Child and Family Services
Child Protection and Juvenile Justice
January 2016 Monthly Report

Placement Update:

Kinship -10 youth

Foster Care-9 youth

Treatment Foster Care- 1

Residential Center-3

Corrections- 1

Referrals:

There have been 440 child welfare and 90 juvenile justice (JJ) referrals January through December 2015. Both child welfare and juvenile referrals continue to be on the rise. This data reflects a significant 70% increase in juvenile referrals from 2014 and a 23% increase in CPS reports.

Other Information:

We have a new social worker Tammy Kettenhoven who started employment on Monday January 4th. She is filling the vacant position left open when Lindsey Reckleberg resigned in October. Tammy is a welcomed addition to our unit and we look forward to getting her on board with foster care duties and ongoing child protection case management.

Respectfully Submitted by

Dori Goddard, MSW
Children and Families
CPS & JJ Manager

A Tribute to Crisis Intervention

BY STACEY MOHR, CIT/CIP PROGRAM DIRECTOR

Crisis Intervention Team (CIT) trained officers are leaders in their department and community. Since CIT trainings are intended to be voluntary, those who choose to be CIT trained are taking strides to be the champions of mental health within their field, profession and community. These officers and correctional staff are truly dedicated to helping those living with mental illness, keeping them and the community safe and being the voice of advocacy to mental health.

In 2013, the Wisconsin state legislature created a statute to expand and standardize crisis intervention programs statewide. NAMI Wisconsin was awarded the statewide Crisis Intervention Team (CIT)/Crisis Intervention Partner (CIP) expansion grant contract last November. Shortly thereafter, a CIT/CIP Program Director was hired and work began to develop core Wisconsin standards, shared resources and a website. In partnership with existing training teams, statewide and local steering committees were formed, information and resources were disseminated statewide, CIT and CIP activities in all corners of the state were funded and training teams in four new communities were established!

Currently, there are ten certified CIT facilitation teams in Wisconsin; Appleton, Eau Claire, Green Bay, Kenosha, La Crosse, Madison, Milwaukee, Monroe County, Racine and Waukesha. These teams host CIT/CIP trainings annually and have collectively trained thousands of officers and individuals across the state. Since January 2015, these facilitation teams have hosted 23 CIT trainings and 14 CIP trainings, reaching more than 900 officers, first-responders, correctional staff and other professionals. NAMI Wisconsin is currently working with interested communities in the northern and western regions of the state to establish local CIT/CIP coordinating committees.

Those in law enforcement have made a choice within their profession to dedicate their lives to the service of others and their community. Choosing to become a CIT trained officer is going above and beyond the call of duty to do what is right for those experiencing a mental health crisis in their community. Being a CIT trained officer stretches further than

“The most rewarding part [of being a CIT trained officer] is knowing that you took a difficult situation and handled it appropriately—that your response was compassionate, correct and legal. That I “did the right thing.” Mental health care consumers have been advocating for better police service for years and being able to deliver that is a very good feeling.”

—Sgt. John Rohde, Retired Kenosha County Officer

just attending a training. It is a pledge to learn and grow as an officer, providing a dedication to those in crisis, responding with care and consideration, and assuring that those we love are treated better.

The same dedication is seen in those participating in the CIP trainings. Our prison system and other service agencies are greatly improving care thanks to the correctional officers' devotion to ensure safe outcomes in times of crisis and to provide proper treatment and care for those living with mental illness.

Crisis Intervention Team (CIT) programs are community initiatives designed to improve the outcomes of police

interactions with people living with mental illnesses. CIT programs are local partnerships between law enforcement, mental health providers, local NAMI chapters and other community stakeholders. CIT programs provide 40 hours of training for law enforcement on how to better respond to people experiencing a mental health crisis. CIT is not just a training. Effective CIT programs are long-lasting, evolving partnerships that include supportive policies, coordinated services and strong relationships across crisis services.

Crisis Intervention Partners (CIP) is a 16 hour training modeled after the training components of CIT. CIP is designed for wide-ranging audiences interested in better understanding and improving

interactions with people who experience mental health crises. Participants include correctional officers, 911 dispatchers, emergency personnel, hospital staff and more. NAMI Wisconsin has partnered with Jeff Garbleman, the CIP Program Coordinator for WI Department of Corrections, to help train correctional staff throughout the state. Through information and practice, CIP is re-training participants to effectively use attitudes, beliefs, and verbal/nonverbal skills as part of their response to crisis situations.

A big thank you to all who help to support crisis intervention in their communities!

With questions, please contact: Stacey Mohr, CIT/CIP Program Director, NAMI Wisconsin, 4233 W. Beltline Hwy, Madison WI, 53711; email to stacey@namiwisconsin.org or call 608-268-6000.

*Visit www.citwisconsin.org for more information on Crisis Intervention programs, to share your story or to nominate an outstanding CIT officer for the Wisconsin CIT Officer of the Year Award.

DISABILITLIES PROGRAM UPDATE: January, 2016

DOOR COUNTY DEPARTMENT OF HUMAN SERVICES

By Cindy Zellner-Ehlers, Children and Families Support Services Program Coordinator

HAPPY NEW YEAR!!!!!!!!!!

BIRTH TO THREE EARLY INTERVENTION PROGRAM:

We received confirmation from the State on our self-assessment planning date and time for 2016.

This is the process we annually go through with DHS to provide assurance we are meeting all the regulatory expectations but also enhancing our program to promote a primary provider model of service delivery. This will be a two part process and set to begin mid-January.

Current enrollment: **23**

CHILDRENS SERVICES:

- The Department has identified 20 children we look to transition from the intensive autism waiver program here at DHS to the private model of treatment services through select vendors billed under the MA card. We anticipate a full transition of these children by the end of October, 2016. Similar to the Family Care transition, we have a four month transition period with a release of 4-5 children per month. We also anticipate a number of those children continuing with us under other waiver services. A Memorandum of Understanding was drafted to continue to have a shared partnership with the autism treatment vendors to remain supportive and involved with the families for ancillary support services and ongoing case management services. The MOU provides commitment to helping families navigate additional support if needed.
- In the new State budget the Family Support Program will end, as we know it, with a replacement of a Community Options Program for Children. We just received communication from the State on a summary of the status of Children's Community Options Program and the guidelines for this program. Families will experience no change in access or services. The Children's COP Program is another option in the menu of support services to children.

