

**Wednesday, June 22, 2016
4:00 p.m.**

HUMAN SERVICES BOARD

*Door County Government Center
Chambers Room (C102), 1st floor
421 Nebraska Street, Sturgeon Bay, WI*

Oversight Board for the Department of Human Services

AGENDA

PUBLIC HEARING

1. Call Public Hearing to Order at 4:00pm
2. Introductions
3. Ground Rules for Public Hearing
4. Public Comments
5. Adjourn the Public Hearing

HUMAN SERVICES BOARD MEETING

1. Call Meeting or Order
2. Roll Call
3. **Adopt** Agenda
4. **Approve** Minutes – May 10, 2016 Human Services Board Meeting
5. Correspondence
6. Public Comment
7. Discussion of Public Participation Meeting
8. Program Reports
 - a. Collective Unit Report
 - b. Director's Report
9. Continuing /Pending Business
 - a. Family Care Updates
 - b. Resource Center Building Update
 - c. Staff Recruitment Updates
 - d. Contracted Staff vs. Employee Status
 - e. Vouchers
10. Topics To Be Referred to the Legislative Committee
11. New Business
 - a. HIPPA – Risk Assessment/Risk Mitigation/Policy Procedures
 - b. Employee Introductory Periods
 - c. 2017 Budget Process
 - d. Employee Survey & Follow-up
12. Matters to be Placed on a Future Agenda or Referred to a Committee, Official or Employee
13. Set Next Meeting Date – Tuesday, July 12, 2016
14. **Adjourn** Meeting

Members of the Door County Board of Supervisors and/or its sub-units may be in attendance at this meeting to listen and gather information. Notice is hereby given that the above meeting may constitute a meeting of the Door County Board of Supervisors or one of its sub-units. However no official action will be taken except by the Administrative Services Committee.

Deviation from the order shown may occur

DOOR COUNTY HUMAN SERVICES BOARD MINUTES

Tuesday, May 10, 2016

These minutes have not been reviewed by the oversight board and are subject to approval or revision at the next regular meeting.

1. **Call to Order-**

Chair Mark Moeller called the May 10, 2016 meeting of the Door County Human Services Board to order at 8:30 am at the Government Center's Chamber Room.

2. **Roll Call / Establishing a Quorum-**

Present: Chairman Mark Moeller, Helen Bacon, Roy Englebert, Wayne Kudick, Tom Leist, Megan Lundahl, Joe Miller and Robert Rau and Nancy Robillard.

Excused: none

Staff Present: Joseph Krebsbach-Director, Cori McFarlane-Deputy Director, Ken Pabich-County Administrator, Grant Thomas-Corporation Counsel and Shawn Barlament-Office Manager/Recording Secretary.

Others Present: Susan Kohout

All Board members were present to establish a quorum.

All present introduced themselves as there were two new committee members attending for the first time.

3. **Adopt Agenda-**

A motion was made by Tom Leist and seconded by Helen Bacon to adopt the agenda. All were in favor.

4. **Approve Minutes-**

Roy Englebert motioned to approve minutes from the April 12, 2016 Human Services Board meeting. This was seconded by Joe Miller. All approved.

5. **Election of Chair and Vice-Chair of This Committee**

Roy Englebert motioned to nominate Mark Moeller as Human Services Board Chair and Tom Liest seconded. The motion passed unanimously. Mark Moeller motioned to nominate Helen Bacon as Vice-Chair, Megan Lundahl seconded the motion and that also passed unanimously.

6. **Open Meeting Law & Responsibilities of an Oversight Committee – Presented by Grant Thomas**

Grant shared that this committee is governed by state statues, is policy driven and not directly involved in day to day administration of the department. Members of the Board, which consist of elected officials and community members, are encouraged to draw upon

their experience and act as advocates for providing services to the county's population with needs.

In relation to open meeting laws, the agenda controls what is discussed in a meeting. If another matter is worthy of discussion it must become part of the next meeting's agenda. Board members must be conscious of what constitutes a forum when discussing any topic outside of a regularly scheduled meeting using any type of communication such as email, texting, Facebook, etc. The definition of a negative quorum was also explained as members could effectively block a motion in this situation.

Grant also shared that all county communications are public record and retained for 7 years. A text, email on a personal device concerning the county's business would also be considered public record and should be sent to your county email address for retention. Grant encouraged conversations with the public should be done in person or on the phone.

7. **Overview of Department for New Committee Members**

With a visual of the department's organizational chart, Joe shared the role of each unit in the department. The brochures for our department and the Door 2 Door Transportation Program were distributed.

8. **Correspondence-**

Attached to these minutes is a correspondence from We Are HOPE, Inc. Board of Directors opposing the Bay Area Workforce Development Board's (BAWDB) recommendation to award the Bay Central Contract for the Workforce Innovation & Opportunity Act (WIOA) Adult and Dislocated Worker Programs to an agency outside of the Door County area.

9. **Public Comment-**

None

10. **Program Reports-**

a. Collective Unit Report

No questions were asked of the information shared.

b. Director's Report

Joe Krebsbach shared that the core team assigned to implementing "Trauma Informed Care" will be presenting an overview to the board in the near future.

11. **Continuing / Pending Business-**

a. Family Care Updates

The momentum of Family Care/IRIS 2.0 has slowed down. There continues to be concerns with communication from the Managed Care Organizations (MCO) not only with our previous clients but when individuals are transferred to our county.

b. Resource Center Building Updates

There was a meeting last week with Venture Architects to begin to finalize plans for the space needs. Plans will be completed in June and presented to the County Board in July.

c. Staff Recruitment Updates

Jay Livingston accepted the Behavior Health Manager position and began May 2nd. Judy Orthober, Meal Site Coordinator, has retired and her back-up, Jamie Stephan, has been offered the position.

d. Vouchers

No questions asked.

12. Topics To Be Referred to the Legislative Committee-

Ken Pabich, County Administrator, and Susan Kohout, Legislative Committee member, will bring two topics to the committee's attention.

- To challenge the Governor's sole authority to make administrative rule without public input.
- To continue support of returning first time non-violent 17 years olds to a county's juvenile justice system as long as comprehensive funding is part of the act.