- The staff are working on the outcomes for 2016 we would like to collaboratively address. Crisis planning and safety have been targeted as key areas for the New Year where we would like to focus our work; Children's Services brochure development; and creating our informed trauma delivery system/culture.
- Efforts continue in the CCS Program to build our provider network, train staff on the overall CCS enrollment/assessment/planning/monitoring of the children serviced through this program. Braiding this program with other children's programs remains an artful process.

- **PERSONAL CARE PROGRAM SERVICES:**

Current enrollment: 19

We continue to explore options for increased referrals to the agency PCW program and how to best inform clients of this option. Historically we've had a waiting list but with the transition to Family Care we are no longer providing this service to DD adults and are in a position to enlist more children and adults at risk (APS).

- **ADMINISTRATION UPDATES:**

We continue to provide aggressive planning, recruitment of provider agencies, training, and regional networking for the CCS program.

This concludes the January Board report. Again, Happy New Year!!!

Respectfully submitted,

Cindy Zellner Ehlers, Program Manager

Report to the Human Services Board

January, 2016

Aging and Disability Resource Center and Senior and Community Resource Center

Some of the highlights and updates include:

- On the Senior and Community Resource Center side, our month of December went really well but fairly fast. We had a myriad of special events celebrating the Holiday season that seemed to make the month fly by.
- December 18th was the day we held our annual Christmas/Holiday celebration. It was a busy day. We had a great turnout serving 120 for lunch between the hot meal and the soup and salad bar program.
- On December 30th we hosted our second annual New Year's celebration. We served 130 individuals between our hot meals program and the soup and salad bar program. The place was packed. We had an amazing turnout with great entertainment by Ron VanDenBusch and Mike Peterson, who impersonated the likes of Neil Diamond, Johnny Cash, and "The King."
- With the help from Bob Sullivan and his wife, the Baileys Harbor meal site participants have started a fitness program focused on improving strength and balance. They meet before the lunch hour and apparently this group is gaining quite an interest.
- In preparation for the February 2016 Primary elections, we are partnering with the League of Women Voters here in Door County to assist individuals in obtaining a photo id and filling out voter registration forms. A representative from the League of Women Voters will be at the Senior Center.
- With a brand new year ahead of us we have some exciting plans to forward our efforts and impact within our Door County community.

- On the ADRC side, we are continuously working through our long term care waitlist transition plan and adjusting to the long term care changes brought on by the transition to Family Care.
- Michael VanDyke is still with us as our interim Aging/ADRC Director. However, his days with us will soon draw to an end in the next few months as we have a start date for a new Aging/ADRC Director. Rachelle Gramann will begin her work with us on February 1, 2016.

Jake Erickson
Aging Program Manager
Door County Senior and Community Resource Center

Attachment 2

Door County Emergency Detention Enhancement Grant Work Plan

Project Goal 1: To improve stability among on-call crisis team by reducing staff turnover.		
Objective	Related Activities	Timelines
1.1: From Jan. 1 - June 30, 2016, DCDHS will utilize the resources of a contracted consultant to lead a thorough study/exploration of the pros and cons of multiple staffing and structural options for crisis assessment and response.	<ol style="list-style-type: none"> 1. Recruit consultant; conduct interviews if necessary. 2. Select consultant and execute contract. 3. Consultant to conduct focus groups and one-on-one interviews with stakeholders. 4. Consultant to research various models for crisis assessment and response service delivery. 5. Consultant to prepare options paper with recommendations for DCDHS. 6. Consultant and/or DCDHS to present preferred option(s) to key stakeholders for feedback. 7. Consultant to prepare implementation plan based on selected option, incorporating stakeholder input. 8. DCDHS to develop a <i>Quality Improvement Plan</i> to monitor new system prior to implementation to ensure outcomes for consumers, staff and community are at least as good as, and preferably better than, current crisis system. 	<ol style="list-style-type: none"> 1. Dec. 15-31, 2015 2. By Jan. 1, 2016 3. Jan. 1-Feb. 28, 2016 4. March 1- April 30, 2016 5. By May 15, 2015 6. May 15-June 15, 2016 7. By June 30, 2016 8. By Sept. 30, 2016
Project Goal 2: To improve consistency in assessments completed by crisis workers and decisions regarding Emergency Detentions.		
2.1: By March 31, a comprehensive Crisis Policies & Procedures Manual will be developed and distributed to crisis staff.	<ol style="list-style-type: none"> 1. Establish internal workgroup to develop Policies and Procedures Manual. 2. Inventory existing policies and procedures and determine gaps needing to be addressed. 3. Complete work on manual. 4. Distribute manual to staff in hard copy and post on agency shared computer drive. 	<ol style="list-style-type: none"> 1. Jan. 1, 2016 2. By Jan. 31, 2016 3. By March 31, 2016 4. By March 31, 2016