13. New Business-

a. 2015 DC Aging Unit Self-Assessment for Greater Wisconsin Agency on Aging Resources (GWAAR)

The board offered a few suggestions in areas of the report where positive feedback should be shared even when expectations were not met due to staffing. Helen Bacon moved to accept the GWAAR self-assessment and Roy Englebert seconded the motion. All were in favor.

b. Consolidation of Donation Accounts

Nancy Robillard moved that the three Donation Accounts established prior to the merger of Social Services and Community Programs be consolidated into one account. Joe Miller seconded and the motion passed unanimously.

c. Four Year Coordinated Transportation Plan

This is a report required by the Department of Transportation (DOT). Door-Tran hosted the meeting that included other community partners. Discussion surrounded these topics:

- Gaps in service for disabled & elderly
- How will these gaps be addressed
- Bus and van replacement
- Expanding service

d. Resignation Letter from Kayla O'Dell

FYI

e. Request to Refill-Children & Family Social Worker position

Bob Rau moved to forward this request to the Administrative Committee and Wayne Kudick seconded the motion. All were in favor.

f. Request to Refill/Reclassify Behavioral Health Case Manager to Psychotherapist

Bob Rau moved to forward this request to refill and Megan Lundahl seconded. The motion pass unanimously.

g. Completion of Introductory Period

Brenda Franco has successfully completed the introductory period of employment as AODA counselor.

h. Staff Survey

The department's goal is to improve employee satisfaction by 10% by the end of the year. This survey was our starting point. Tom Krueck, a member of our ADRC Advisory Board along with past work history in this field, generated the survey and tabulated the results with feedback to the management team. The same survey will again be given to staff in December.

i. Contracted Staff vs. Employee

After discussion with the County Administrator, Human Resource Director and Corporation Counsel, Joe is planning to ask this committee to look at 3 positions that are currently contracted as potential employees within the county system. This will include a fiscal impact assessment of the situation.

j. Establish June & July Public Participation Meeting Dates for 2017 Budget

Wednesday, June 22nd, 4 pm in the Government Center's Chamber Room

Tuesday, July 12th, 8:30am in the Government Center's Chamber Room

14. **Matters to Be Placed on a Future Agenda or Referred to a Committee, Official or Employee-**

It was suggested that a Door County public benefits fraud report be generated with comparisons to the state statistics and brought to the committee.

15. **Next Meeting Date:**

Wednesday, June 22, 2016 at 4pm in the Chambers Room of the Government Center, 421 Nebraska Street, Sturgeon Bay.

16. **Adjournment:**

Helen Bacon motioned and Tom Leist seconded to adjourn the meeting. The motion carried. The meeting adjourned at 11:10 am.

Respectfully submitted,
Shawn M. Barlament, Recording Secretary



1300 Egg Harbor Rd. Suite 124
Sturgeon Bay, WI 54235

E-mail: info@WeAreHopeInc.org

Website: www.WeAreHopeInc.org

Phone: ★ 920.743.7273 ★ 920.743.6915

May 9, 2016

Board of Directors
Bay Area Workforce Development Board
317 West Walnut Street
Green Bay, WI 54303

Dear Members of the BAWD Board:

The We Are HOPE, Inc. Board of Directors and other community leaders wish to oppose the recommendation to award the Bay Central Contract for the WIOA Adult and Dislocated Worker Programs to Forward Service Corporation and Great Lakes Training and Development for the Door County Area. We are very concerned the recommendation to award this contract to an agency that is outside of the area will result in lower performance outcomes, less access for clients, and fewer connections with the business community.

We Are HOPE, Inc. has operated the WIOA Adult and Dislocated Worker programs successfully since the original inception of the Job Training and Partnership Act (JTPA) and through the transition to WIA followed by the current WIOA platform. Currently, the staff is serving more than 60 clients who are in school and receiving training to improve opportunities for future employment and assisting others who are seeking assistance finding employment. One of the main objectives stated at the WIOA Roundtable last week was the importance of local involvement and understanding the unique needs of the local community. The staff at We Are HOPE, Inc. who currently provide the WIOA Adult and Dislocated Worker Program services live in this community, understands the local community, and is actively involved in working with area schools, the Door County Economic Development Corporation, and the local business community.

We also understand that in the recommended proposal the staffing pattern is cut down to one Career Services Specialist. Our original proposal was written with the understanding that we would need to assist in the Job Center providing basic career services to the consumers. With one Career Services Specialist this ability would be diminished. We feel it would be difficult for the clients and overall community to achieve success with limited access to staff operating these programs. We understand funding is limited and would be willing to restructure our proposed budget plans to fit within the Bay Area Workforce Development Board (BAWDB) funding mix.

Fax Numbers: ★ Employment 920.743.4504 ★ Energy 920.818.0403 ★ Admin 920.818.0639





1300 Egg Harbor Rd. Suite 124
Sturgeon Bay, WI 54235

E-mail: info@WeAreHopeInc.org

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Our Board of Directors is concerned about the inability to oversee and manage the WIOA Adult and Dislocated Worker programs that service our neighbors, friends, and family at the Door County Job Center in Sturgeon Bay, Wisconsin. For example, a contract which was previously operated by We Are HOPE, Inc. is now being managed by one of the recommended providers who will now operate the WIOA Adult and Dislocated Workers programs. From what we have observed, there has been extremely high staff turnover for this one position with five different staffers driving to Door County on a limited base. As a result, our clients do not have access to the staff because of the lack of availability and consistency. When our clients need us, we take great pride in being accessible, available, and devoted to serving their needs.

The Committee's recommendation to award this contract to these outside agencies now means, We Are HOPE, Inc. will manage the Door County Job Center without any direct authority and responsibility to ensure there is quality staff available for the programs and how they interface with our community partner agencies who serve clients in need. We believe this decision will be devastating to our organization, the clients we serve, and reduce the local supportive services for our clients and businesses community.

We strongly recommend that the BAWDB deny the recommendation from the Committee to award the WIOA Adult and Dislocated Worker Program contracts to Forward Service Corporation and Great Lakes Training and Development for the Bay Central Door County Area.

We would be happy to answer any questions you may have regarding our concerns.

Sincerely,

Fax Numbers: ★ Employment 920.743.4504 ★ Energy 920.818.0403 ★ Admin 920.818.0639





DOOR COUNTY DEPARTMENT OF HUMAN SERVICES

421 Nebraska Street
Sturgeon Bay WI 54235
Main Line: 920-746-7155

Joseph Krebsbach, Director
1st Floor Fax: 920-746-2355
2nd Floor Fax: 920-746-2439
dhs@co.door.wi.us

Human Services Board Agency Updates – June 2016

I. Program Changes and Highlights

- A. Child Protection and Juvenile Justice:** The CPS/JJ team was very pleased to welcome their newest member, Brett Hayner, on May 23. Brett is going through training and shadowing co-workers. He will be doing primarily Juvenile Justice Intake and JJ ongoing case work.
- B. Planning for Summer Programming for Children and Families:** Staff have been working with and supporting parents to do planning for the transition from school year to summer to ensure children with special needs have appropriate options for recreation and socialization, particularly when they don't have school as a means to stay connected to others. We look to community resources such as summer camps, Boys and Girls Club, programs at the local YMCAs, etc. to meet these needs. Resources such as the CLTS waiver and/or Children's Community Options Program have been funding sources for some. Encouragement for children/youth to stay active during the summer is part of the conversation families are having with our staff on a regular basis.
- C. Elder Abuse:** World Elder Abuse Awareness Day is June 15. Staff supported the cause by wearing purple. Sadly, an estimate 5 million cases of elder abuse are reported annually in the U.S. Elder abuse includes physical, emotional and sexual abuse, as well as financial exploitation for seniors. The pinwheel display in front of the ADRC/Senior Resource Center is also in recognition of Elder Abuse Awareness Month. There are 181 pinwheels, which represents the number of elder abuse referrals in Door County in 2015.
- D. Certified Peer Specialist (CPS):** The Community Support Program (CSP) is proud to announce that Seth Wiederanders is our first Certified Peer Specialist to complete his 100 hour internship on June second. Certified Peer Specialists (CPS) are individuals who have not only lived experience, but also completed formal training in peer specialist model of mental health supports. They use their unique set of recovery experiences in combination with skills training to provide peer support. Peer Specialist actively incorporate peer support into their work while working within an agency's recovery team structure. CPSs work in many different settings in mental health programs and crisis services across the state. While the initiative gives individuals with lived experience a career path, it also gives programs that employ CPS and the Wisconsin mental health and substance abuse system a sustained emphasis on recovery. Over the last five years, the state DHS Division of Mental Health and Substance Abuse Services, along with their partners Access to Independence and the Peer Specialist Committee of the Recovery Implementation Task Force, has certified 429 CPSs, with 70% employed in the field.

The Human Services Community Support Program is hoping to contract CPS hours through Lakeshore CAP, Inc. as of July 1 so that Seth may continue as a co-facilitator in the weekly CSP Men's Group and start providing 1:1 peer support with four identified Community Support Consumers.

- E. FoodShare on Demand:** The Economic Support team is gearing up for the rollout of a significant change in the way FoodShare benefits are administered. "FoodShare on Demand" begins in the Bay Lake Consortium July 1. This is simply a different way of handling FoodShare cases, where workers will have two days to contact the applicant and complete the FoodShare interview. Applicants can also apply on the call center and have their case interview and application completed on the call immediately, without making a pre-scheduled appointment. With this model, workers will spend about 50% of their work time on the call center.
- F. AARP Smart Driver Course:** The Senior Resource Center will offer this course on Thursday June 23. The class will cover defensive driving techniques, new traffic laws, how to deal with aggressive drivers, how to navigate in adverse weather conditions, tips on automobile technology, and more. Cost is \$15 for AARP members and \$20 for non-members.
- G. Behavioral Health:** The Behavioral Health team is happy to welcome back a familiar face. Pam Hirn, who retired from our agency in Aug. 2014, is back as a contracted co-occurring therapist, seeing primarily AODA clients. She will be in the office on Tuesdays and Thursdays.

II. Noteworthy Events

- A. May was Foster Care Month.** Our county is fortunate to have a pool of very committed and skilled foster parents to care for children who need to be temporarily placed out of the home. On May 24, staff of our Children and Families Division joined foster families and children for an annual pizza party appreciation celebration at the home of one of our foster parents. Our Foster Care Coordinator is in the process of completing three home studies to license additional foster homes in the county. We are grateful for our Foster Parents!
- B. The Aging and Disability Resource Center/Senior Resource Center** staff will travel to Washington Island on June 14 to host a joint **open house with the Washington Island Community Health Program (WICHP)**, at the WICHP office, located in the Fellowship Hall at Trinity Lutheran Church. The three agencies will have representatives available to discuss services, and refreshments will be offered.

III. High-Cost Placements & Other Fiscal Updates

- A.** Nothing to report this month.

IV. Training & Staff Development

A. Person Centered Planning Training- May 23rd

Agency staff participated in a half day training on the topic of Person Centered Planning (PCP). This topic has been a life time learning topic that continues to serve as an underpinning to all the work that we do in supporting individuals with varying abilities and/or emotional challenges. Marcie Brost, DHS partner through the DD Network and renowned for her insight and talent in this arena, spent time with staff exploring how the principles of PCP impact our work. This serves as just one more tool in our human service toolbox in supporting those we serve.

B. Recovery Training – June 10

The Wisconsin Department of Health Services facilitated an interactive and interdisciplinary training for agency staff providers, consumers, parents and other support persons on the topic of recovery. We explored knowledge, attitudes and skills around recovery principles, the importance of recovery-focused service delivery across disciplines, how and why this makes a difference for consumers of human services. This is the first time DHS has done this training "system-wide" for a variety of program areas (Mental Health, Substance Abuse, Children & Families, Adult Protective

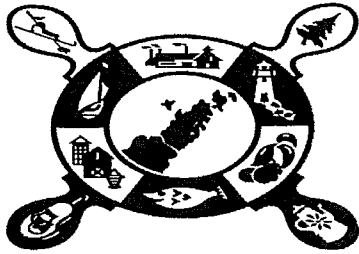
Services). DHS will follow-up with another training event in the coming months to assist us in putting these principles into action, and we will develop an agency-wide Recovery Plan.