2.2: By March 1, 2016, a training for law enforcement will be conducted to review Ch. 51 specific to emergency detentions. This training will also include information about how suicide assessments are done and how crisis staff make determination of needs.	<ol style="list-style-type: none"> 1. Contact law enforcement agencies to get on agendas for staff training sessions. 2. Plan training and develop training materials. 3. Conduct training. 	<ol style="list-style-type: none"> 1. By Jan. 15, 2016 2. Jan. 15-Feb. 1, 2016 3. By March 1, 2016
Project Goal 3: To enhance knowledge, skills, and understanding of crisis workers and community partners.		
3.1: By April 30, 2016, a day-long crisis training day will be held, which will include training for internal staff and community partners on crisis policies and procedures.	<ol style="list-style-type: none"> 1. Identify trainers. 2. Reserve training site. 3. Set agenda for training day. 4. Send out "Save the Date" announcements. 5. Conduct training. 	<ol style="list-style-type: none"> 1. By March 1, 2016 2. By March 1, 2016 3. April 1, 2015 4. 4-6 week prior to training (by March 15, 2016) 5. By April 30, 2016
3.2: By May 31, 2016, training will be conducted for law enforcement, legal partners, hospital staff, and others partners in the Door County Community Partnership for Children and Families on trauma-informed principles including the impact of adverse childhood experiences on the brain and how to develop effective crisis plans for children.	<ol style="list-style-type: none"> 1. Contract with trainer. 2. Reserve training site. 3. Send out "Save the Date" announcements. 4. Conduct training. 	<ol style="list-style-type: none"> 1. March 1, 2016 2. March 1, 2016 3. 4-6 week prior to training (by April 15, 2016) 4. By May 31, 2016
3.3 By June 30, 2016, training will be conducted for staff and partner agencies on crisis assessment and response for elderly individuals with dementia.	<ol style="list-style-type: none"> 1. Contract with trainer. 2. Reserve training site. 3. Send out "Save the Date" announcements. 4. Conduct training. 	<ol style="list-style-type: none"> 1. March 1, 2016 2. March 1, 2016 3. 4-6 week prior to training (by April 15, 2016) 4. By June 30, 2016
Project Goal 4: To support the efforts of the ecumenical partnership forming in the county, which is exploring options for potential development of a community-based crisis assessment/diversion center.		
4.1: DCDHS Director or Deputy Director will participate in monthly meetings of partnership in an advisory capacity.	<ol style="list-style-type: none"> 1. Attend monthly meetings. 	<ol style="list-style-type: none"> 1. Monthly, dates TBD
4.2: No later than June 30, 2016, DCDHS will present to the ecumenical partnership a framework for the county's plans for redesigning crisis assessment and mobile response to assist with planning and develop of a community-based crisis assessment/diversion center.	<ol style="list-style-type: none"> 1. Present recommendations from consultant regarding crisis assessment/response services to ecumenical partnership. 2. Share consultant's implementation plan for selected option, incorporating stakeholder input with the ecumenical partnership group. 	<ol style="list-style-type: none"> 1. By June 1, 2016 2. By June 30, 2016
Project Goal 5: To enhance capacity to provide crisis assessment services to residents on Washington Island in a timely manner.		
5.1: By March 31, 2015 conduct feasibility study for implementing telehealth technology to	<ol style="list-style-type: none"> 1. Interview stakeholders to assess interest and need. 	<ol style="list-style-type: none"> 1. January 2016

conduct crisis assessment with Washington Island residents.	<ol style="list-style-type: none"> 2. Research technology options, costs, and regulatory issues. 3. Make preliminary decision regarding feasibility of implementing telehealth on the Island. 4. Present results of feasibility study to Human Services Committee, Information Services, Admin. and Finance Committees as needed. 	<ol style="list-style-type: none"> 2. February 2016 3. By March 31, 2016 4. By April 30, 2016
5.2: By June 30, 2015, assuming positive results of feasibility study, purchase and install telehealth equipment; pursue necessary certifications.	<ol style="list-style-type: none"> 1. Purchase equipment. 2. Install equipment. 3. Apply for DQA and Medicaid certifications for telemedicine. 	<ol style="list-style-type: none"> 1. By June 1, 2016 2. By June 30, 2016 3. By June 30, 2016
Project Goal 6: To ensure immediate access to crisis workers and timely documentation of crisis assessment reports.		
6.1: By June 30, 2016, purchase dedicated laptops or tablets and cellphones for crisis mobile workers (need and number dependent on staffing model as determined in object 1.1 above).	<ol style="list-style-type: none"> 1. Identify IT needs for new staffing model. 2. Purchase equipment. 	<ol style="list-style-type: none"> 1. By June 1, 2016 2. By June 30, 2016
Project Goal 7: To expand the number of individuals trained in the Columbia Suicide Risk Assessment Scale (the tool currently used by all DGDHS crisis workers).		
7.1: By April 30, 2016, train a minimum of 10 law enforcement officers in the use of the Columbia Suicide Risk Assessment Scale.	<ol style="list-style-type: none"> 1. Identify trainer. 2. Reserve training site. 3. Send out "Save the Date" announcements. 4. Conduct training. 	<ol style="list-style-type: none"> 1. By March 1, 2016 2. By April 1, 2016 3. 4-6 week prior to training (by March 31, 2016) 4. By April 30, 2016



DOOR COUNTY DEPARTMENT OF HUMAN SERVICES
 421 Nebraska Street
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Joseph Krebsbach, Director
 1st Floor Fax: 920-746-2355
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 dhs@co.door.wi.us

MEMO

To: Human Services Committee
From: Shawn Barlament
Date: 01.12.16
Re: Request for Expenditure Approval

Expenditures since the last committee meeting held 12.8.2015:

\$	1,749.74	Elan Credit Card - Dec 2015
\$	14.88	Wal-Mart
\$	9,005.00	November Foster / Kinship Care Payments #258218
\$	34,191.40	November Foster / Kinship Care Payments #258225
\$	44,961.02	

Departmental journal entries not included on the attached voucher list:

\$	40.00	Finger Printing - DC Jail December 2015
\$	245.26	Maintenance Dept. - monthly gas usage - Fleet
		Cintas - Shredding
		Lamination Fees
		Maintenance Dept. - office supplies
\$	285.26	

Total Expenditures and Vouchers for the Human Services since the last meeting are

\$	87,554.89	Monthly Vouchers - Batch 2 (December) 258226 - 2015 Expenses
\$	40,703.24	Monthly Vouchers - Batch 1 (January) 258258 2015 Expenses
\$	2,824.00	Monthly Vouchers - Batch 1 (January) 258259 2016 Expenses
\$	44,961.02	Expenditures since the last committee meeting held 12.08.2015:
\$	285.26	Amounts paid to other County Departments as per above
\$	176,328.41	