V. Agency & Community Collaboration

- A. Crisis plan development:** Agency staff from across units came together to talk about the uniformity of our crisis plan work with individuals we serve here at Human Services. Historically each department has used their own crisis plan format, often times through our TCM system. As we expand our work with youth and increase our services under CCS for adults and children we found the need to build a more comprehensive tool that meets the needs of the statute that drives our crisis work and billing but also serves as resource for staff who may become involved with this individual during a crisis. The plan will serve as a blueprint for staff involved in supporting this individual in their most vulnerable state—a crisis.
- B. “Double Your Bucks Campaign”:** The Economic Support team is again participating in this campaign in collaboration with UW Extension and the Parks Department. This program allows FoodShare recipients to get additional dollars to use at Farmer’s Markets. Information on getting the added FoodShare dollars to use at Farmers Market vendors will be mailed to approximately 1200 households in Door County in early June.

VI. Sharing our Successes

- A.** A family we are supporting recently moved to Door County and had little in terms of furniture and resources—and they happen to have two children with special needs. As they set up household they had to discard their mattresses for the children. Through a collaborative effort between the ADRC, CPS and Children/Families we were able to obtain bedroom set ups for these children. This may seem like a task that is not typically a case manager’s role and responsibility but it is when families have no circle of support or unable to access resources in the community for whatever reason. The generosity of staff’s time and responsiveness to individuals in need to really what Human Services is all about. These little things make a difference in the lives of others!
- B.** One family we are currently involved with due to two children with high medical needs came into tremendous financial hardship due to the medical bills they faced with their two medically fragile children. It took a community circle to give them the anchor to stay the course and have the hope they would not be left homeless. FISC, Legal Aid, community partners like law enforcement and Human Services assisted this family to see them through this fiscal nightmare. This story reflects the need to engage other agencies in our quest to help and that no one agency can do it all. Certainly this family with an extreme sense of pride had to allow the system to help them through their crisis—which required trust, mutual respect, lack of judgement, and hope. Those are the values we hold up in our work with families, particularly when they are in crisis and most vulnerable. A case manager is often times a service broker—connecting families to other supports.



DOOR COUNTY DEPARTMENT OF HUMAN SERVICES

421 Nebraska Street
 Sturgeon Bay WI 54235
 Main Line: 920-746-7155

Joseph Krebsbach, Director
 1st Floor Fax: 920-746-2
 2nd Floor Fax: 920-746-2
dhs@co.door.wi.us

MEMO

To: Human Services Committee
From: Mary Ann Salmon
Date: 6.16.16
Re: Request for Expenditure Approval

Expenditures since the last committee meeting held 5.10.2016:

\$	480.35	Wal-Mart April/May
\$	2,983.85	Elan Credit Card - Apr 2016
\$	2,711.97	Elan Credit Card - May 2016
\$	21,607.79	May Foster / Kinship Care Payments #258629
\$	16,755.91	April Foster / Kinship Care Payments #258566
\$	10,401.87	April Foster / Kinship Care Payments #258602
\$	225.00	2016 Invoices Paid Prior to May Meeting not included in Batches
\$	55,166.74	

Departmental journal entries not included on the attached voucher list:

\$	40.00	Finger Printing - DC Jail (April) 2016
\$	619.14	Maintenance Dept. - monthly gas usage - Fleet
\$	1.32	Lamination Fees
\$	660.46	

Total Expenditures and Vouchers for the Human Services since the last meeting are

\$	90,189.95	Monthly Vouchers - Batch 2 (May) 258569 2016 Expenses
\$	37,600.21	Monthly Vouchers - Batch 1 (June) 258588 2016 Expenses
\$	104,105.34	Monthly Vouchers - Batch 2 (June) 258615 2016 Expenses
\$	55,166.74	Expenditures since the last committee meeting held 4.12.16
\$	660.46	Amounts paid to other County Departments as per above
\$	287,722.70	

Total Expenditure and Vouchers for the ADRC since the last meeting are

\$	65,001.33	Monthly Vouchers - Batch 2 (May) 258568 2016 Expenses
\$	5,097.46	Monthly Vouchers - Batch 1 (June) 258596 2016 Expenses
\$	14,771.96	Monthly Vouchers - Batch 2 (June) 258617 2016 Expenses
\$	84,870.75	
\$	372,593.45	Total Expenditures and Vouchers for approval for 2016

VOUCHER

STATE OF WISCONSIN

Door County

- New Vendor (Please Assign New #)
- One Time Vendor (Please Assign New #)

VENDOR #

VENDOR NAME: Door County Department of Human Services

VENDOR ADDRESS:

VENDOR ADDRESS: 2016 Foster/Kinship Care Payroll

VENDOR ADDRESS:

Submitted By: <u>kemadoche</u>
Approved by: Department Head:
Approved by: Committee Chair:

Added to Voucher Listing

↓ This Area to be Completed by Finance Department ↓

- Voucher Listing Signed / Approved
Meeting Date June 2016
- Hold For Approval / Documentation
After Processing

PAID BY _____
CHECK # _____

Fund	Dept	Sub Dept	Account Number	Detail	Sub-Project	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number	
240	47					eWisacwis Foster/Kinship Care Payroll for May 2016. First Batch # 258629		\$ 21,607.79	06-14-16		
VOUCHER TOTAL								\$ 21,607.79	VOUCHER TOTAL		

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

* S U M M A R Y *
SCHEDULE OF VOUCHERS

June 22
MEETING DATE

2016

Dept Human Services
DEPARTMENT

*** S U M M A R Y F O R C O M M I T T E E R E V I E W O N L Y ***

FOSTER CARE CHECK DATE: JUNE 30, 2016

G/L DATE: 06/2016 Batch Nbr: 258629

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
CALYN SAINDON	20973	01623 061316	EWISACWIS 06/13/2016 0008059028	334.45
DOROTHY FULTON	21444	01623 061316	EWISACWIS 06/13/2016 0008025793	57.29
DAN SANBORN	20518	01623 061316	EWISACWIS 06/13/2016 0008052413	640.00
OLIVIA I DEREMO	8116	01623 061316	EWISACWIS 06/13/2016 0008017407	232.00
DEB DOYLE	9479	01623 061316	EWISACWIS 06/13/2016 0008000379	779.00
DEBOHRA GIBSON	13963	01623 061316	EWISACWIS 06/13/2016 0006910123	232.00
HELEN MAE BAHR	8485	01623 061316	EWISACWIS 06/13/2016 0008059029	464.00
JULIE LITTERAL	18813	01623 061316	EWISACWIS 06/13/2016 0008043242	928.00
JEN NEITZKE	20371	01623 061316	EWISACWIS 06/13/2016 0008064352	299.36
JUDITH A PICHETTE	13223	01623 061316	EWISACWIS 06/13/2016 0008034652	232.00
KATHERINE M SMITH	21729	01623 061316	EWISACWIS 06/13/2016 0008064158	232.00
LISA IVERSON	19164	01623 061316	EWISACWIS 06/13/2016 0008054023	232.00
MONICA G HARRIS	20836	01623 061316	EWISACWIS 06/13/2016 0008057128	232.00
MARYRAE V DUFEK	17937	01623 061316	EWISACWIS 06/13/2016 0008040115	464.00
ROBERTA J WIERICHS	19141	01623 061316	EWISACWIS 06/13/2016 0008019587	1,572.40
RAWHIDE INC	14219	01623 061316	EWISACWIS 06/13/2016 0008011092	10,564.80
SHANNON E FINGER	19909	01623 061316	EWISACWIS 06/13/2016 0008057302	706.71
TONY BATTEN	16915	01623 061316	EWISACWIS 06/13/2016 0008042309	817.40
TONYA J LAURENT	17043	01623 061316	EWISACWIS 06/13/2016 0008059839	676.00
VICKI J HOFFMAN	21216	01623 061316	EWISACWIS 06/13/2016 0008060405	1,912.38

Batch Total: \$21,607.79 ****
=====

VOUCHER

STATE OF WISCONSIN

Door County

VENDOR #

- New Vendor (Please Assign New #)
- One Time Vendor (Please Assign New #)

VENDOR NAME: Door County Department of Human Services

VENDOR ADDRESS:

VENDOR ADDRESS: 2016 Foster/Kinship Care Payroll

VENDOR ADDRESS:

Submitted By:

kemadoche

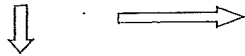
Approved by: Department Head:

[Signature]

Approved by: Committee Chair:

Added to Voucher Listing

↓ This Area to be Completed by Finance Department



PAID BY
CHECK #

- Voucher Listing Signed / Approved Meeting Date: 06-13-2016
- Hold For Approval / Documentation After Processing

Fund	Dept	Sub Dept	Account Number	Detail	Sub-Project	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number
240	47					eWisacwis Foster/Kinship Care Payroll for April 2016		\$ 16,755.91	05-10-16	
VOUCHER TOTAL								\$ 16,755.91	VOUCHER TOTAL	

5/11/16

* SUMMARY *
SCHEDULE OF VOUCHERS

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

MEETING DATE

Dept Human Services
DEPARTMENT

*** SUMMARY FOR COMMITTEE REVIEW ONLY ***

G/L DATE: 05/2016 Batch Nbr: 258566

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
ADVOCATES FOR HEALTHY	17929	01621 050916	EWISACWIS 05/09/2016 0008038182	4,448.66
DOROTHY FULTON	21444	01621 050916	EWISACWIS 05/09/2016 0008025793	592.00
DAN SANBORN	20518	01621 050916	EWISACWIS 05/09/2016 0008052413	779.67
OLIVIA I DEREMO	8116	01621 050916	EWISACWIS 05/09/2016 0008017407	232.00
DEB DOYLE	9479	01621 050916	EWISACWIS 05/09/2016 0008000379	779.00
DEBOHRA GIBSON	13963	01621 050916	EWISACWIS 05/09/2016 0006910123	232.00
HELEN MAE BAHR	8485	01621 050916	EWISACWIS 05/09/2016 0008059029	464.00
JULIE LITTERAL	18813	01621 050916	EWISACWIS 05/09/2016 0008043242	928.00
JUDITH A PICHETTE	13223	01621 050916	EWISACWIS 05/09/2016 0008034652	232.00
JEFFERY S SAFER	21033	01621 050916	EWISACWIS 05/09/2016 0008049774	1,256.00
LISA IVERSON	19164	01621 050916	EWISACWIS 05/09/2016 0008054023	232.00
MONICA G HARRIS	20836	01621 050916	EWISACWIS 05/09/2016 0008057128	504.00
MARYRAE V DUFEK	17937	01621 050916	EWISACWIS 05/09/2016 0008040115	464.00
ROBERTA J WIERICHS	19141	01621 050916	EWISACWIS 05/09/2016 0008019587	1,572.40
SHANNON E FINGER	19909	01621 050916	EWISACWIS 05/09/2016 0008057302	620.00
TONY BATTEN	16915	01621 050916	EWISACWIS 05/09/2016 0008042309	831.80
TONYA J LAURENT	17043	01621 050916	EWISACWIS 05/09/2016 0008059839	676.00
VICKI J HOFFMAN	21216	01621 050916	EWISACWIS 05/09/2016 0008060405	1,912.38

Batch Total: \$16,755.91 ****
=====

VOUCHER

STATE OF WISCONSIN

Door County

Submitted By:

kemadoche

Approved by: Department Head:

Craig M. Galt

Approved by: Committee Chair:

VENDOR #

- New Vendor (Please Assign New #)
 One Time Vendor (Please Assign New #)

VENDOR NAME: Door County Department of Human Services

VENDOR ADDRESS:

VENDOR ADDRESS: 2016 Foster/Kinship Care Payroll

VENDOR ADDRESS:

Added to Voucher Listing

Voucher Listing Signed / Approved

Meeting Date June 2016

Hold For Approval / Documentation After Processing

↓ This Area to be Completed by Finance Department

PAID BY
CHECK #

Fund	Dept	Sub Dept	Account Number	Detail	Sub-Project	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number
240	47					eWisacwis Foster/Kinship Care Payroll for April 2016. Second Batch # 258602		\$ 10,401.87	05-31-16	
								\$ 10,401.87	VOUCHER TOTAL	

5/31/16

* S U M M A R Y *
SCHEDULE OF VOUCHERS

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

June 22
MEETING DATE

2016

Dept Human Services :
DEPARTMENT

*** S U M M A R Y F O R C O M M I T T E E R E V I E W O N L Y ***

G/L DATE: 05/2016 Batch Nbr: 258602

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
KATHERINE M SMITH	21729	01622 051616	EWISACWIS 05/16/2016 0008064158	177.87
RAWHIDE INC	14219	01622 051616	EWISACWIS 05/16/2016 0008011092	10,224.00