Total Expenditure and Vouchers for the ADRC since the last meeting are

\$	68,628.39	Monthly Vouchers - Batch 2 (December) 258235 2015 Expenses
\$	18,762.87	Monthly Vouchers - Batch 1 (January) 258265 2015 Expenses
\$	70.00	Monthly Vouchers - Batch 1 (January) 258275 2016 Expenses
\$	87,461.26	
\$	263,789.67	Total Expenditures and Vouchers for approval for 2015 / 2016

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

* SUMMARY *
SCHEDULE OF VOUCHERS

December 08, 2015
MEETING DATE

Dept Human Services
DEPARTMENT

*** SUMMARY FOR COMMITTEE REVIEW ONLY ***

FOSTER CARE CHECK DATE: DECEMBER 31, 2015

G/L DATE: 12/2015 Batch Nbr: 258218

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
BRENDA FIKE	19161	01612 120315	EWISACWIS 12/03/2015 0008044459	384.00
OLIVIA I DEREMO	8116	01612 120315	EWISACWIS 12/03/2015 0008017407	232.00
DEBOHRA GIBSON	13963	01612 120315	EWISACWIS 12/03/2015 0006910123	464.00
HELEN MAE BAHR	8485	01612 120315	EWISACWIS 12/03/2015 0008059029	139.20
JULIE LITTERAL	18813	01612 120315	EWISACWIS 12/03/2015 0008043242	928.00
JUDITH A PICHETTE	13223	01612 120315	EWISACWIS 12/03/2015 0008034652	232.00
JEFFERY S SAFER	21033	01612 120315	EWISACWIS 12/03/2015 0008049774	1,272.00
LISA IVERSON	19164	01612 120315	EWISACWIS 12/03/2015 0008054023	232.00
MARYRAE V DUFEK	17937	01612 120315	EWISACWIS 12/03/2015 0008040115	464.00
ROBERTA J WIERICHS	19141	01612 120315	EWISACWIS 12/03/2015 0008019587	1,620.40
SHANNON E FINGER	19909	01612 120315	EWISACWIS 12/03/2015 0008057302	832.00
TONY BATTEN	16915	01612 120315	EWISACWIS 12/03/2015 0008042309	833.40
TONYA J LAURENT	17043	01612 120315	EWISACWIS 12/03/2015 0008059839	676.00
VICKI J HOFFMAN	21216	01612 120315	EWISACWIS 12/03/2015 0008060405	696.00

Batch Total: \$9,005.00 ****
=====

12/09/15

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

* S U M M A R Y *
SCHEDULE OF VOUCHERS

MEETING DATE

Dept Human Services
DEPARTMENT

*** S U M M A R Y F O R C O M M I T T E E R E V I E W O N L Y ***

FOSTER CARE CHECK DATE: DECEMBER 31, 2015

G/L DATE: 12/2015 Batch Nbr: 258225

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
AMERICAN FOUNDATION OF CNSLNG	7857	01613 120815	EWISACWIS 12/08/2015 0008004685	3,238.00
NORTHWEST PASSAGE LTD	13477	01613 120815	EWISACWIS 12/08/2015 0008021015	9,780.00
OCONOMOWOC DEV TRAINING CENTER	6476	01613 120815	EWISACWIS 12/08/2015 0008019479	11,107.80
RAWHIDE INC	14219	01613 120815	EWISACWIS 12/08/2015 0008011092	10,065.60

Batch Total: \$34,191.40 ****
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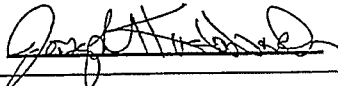
VOUCHER

STATE OF WISCONSIN

2015

Door County

Submitted By:
BSIXEL DECEMBER 16, 2015

Approved by: Department Head:


Approved by: Committee Chair /
 County Administrator

VENDOR # _____ New Vendor (Please Assign New #)
 One Time Vendor (Please Assign New #)

VENDOR NAME: Door County Dept of Human Services
 VENDOR ADDRESS: c/o Dept Human Services
 VENDOR ADDRESS: MONTHLY MEETING VOUCHERS
 VENDOR ADDRESS: 421 Nebraska Street

Added to Voucher Listing

PAID BY _____
 CHECK # _____

↓ This Area to be Completed by Finance Department ↓

Voucher Listing Signed / Approved
 Meeting Date _____
 Hold For Approval / Documentation
 After Processing

Fund	Dept	Sub-Dept	Account Number	Detail	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number	
240	47				SUBMITTED FOR PAYMENT, BATCH #258226 - DECEMBER - 2ND Batch Processing	EA	\$ 87,554.89		various - as attached	
					VOUCHERS ARE FOR 2015 EXPENSES					
VOUCHER TOTAL							\$ 87,554.89	VOUCHER TOTAL		