Batch Total: \$10,401.87 ****
=====

VOUCHER

STATE OF WISCONSIN

2016

Door County

VENDOR # _____ New Vendor (Please Assign New #)
 One Time Vendor (Please Assign New #)


VENDOR NAME: Door County Dept of Human Services

VENDOR ADDRESS: c/o Dept Human Services

VENDOR ADDRESS: MONTHLY MEETING VOUCHERS

VENDOR ADDRESS: 421 Nebraska Street

Submitted By:
MSALMON

Approved by: Department Head:


Approved by: Committee Chair /
 County Administrator

Added to Voucher Listing

Voucher Listing Signed / Approved

Meeting Date _____

Hold For Approval / Documentation
 After Processing

↓ This Area to be Completed by Finance Department ↓

PAID BY _____
 CHECK # _____

Fund	Dept	Sub Dept	Account Number	Description	@ Cas/Ea	Total Amount	Invoice Date	Vendor Invoice Number
240	47			SUBMITTED FOR PAYMENT, BATCH #258569 MAY 2016 - 2ND Batch Processing		\$90,189.95		various - as attache
				Vouchers for 2016 Expenses				
VOUCHER TOTAL						\$ 90,189.95	VOUCHER TOTAL	

5/18/16

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

* S U M M A R Y *
SCHEDULE OF VOUCHERS

MEETING DATE

Dept Human Services
DEPARTMENT

*** S U M M A R Y F O R C O M M I T T E E R E V I E W O N L Y ***

G/L DATE: 05/2016 Batch Nbr: 258569

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
ANTHONY M GLOUDEMANS	21721	APR 2016	APR CHILDCARE TPT	82.50
AMY HIGGINBOTHAM	20222	APR 2016	JAN APR EMPLY REIMB	258.12
AMY LBEVRE	21173	APR 2016	APR EMPLY REIMB 2331MI	124.74
ADVOCATES-INDEPENDENT LIVINGII	13325	APR 2016	APR PCW CCS CM	5,982.20
ADVOCATES FOR HEALTHY	17929	APR 2016	APR CCS SKILLS DEV	4,032.40
BAETEN COUNSELING	20427	MAY 2016	MAY OWI ASSESS 12	585.00
BAY COUNSELING CLINIC, LLP	21177	MAY 2016	FEB APR PSYCHOTH CCS	1,573.00
BELLIN HOME HEALTH	15484	APR 2016	APR BED RENTAL	275.00
BROTOLOC HEALTH CARE SYSTEM IN	3640	APR 2016	APR CERF 30DYS	5,295.00
BROWN CO COMUNITY TREATMNT CNT	16015	APR 2016	APR15 INPNT CARE	506.25
CHILDRENS HOSPITAL OF WISCONSI	9497	APR 2016	APR 2.5 HRS SWILSON	425.00
CORPORATE GUARDIANS OF NEW	17122	APR 2016	MAR APR GUARD	400.00
DEPARTMENT OF CORRECTIONS	3213	MAR 2016	YA MAR APR JUV CORR	14,382.13
DOOR COUNTY MEMORIAL HOSPITAL	8770	APR 2016	APR B3 THERAPY HRS	8,771.38
DEB DOYLE	9479	MAY 2016	YA MAY RSP 1 NITE	25.00
EMILY HILL	21720	APR 2016	APR CHILDCARE TPT	52.50
EMILY SCHWARK	20081	APR 2016	APR EMPLY REIMB 165 MI	89.10
ECONO FOODS	9674	APR 2016	APR CF CSP SUPPLIES	314.32
EMPOWERMENT OPTIONS	15615	APR 2016	APR AFH 30DYS	10,200.00
FAITH ANN MCCOY	18136	APR 2016	APR CM/SVC 185.75HRS	5,201.00
FAMILY SERVICES	3841	APR 2016	APR CRISIS HLTHY FAM PAR	12,701.15
HELP OF DOOR COUNTY INC	13420	APR 2016	APR FAM ACCESSHR	1,050.00

5/18/16
G/L DATE: 05/2016

Batch Nbr: 258569

Page 2

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
HIRN MENTAL HEALTH COUNSELING	17401	MAY 2016	MAY OUTPNT WASH IS	420.00
INNOVATIVE SERVICES, INC.	5078	APR 2016	APR CCS SKILLS DEV	5,160.00
JONATHAN I CLOUD	21676	APR 2016	APR WORKSHP TRAUMA	1,700.00
JESSICA L HECK	21719	APR 2016	APR CHILDCARE TPT	135.00
RICHARD & JOYCE JOHNSON	9215	MAY 2016	MAY RSP 3DYS	75.00
JUSTICEPOINT, INC	21360	APR 2016	APR ELEC MON	287.10
KAYLA O'DELL	20292	APR 2016	APR EMPLY REIMB 160 MI	86.40
LAKESHORE CAP OFFICE	17200	APR 2016	APR REST/COMM SVC	3,132.02
LANGUAGE LINE SERVICES	14606	APR 2016	APR TRANSL 81MIN	58.87
	6447	MAY 2016	MAY CHILDR COP REC/EDUC	300.00
NICHOLAS J LEE	21718	APR 2016	APR CHILDCARE TPT	105.00
NAOMI SPRITKA	18398	APR 2016	APR EMPLY REIMB 384 MI	207.36
NAMI-DC	15686	APR 2016	APR PSYCH TECH	670.23
NEW PARTNERSHIP	8964	APR 2016	MAR APR TRN CLASSES	500.00
OPTIONS LAB, INC	17788	APR 2016	APR DRUG TESTING	48.00
PROFESSIONAL GUARDIANSHIPS INC	5008	APR 2016	APR GUARDN	198.00
RMR SERVICES, TRANSLATING &	8409	APR 2016	APR INTERPR	31.25
SHERYL FLORES	11392	APR 2016	APR EMPLY REIMB 118 MI	63.88
SANDRA A LEFEVRE	21717	APR 2016	APR CHILDCARE TPT	82.50
SHERRY PESCH	3394	APR 2016	APR BOOKKP 51.75HR	1,086.75
AMANDA SALLINEN	2569	MAY 2016	YA MAY RSP 1 NITE	25.00
SPECIALIZED SERVICES LLC	7694	APR 2016	APR PCW HR	2,673.30
	16594	MAY 2016	APR CHILDR COP SPEC EQUIP	200.00
HEIDIANN ULLMAN	242	MAY 2016	YA MAY RSP 1 NITE	25.00
WASHINGTON ISLAND FERRY LINE I	36270	APR 2016	APR FERRY RIDES 2	92.50
WI DEPT OF JUSTICE RECORD CHEC	37970	APR 2016	APR BKGRD CHECKS	120.00
WUCIA	35669	MAY 2016	MAY WUCIA BASIC	60.00
ZION EVANGELICAL LUTHERAN CHCH	21723	MAY 2016	MAY DYCARE 7DY + REG	321.00