12/16/15

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

* S U M M A R Y *
SCHEDULE OF VOUCHERS

12-16-15 *Dev 2nd Batch*
MEETING DATE

Dept Human Services
DEPARTMENT

*** S U M M A R Y F O R C O M M I T T E E R E V I E W O N L Y ***

G/L DATE: 12/2015 Batch Nbr: 258226

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
ADVOCATES-INDEPENDENT LIVINGII	13325	DEC 2015	NOV CCS ADMIN DATA TR	9,003.38
BAETEN COUNSELING	20427	DEC 2015	DEC CRISIS CALL/OWI ASSESS	1,228.75
BAY COUNSELING CLINIC, LLP	21177	DEC 2016	CCS IND PSYCHOTHERAPY	2,068.00
BERRY	804	DEC 2015	DEC ADV (DIGITAL PRINT)	53.55
BEST WESTERN MARITIME INN	2974	DEC 2015	(1) NIGHT EMERG LODGING	79.99
BROTOLOC HEALTH CARE SYSTEM IN	3640	DEC 2015	NOV CBRF 30 DAYS	5,295.00
BROWN CO COMMUNITY TREATMNT CNT	16015	DEC 2015	NOV INPNT	2,426.00
BROWN COUNTY JAIL	15090	DEC 2015	NOV JUV DETENTION	1,120.00
CURATIVE CONNECTIONS, INC	21234	DEC 2015	NOV SPEMP 1 HR	38.24
XXXXXXXXXX	20518	DEC 2015	DEC FC 4.5 HRS CHILDCARE	50.00
DEBRA FEHRMAN	6876	DEC 2015	164 NOV EMPLY MILEAGE REIMB	94.30
IMELDA DELCHAMBRE	8553	DEC 2015	OCT & NOV TRANSLATING SRVCS	165.00
EMPOWERMENT OPTIONS	15615	DEC 2015	NOV AFH 30 DAYS	10,200.00
FAITH ANN MCCOY	18136	DEC 2015	NOV CM 175.25 HRS	4,644.13
FAMILY SERVICES	3841	DEC 2015	NOV CRISIS/HEALTHY/PAR EDU	11,489.26
GANNETT WISCONSIN MEDIA	13278	DEC 2015	NOV ADV (2) CAREER OPP	228.60
HELP OF DOOR COUNTY INC	13420	DEC 2015	NOV SAFEHVN	9,297.96
MARK HILL	2006	DEC 2015	262 NOV EMPLY MILEAGE REIMB	150.65
HIRN MENTAL HEALTH COUNSELING	17401	DEC 2015	DEC W.I. MH OUTPNT	420.00
INNOVATIVE SERVICES, INC.	5078	DEC 2015	AUG-DEC PSYCHO THERAPY	1,272.80
ISLAND SHUTTLE LLC	21000	DEC 2015	NOV MENTORING & TRANSP	789.00
KATIE STOCKMAN	18856	DEC 2015	DEC AODA COUNSELING 38.50 HRS	1,078.00

12/16/15
G/L DATE: 12/2015

Batch Nbr: 258226

Page 2

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
[REDACTED]	17593	DEC 2015	[REDACTED]	280.00
LANGUAGE LINE SERVICES	14606	DEC 2015	INTERPRETER SRVCS	2.57
LIFESKILLS DEVELOPMENT CENTER	16380	DEC 2015	NOV LEAD SVC COORD	6,011.50
NAOMI SPRITKA	18398	DEC 2015	338 NOV EMPL MILEAGE REIMB	194.35
NEW PARTNERSHIP	8964	DEC 2015	NOVEMBER TRAINING	100.00
NEW PARTNERSHIP	8964	DEC 20151	2015 CCS CONTR WEB-BASED TRAINING	1,500.00
			Vendor Total:	1,600.00 **
OPTIONS LAB, INC	17788	DEC 2015	NOV DRUG SCREENS	135.00
SHERYL FLORES	11392	DEC 2015	OCT & NOV EMPLY MILEAGE REIME	68.42
SHERRY PESCH	3394	DEC 2015	NOV FIN MANAGEMENT 70.75 HRS	1,415.00
SCOTT DAVIS	19806	DEC 2015	5 NOV EMPLY MILEAGE REIM	2.88
JEAN SEVERSON	28575	DEC 2015	OCT & NOV EMPLY MILEAGE REIMB	162.44
SPECIALIZED SERVICES LLC	7694	DEC 2015	NOV SRVCS & CLTS REFUND PCW	5,612.75
STAPLES ADVANTAGE	15069	DEC 2015	NOV HS OFFICE SUPPLIES	24.78
SUNSHINE HOUSE INC	31820	DEC 2015	NOV WK & DY HRS	1,071.13
[REDACTED]	3006	DEC 2015	[REDACTED]	418.00
WE ARE HOPE, INC	19620	DEC 2015	NOV WHEAP/LIHEAP	8,563.38
WI DEPT OF JUSTICE RECORD CHEC	37970	DEC 2015	NOV BACKGROUND CHECKS	408.00
WISCONSIN DOCUMENT IMAGING	5999	DEC 2015	NOV LEASED COPIES	332.08
WJCIA	35669	DEC 2015	DEC BASIC INTAKE TRAINING	60.00
			Batch Total:	\$87,554.89 **** =====

VOUCHER

STATE OF WISCONSIN

2015

Door County

VENDOR # _____

New Vendor (Please Assign New #)

One Time Vendor (Please Assign New #)

VENDOR NAME: Door County Dept of Human Services

VENDOR ADDRESS: c/o Dept Human Services

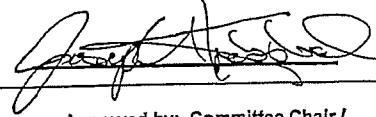
VENDOR ADDRESS: MONTHLY MEETING VOUCHERS

VENDOR ADDRESS: 421 Nebraska Street

Submitted By:

BSIXEL DECEMBER 31, 2015

Approved by: Department Head:



Approved by: Committee Chair /
County Administrator

Added to Voucher Listing

Voucher Listing Signed / Approved
Meeting Date _____

Hold For Approval / Documentation
After Processing

This Area to be Completed by Finance Department

PAID BY
CHECK # _____

Fund	Dept	Sub Dept	Account Number	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number	
240	47			SUBMITTED FOR PAYMENT, BATCH #258258 - DECEMBER - 3rd Batch Processing <i>Jan. 1st Batch (ma)</i>	EA	\$ 40,703.24		various - as attached	
				VOUCHERS ARE FOR 2015 EXPENSES					
VOUCHER TOTAL						\$ 40,703.24	VOUCHER TOTAL		