5/18/16
G/L DATE: 05/2016

Batch Nbr: 258569

Page 3

<u>Vendor Name</u>	<u>Vendor No.</u>	<u>Invoice #</u>	<u>Invoice Description</u>	<u>Amount</u>
				Batch Total: \$90,189.95 **** =====

VOUCHER

STATE OF WISCONSIN

2016

Door County

VENDOR # _____

New Vendor (Please Assign New #)

One Time Vendor (Please Assign New #)

VENDOR NAME: Door County Dept of Human Services

VENDOR ADDRESS: c/o Dept Human Services

VENDOR ADDRESS: MONTHLY MEETING VOUCHERS

VENDOR ADDRESS: 421 Nebraska Street

Submitted By: <u>bslxl</u>
Approved by: Department Head: <i>[Signature]</i>
Approved by: Committee Chair / County Administrator _____

Added to Voucher Listing

Voucher Listing Signed / Approved
Meeting Date _____

Hold For Approval / Documentation
After Processing

↓ This Area to be Completed by Finance Department ↓

PAID BY
CHECK # _____

Fund	Dept	Sub Dept	Account Number	Detail	Description	@ Cost/Unit	Total Amount	Invoice Date	Vendor Invoice Number	
240	47				SUBMITTED FOR PAYMENT, BATCH #258588 JUNE 2016 - 1ST Batch Processing		\$37,600.21		various - as attached	
					Vouchers for 2016 Expenses					
VOUCHER TOTAL							\$ 37,600.21	VOUCHER TOTAL		

6/01/16

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

* S U M M A R Y *
SCHEDULE OF VOUCHERS

Page 1
DC404RSUM

June 1, 2016 *1st Batch*
MEETING DATE

Dept Human Services
DEPARTMENT

*** SUMMARY FOR COMMITTEE REVIEW ONLY ***

G/L DATE: 06/2016 Batch Nbr: 258588

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
AMY D'ADDARIO	21733	100 MAY	WI TRAUMA PROJECT	3,514.49
██████████	17886	MAY 16	CHILD COP RECREATION	803.00
BARBARA LARSON-HERBER	21730	JAN-APRIL	EMERG SRVC GRANT MTG	3,018.75
BAETEN COUNSELING	20427	MAY 16	MAY CRISIS & ASSESSMENTS	795.00
BERRY	804	MAY 2016	MAY ADV DIG/PRINT	53.55
CELLCOM WISCONSIN RSA 10	4818	892251	CCS/HS 5/6/-6/5 CELL CHARGES	843.83
DEBRA FEHRMAN	6876	MAY 16	190 MAY EMPLY MILEAGE REIMB	102.60
FAMILY SERVICES	3841	APRIL 16	YA APRIL 11 UNITS GRP HOME	2,172.50
GANNETT WISCONSIN MEDIA	15904	DC0032385	HS SUBSCR 6/1/16-5/31/17	56.35
INNOVATIVE SERVICES, INC.	5078	MAR 16 2016	MAR CCS SKILLS DEV	3,580.20
██████████	20371	MAY 16	MAY CHILD EXPENSES	185.40
KALAHARI RESORT & CONVENTION C	14317	GRPDOORGOV	APRIL/CLTS LODGING CONF ASW	2,610.00
██████████	21581	MAY 16	CHILD COP RECREATION	1,076.25
SALLY LAURENT	8394	JUNE 16	JUNE AFH 30 DAYS	900.00
NAML-DC	15686	JUNE 2016	EOF/DINNER PROG 2ND PAYMENT	6,000.00
OUTAGAMIE COUNTY TREASURERS OF	14131	APRIL 16	APRIL SHELTER CARE 1 DAY	238.00
SPECIALIZED SERVICES LLC	7694	APRIL 16	APRIL CCS SKILL DEV	4,946.00
STAPLES ADVANTAGE	15069	MAY 2016	HS OFFICE SUPPLIES	790.55
WE ARE HOPE, INC	19620	APRIL 16	APRIL WHEAP/LIHEAP	5,509.88
WISCONSIN DOCUMENT IMAGING	5999	MAY 16	HS LEASED COPIES	403.86

Batch Total: \$37,600.21 ****
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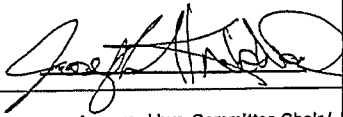
VOUCHER

STATE OF WISCONSIN

2016

Door County

Submitted By:
bsixel

Approved by: Department Head:


Approved by: Committee Chair /
 County Administrator

VENDOR # _____ New Vendor (Please Assign New #)
 _____ One Time Vendor (Please Assign New #)

VENDOR NAME: Door County Dept of Human Services

VENDOR ADDRESS: c/o Dept Human Services

VENDOR ADDRESS: MONTHLY MEETING VOUCHERS

VENDOR ADDRESS: 421 Nebraska Street

Added to Voucher Listing

Voucher Listing Signed / Approved Meeting Date _____

Hold For Approval / Documentation After Processing

↓ This Area to be Completed by Finance Department ↓

PAID BY _____
 CHECK # _____

Fund	Dept	Sub Dept	Account Number	Detail	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number	
240	47				SUBMITTED FOR PAYMENT, BATCH #258615 JUNE 2016 - 2ND Batch Processing		\$104,105.34		various - as attached	
					Vouchers for 2016 Expenses					
VOUCHER TOTAL							\$ 104,105.34	VOUCHER TOTAL		