1/06/16

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

* SUMMARY *
SCHEDULE OF VOUCHERS

2015 Vouchers

1st Batch Jan. 6, 2016
MEETING DATE

Dept Human Services
DEPARTMENT

*** SUMMARY FOR COMMITTEE REVIEW ONLY ***

G/L DATE: 01/2016 Batch Nbr: 258258

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
BAETEN COUNSELING	20427	DEC 2015	DEC OWI ASSESSMENTS (3)	135.00
BAY COUNSELING CLINIC, LLP	21177	DEC 2015	NOV CCS IND PSYCHOTHERAPY	65.00
BEAR GRAPHICS INC	2140	DEC 2015	DEC CALENDARS	33.25
BETTER AVENUES LLC	20940	DEC 2015	NOV JOB COACHING	152.96
CDW GOVERNMENT INC	5929	DEC 2015	DEC HS OFFICE SUPPLIES	16.38
CELLCOM WISCONSIN RSA 10	4818	DEC 2015	HS CELLPHONES DEC	698.76
COMMUNITY CLINIC OF DOOR CNTY	6496	DEC 2015	NOV INS BILLING	63.00
CORNERSTONE OF STURGEON BA	12482	DEC 2015	DEC CBRF 31 DAYS	1,950.00
DC PRINTING LLC	5245	DEC 2015	DEC PROGAM BROCHURES	496.80
DC ALCOHOL & DRUG COALITION	11368	DEC 2015	AODA PREV 2015	7,063.59
DOOR COUNTY MEMORIAL HOSPITAL	8770	DEC 2015	NOV CP-OT & PT & MILEAGE	5,153.18
ECONO FOODS	9674	DEC 2015	CSP HOLIDAY LUNCHEON	891.39
FAITH ANN MCCOY	18136	DEC 2015	DEC CLTS/CST SRVC COORDINATOR	1,291.88
FLS BANNERS	3487	DEC 2015	AODA CONSORT T-SHIRTS	1,449.40
INNOVATIVE SERVICES, INC.	5078	DEC 2015	SEPT CCS IND SKILL DEV	3,470.10
LAKESHORE CAP OFFICE	17200	DEC 2015	NOV REST/COMM SRVC/ILS	2,596.40
LIFELINE DEPARTMENT \ DCMH	18103	DEC 2015	DEC LIFELINE	105.00
NAOMI SPRITKA	18398	DEC 2015	256 DEC EMPLY MILEAGE REIMB	147.20
NORTHERN DOOR CHILD CARE CENTE	22645	OCT-DEC 2015	[REDACTED]	2,027.50
OPTUMINSIGHT INC	19024	DEC 2015	DEC HS CODING SUPPLIES	39.98
WENDY RAY	13022	DEC 2015	DEC B-3 THERAPY	4,767.05
[REDACTED]	2569	DEC 2015	OCT & NOV RSP	479.52

1/06/16
G/L DATE: 01/2016

Batch Nbr: 258258

Page 2

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
MICHAEL P SAYERS PHD	8169	DEC 2015	DEC 36 HRS PSYCHOLOGICAL SRVCS	2,565.00
SCOTT DAVIS	19806	DEC 2015	CSP MED SUPPLIES	13.93
STAPLES ADVANTAGE	15069	DEC 2015	DEC HS OFFICE SUPPLIES	463.00
JULIE TOYNE	5555	DEC 2015	DEC B-3 THERAPY	4,428.30
KRIS WAGNER MACLEAN	4788	DEC 2015	64 EMPLY MILEAGE REIMB	45.04
WE ARE HOPE, INC	19620	DEC 2015	NOV SPEMP HRS	94.63

Batch Total: \$40,703.24 ****
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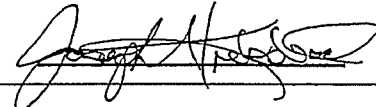
VOUCHER

STATE OF WISCONSIN

2016

Door County

Submitted By:
BSIXEL JANUARY 6/2016

Approved by: Department Head:


Approved by: Committee Chair /
 County Administrator

VENDOR # _____ New Vendor (Please Assign New #)
 _____ One Time Vendor (Please Assign New #)

VENDOR NAME: Door County Dept of Human Services

VENDOR ADDRESS: c/o Dept Human Services

VENDOR ADDRESS: MONTHLY MEETING VOUCHERS

VENDOR ADDRESS: 421 Nebraska Street

- Added to Voucher Listing
- Voucher Listing Signed / Approved
Meeting Date _____
- Hold For Approval / Documentation
After Processing

This Area to be Completed by Finance Department

PAID BY _____
 CHECK # _____

Fund	Dept	Sub Dept	Account Number	Detail	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number	
240	47				SUBMITTED FOR PAYMENT, BATCH #258259 JANUARY 2016 - 1st Batch Processing	EA	\$ 2,824.00		various - as attached	
					VOUCHERS ARE FOR 2016 EXPENSES					
VOUCHER TOTAL							\$ 2,824.00	VOUCHER TOTAL		

1/06/16

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

* SUMMARY *
SCHEDULE OF VOUCHERS

Page 1
DC404RSUM

1st Batch January 6, 2016
MEETING DATE

*2016
Vouchers*

Dept Human Services
DEPARTMENT

*** SUMMARY FOR COMMITTEE REVIEW ONLY ***

G/L DATE: 01/2016 Batch Nbr: 258259

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
DIVISION OF QUALITY ASSURANCE	11090	JAN 2016	CSP CERTIFICATION	550.00
NCS PEARSON INC	11760	JAN 2016	BEH HEALTH LIC FEE	99.00
NEW PARTNERSHIP	8964	JAN 2016	JAN/16 ANNUAL CONTRIB PAYMENTS	2,175.00

Batch Total: \$2,824.00 ****
=====

VOUCHER

STATE OF WISCONSIN

2015



Door County

Submitted By:

mark

Approved by: Department Head:

Approved by: Committee Chair /
County Administrator

VENDOR # _____

New Vendor (Please Assign New #)

One Time Vendor (Please Assign New #)

VENDOR NAME: Door County Dept of Human Services

VENDOR ADDRESS: c/o Dept Human Services

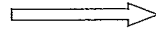
VENDOR ADDRESS: MONTHLY MEETING VOUCHERS

VENDOR ADDRESS: 421 Nebraska Street

Added to Voucher Listing



This Area to be Completed by Finance Department



PAID BY

CHECK # _____

Voucher Listing Signed / Approved

Meeting Date _____

Hold For Approval / Documentation
After Processing

Fund	Dept	Sub Dept	Account Number	Detail	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number	
204	23				SUBMITTED FOR PAYMENT, BATCH #258235 - 2015 SRC/ADRC vouchers to date. December processing		\$ 68,628.39		various - as attached	
VOUCHER TOTAL							\$ 68,628.39	VOUCHER TOTAL		

ADRC/SRC DECEMBER, 2015 2nd Batch.

MEETING DATE

HS Resource Center
DEPARTMENT

*** SUMMARY FOR COMMITTEE REVIEW ONLY ***

G/L DATE: 12/2015

Batch Nbr: 258235

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
ABBY VANS INC	16735	18555 SRC1115	D2D TAXI-NOVEMBER HOURS-2,111	47,061.35
ADVANCED DISPOSAL SERVICES	18928	18928 SRC1115	NOV DISPOSAL SVCS-SRC	178.43
ADVOCATES-INDEPENDENT LIVINGII	13325	1868 SRC 1115	NOV SHC-BA	422.13
AGING & DISAB PROF ASSOC OF WI	19663	19663 DEC2015	ADPAW MEMBERSHIP-JE	75.00
BARBARA J SNOW	15999	15999 NOV2015	16.80 NOV EMPLY MILEAGE REIMB	9.66
BAYVIEW TERRACE SOUTH	2620	2620 NOV2015	NOV MEALSITE-7 DAYS@\$8/DAY	56.00
BROTHERS DAIRY	257	257 NOV2015	NOV RAW FOOD	592.13
CELLCOM WISCONSIN RSA 10	4818	4818 NOV2015	SRC/ADRC CELL SERVICES 11/06-12/05	323.78
CULLIGAN OF STURGEON BAY	6370	1085772 1215	BOTTLED WATER 4 TRLR-SRC/ADRC	36.18
DOOR-TRAN	16496	190 SRC NOV15	NOV STAFF HOURS	600.00
FIRST SUPPLY GREEN BAY	12842	4445039 SRC	FAN MOTOR FOR SRC	220.68
GANNETT WISCONSIN MEDIA	13278	0009428864	TRANSPORTATION LEGAL NOTICE-5311	99.10
HENRY F DITTMER	17282	17282 NOV2015	101.80 NOV MOW MILEAGE REIMB	58.54
JIM OLSON FORD LINCOLN, LLC	20492	07752 SRC1215	REPLACE STARTER/TOW SRC BUS	579.12
KIM KRAMER	12614	12614 NOV2015	62 NOV EMPLY MILEAGE REIMB	35.67
LISA VANALSTINE	20119	20119SEPOCT15	34 OCT EMPLY MILEAGE REIMB	51.76
LAU'S AUTO CARE CENTER	7754	22655 SRC	REPLACE EXHAUST SYSTEM SRC VAN	162.95
TOWN OF LIBERTY GROVE	33170	33170 NOV2015	NOV MEALSITE-11 DAYS@\$9/DAY	99.00
MARGARET B HATALA	21056	21056 122015	DEC CAREGIVER SUPPORT GROUP	175.80
MICHAEL G PETERSON	21377	21377 DEC2015	SRC NY EVE ENTERTAINMENT	300.00
MANN'S STORE	18770	18770 SRC1115	NOV RAW FOOD	548.46
MEAT PROCESSORS INC	6544	6544 SRC 1115	99263C/RAW FOOD	433.77

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
N E W CURATIVE REHABILITATION	6470	44906 112015	NOV SHC-SG	84.88
OLIVER PRODUCTS	9189	845949845823	TRAY-3COMP-DEEP 500/CSE	1,488.00
REINHART FOOD SERVICE	26500	26500 SRC1115	646353/NUTRITIONAL SUPPLIES	2,818.59
SHERRY PESCH	3394	EB0323 SRC	NOV REP PAYEE-CP	76.00
STACEY VOLKMANN	14091	14091 NOV2015	492 NOV EMPLY MILEAGE REIMB	282.90
GOOD SAMARITAN, SCANDIA VILLAGE	27395	27395 NOV2015	NOV MOW 65 MEALS @ \$4/MEAL	260.00
ST. JOSEPH'S CONGREGATION INC	21384	21384 NOV2015	ADRC ADVERTISING-1YEAR	200.00
STAPLES ADVANTAGE	15069	15069 NOV2015	ADRC/SRC NOV OFFICE SUPPLIES	181.41
SYSCO	9328	9328 SRC 1115	511300081/RAW FOOD	4,905.80
ERIN SZAKALA	15638	15638OCTNOV15	762 EMPLY MILEAGE REIMB	538.24
ARNE THOMPSON	13154	13154 NOV2015	50.04 DEC EMPLY MILEAGE REIMB	28.77
TIP TOP CLEANERS	10942	10942 SRC1115	NOV LAUNDRY/KITCHEN	100.80
UNITED HOME HEALTH SERVICES, LLC	20955	20955 SRC1215	DEC SHC-DK	2,762.81
VITAL CARE LLC	20372	1007 SRC1115	NOV SHC-WT	825.00
WARNER-WEXEL WHOLESALE & POOL	36120	36120 NOV2015	NOV NUTRITIONAL SUPPLIES	505.48
TOWN OF WASHINGTON	33570	33570 NOV2015	NOV MEALSITE-11 DAYS@\$8/DAY	88.00
WISCONSIN DOCUMENT IMAGING	5999	84537A SRC	NOV B&W COPIES	1,193.99
WISCONSIN PUBLIC SERVICE	11363	11363 DEC2015	NOV UTILITIES SRC	168.21

Batch Total: \$68,628.39 ****
 =====

VOUCHER

STATE OF WISCONSIN

2016

Door County

Submitted By:

mark

Approved by: Department Head:

Approved by: Committee Chair /
County Administrator

VENDOR # _____

New Vendor (Please Assign New #)

One Time Vendor (Please Assign New #)

VENDOR NAME: Door County Dept of Human Services

VENDOR ADDRESS: c/o Dept Human Services

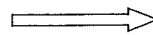
VENDOR ADDRESS: MONTHLY MEETING VOUCHERS

VENDOR ADDRESS: 421 Nebraska Street

Added to Voucher Listing



This Area to be Completed by Finance Department



PAID BY _____
CHECK # _____

Voucher Listing Signed / Approved

Meeting Date _____

Hold For Approval / Documentation
After Processing

Fund	Dept	Sub Dept	Account Number	Detail	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number	
204	23				SUBMITTED FOR PAYMENT, BATCH #258265 - 2015 SRC/ADRC vouchers to date. January processing		\$ 18,762.87		various - as attached	
VOUCHER TOTAL							\$ 18,762.87	VOUCHER TOTAL		

*ADRC/SEC 1st batch, JAN. 2016
2015 INVOICES*

MEETING DATE _____

HS Resource Center
DEPARTMENT

*** S U M M A R Y F O R C O M M I T T E E R E V I E W O N L Y ***

G/L DATE: 12/2015

Batch Nbr: 258265

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
AMY L KONOP	18248	18248 DEC2015	245.50 DEC MOW MILEAGE REIMB	141.19
CAROL LENIUS	21443	21443 DEC2015	183 DEC EMPLY MILEAGE REIMB	105.23
CHRISTINE WISNIEWSKI	19268	19268 DEC2015	24 DEC MOW MILEAGE REIMB	13.80
COURTIE DEMAREST	1325	1325 DEC2015	23 DEC MOW MILEAGE REIMB	13.23
DOOR-TRAN	16496	16496 3Q15	3Q15 JARC/WETAP PAYMENT	3,556.63
ECONO FOODS	9674	9674 DEC2015	DEC RAW FOOD	931.33
FITNESS REPAIR, LLC	20094	DOOR7 SRC	PREV MTC SRC FITNESS	285.00
FLS BANNERS	3487	81883 81888	ADRC MARKETING MATERIALS	2,955.56
GEORGE J KLEIST	17474	17474 DEC2015	20 DEC MOW MILEAGE REIMB	11.52
GREGORY W VIRLEE	19080	19080 DEC2015	13 DEC MOW MILEAGE REIMB	7.49
HENRY F DITTMER	17282	17282 DEC2015	58.60 DEC MOW MILEAGE REIMB	33.71
GARY HANSON	13074	13074 OCT2015	52 OCT EMPLY MILEAGE REIMB	29.90
JOSEPH E HEILMAN	5354	5354 DEC2015	27 DEC MOW MILEAGE REIMB	15.54
JOHN M O'GARA	18116	18116 DEC2015	23.70 DEC MOW MILEAGE REIMB	13.63
JIM OLSON FORD LINCOLN, LLC	20492	20492 SRC	ALTERNATOR FOR SRC BUS	1,392.45
NANCY KURSCHNER	7092	7092 DEC2015	65 DEC MOW MILEAGE REIMB	37.40
LIFELINE DEPARTMENT \ DCMH	18103	18103 122015A	DEC LIFELINE-JS	105.00
MARGARET B HATALA	21056	21056 DEC2015	DEC CAREGIVER SUPPORT GROUP	138.30
MINISTRY DC MEDICAL CENTER	19277	19277 SRC	ST215342FF99-MJT	1,472.00
PIP PRINTING	25032	71022 ADRC	ADRC MARKETING MATERIALS	611.70
ROBIN MARK	20044	20044 DEC2015	61.60 DEC EMPLY MILEAGE REIMB	35.42
SPECIALIZED SERVICES LLC	7694	7694 DEC2015	DEC SHC-ED	210.96

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
STAPLES ADVANTAGE	15069	15069 DEC2015	DEC ADRC/SRC OFFICE SUPPLIES	174.79
STURGEON BAY UTILITIES	30820	30820 DEC2015	DEC UTILITIES-SRC	1,109.64
ERIN SZAKALA	15638	15638 DEC2015	256 DEC EMPLY MILEAGE REIMB	147.20
UNITED HOME HEALTH SERVICIS,LLC	20955	20955 122015B	DEC SHC-DK	3,339.84
VITAL CARE LLC	20372	100 1009 SRC	DEC SHC-JR	1,825.00
SUZANNE WAGNER	374	374 DEC2015	22 DEC MOW MILEAGE REIMB	12.66
WIL KIL PEST CONTROL	6359	6359 DEC2015	DEC PEST CONTROL SRC	36.75

Batch Total: \$18,762.87 ****
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VOUCHER

STATE OF WISCONSIN 2016

Door County

New Vendor (Please Assign New #)
 One Time Vendor (Please Assign New #)

VENDOR # _____

VENDOR NAME: Door County Dept of Human Services

VENDOR ADDRESS: c/o Dept Human Services

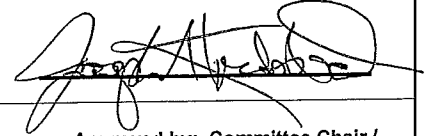
VENDOR ADDRESS: MONTHLY MEETING VOUCHERS

VENDOR ADDRESS: 421 Nebraska Street

Submitted By:

rmark

Approved by: Department Head:



Approved by: Committee Chair /
County Administrator

Added to Voucher Listing

Voucher Listing Signed / Approved

Meeting Date _____

Hold For Approval / Documentation
After Processing

↓ This Area to be Completed by Finance Department ↓

PAID BY

CHECK # _____

Fund	Dept	Sub Dept	Account Number	Detail	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number
204	23				SUBMITTED FOR PAYMENT, BATCH #258275 - 2016 SRC/ADRC vouchers to date. January processing		\$ 70.00		various - as attached
VOUCHER TOTAL							\$ 70.00	VOUCHER TOTAL	

1/05/16

* S U M M A R Y *
SCHEDULE OF VOUCHERS

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

*ADRC/SRC 1st batch, January, 2016
2016 INVOICES*

MEETING DATE

HS Resource Center
DEPARTMENT

*** S U M M A R Y F O R C O M M I T T E E R E V I E W O N L Y ***

G/L DATE: 01/2016

Batch Nbr: 258275

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
WI ASSOC OF BENEFIT SPECIALIST	10193	10193 DBSEBS	2016 WABS MEMBERSHIP-MB	70.00
Batch Total:				\$70.00 ****

DOOR COUNTY DEPARTMENT OF HUMAN SERVICES – **STAFFING**

1-7-2016