6/14/16

* SUMMARY *
SCHEDULE OF VOUCHERS

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

June 15, 2016 - 2nd Batch
MEETING DATE

Dept Human Services
DEPARTMENT

*** SUMMARY FOR COMMITTEE REVIEW ONLY ***

G/L DATE: 06/2016 Batch Nbr: 258615

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
ADVOCATES-INDEPENDENT LIVINGII	13325	2032 MAY	MAY CCS ADMIN & CM	5,974.40
ADVOCATES FOR HEALTHY	17929	MAY 16	MAY CCS SKILL DEV	3,923.60
AMERICINN LODGE	3478	72211	MAY/HOTEL ONE NIGHT	82.00
BETH CHISHOLM	2435	MAY 16	429 MAY EMPLY MILEAGE REIMB	231.66
BAY COUNSELING CLINIC, LLP	21177	APR & MAY	APRIL&MAY CCS PSYCHOTH	956.40
BERRY	804	JUNE 16	JUNE ADV DIG/PRINT	53.55
BROTOLOC HEALTH CARE SYSTEM IN	3640	MAY 16	MAY CBRF 31 DAYS	5,471.50
CELLCOM WISCONSIN RSA 10	4818	034921	CCS&HS CELL CHARGES 6/6-7/5	686.23
DORREN GODDARD	8060	APRIL 16	APR TRAUM INFORMED TRN SUPPLIES	11.61
D.C YOUNG MEN'S CHRISTIAN ASSC	20431	JUNE 16	DAYCARE BALANCE MD	266.00
DC PRINTING LLC	5245	100848	MAY HS ENVELOPES	215.50
DOOR COUNTY MEMORIAL HOSPITAL	8770	MAY 169	MAY B-3 OT&PT THERAPY HRS	8,333.65
	21312	APRIL 16	CHILD COP-ARCH MOD	1,550.00
ECONO FOODS	9674	MAY 16	MAY CRISIS TRAINING	322.18
EMPOWERMENT OPTIONS	15615	MAY 16	MAY AFH 31 DAYS	10,540.00
FAITH ANN MCCOY	18136	2016-5	MAY CM SVC COORDINATOR	4,907.00
MARK HILL	2006	MAY 16	411 MAY EMPLY MILEAGE REIMB	221.94
INNOVATIVE SERVICES, INC.	5078	20160606	MAY CCS SKILL DEV	4,648.30
IPAT INC	13103	MAY 046532	MAY PROT SRVC REPORTS	120.00
LANGUAGE LINE SERVICES	14606	3841091	MAY TRANSL SRVC	30.52
LIFELINE DEPARTMENT \ DCMH	18103	MAY 16	MAY HS LIFELINE	70.00
LIFESKILLS DEVELOPMENT CENTER	16380	MAY 16	MAY LEAD SVC COORD	6,456.50

6/14/16
G/L DATE: 06/2016

Batch Nbr: 258615

Page 2

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
LUTHERAN SOCIAL SERVICES OF WI	6495	126496 MAY	MAY SUPERVISION	150.00
NAOMI SPRITKA	18398	MAY 16	273 MAY EMPLY MIL REIMB	147.42
NAMI-DC	15686	MAY 16	MAY PSYCH TECH	876.69
OCONOMOWOC DEV TRAINING CENTER	6476	MAR & APR 16	MAR & APR INST PLACEMENT	20,211.30
OPTIONS LAB, INC	17788	3863 MAY	AODA DRUG TEST	16.00
PROFESSIONAL RISK MANAGEMENT	8395	144284	PSYCH LIABILITY INS	3,799.00
WENDY RAY	13022	MAY 16	MAY B-3 THERAPY	6,044.97
SHERYL FLORES	11392	MAY 16	120 MAY EMPLY MILEAGE REIMB	64.80
SHERRY PESCH	3394	MAY 16	MAY BOOKKEEPING HRS	1,039.50
SETH WIEDERANDERS	21495	JAN-APR 16	JAN-APR CSP TRANSP MILEAGE REIMB	27.00
MICHAEL P SAYERS PHD	8169	MAY 16	MAY PSYCH SRVCS	3,206.25
SKILLPATH SEMINARS	11413	APR 16	APRIL SEMINAR	74.25
SPECIALIZED SERVICES LLC	7694	MAY 16	MAY CCS SKILL DEVELOPMENT	7,643.96
STAPLES ADVANTAGE	15069	MAY/JUNE	HS OFFICE SUPPLIES	510.15
STREUS PHARMACY INC	9617	CTDC999999	MAY CSP SUPPLY	24.24
JULIE TOYNE	5555	MAY 16	MAY B-3 THERAPY	3,257.90
HEIDIANN ULLMAN	242	MAY 16	MAY RSP 3 NIGHTS	128.41
WE ARE HOPE, INC	19620	MAY 16	MAY LIHEAP SRVCS	1,810.96

Batch Total: \$104,105.34 ****
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5/17/16

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

* SUMMARY *
SCHEDULE OF VOUCHERS

ADRC/SRC 2nd batch, MAY, 2016.

MEETING DATE

HS Resource Center
DEPARTMENT

*** SUMMARY FOR COMMITTEE REVIEW ONLY ***

G/L DATE: 05/2016 Batch Nbr: 258568

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
A & J VANS INC	14807	48595 SRC	6 MONTH CHECK-VAN MOBILITY	56.50
AMY L KONOP	18248	18248 MAY2016	43 MAY MOW MILEAGE REIMB	23.22
ABBY VANS INC	16735	18576	APR D2D TAXI	51,236.55
ADVANCED DISPOSAL SERVICES	18928	18928 APR2016	APR DISPOSAL SVCS-SRC	186.46
ADVOCATES-INDEPENDENT LIVINGII	13325	1995 SRC	APR SHC-BA	548.58
BROTHERS DAIRY	257	257 APR2016	RAW FOOD	549.00
CARMEN SCHROEDER	18153	18153 APR2016	MAR MENU REVIEW/NEWSLETTER ARTICLE	180.00
CELLCOM WISCONSIN RSA 10	4818	4818 0516SRC	ADRC/SRC CELL CHARGES (05/06-06/05)	289.74
ENGELS COMMERCIAL APPLIANCE	16665	105639 SRC	FILTERS FOR WATER/ICE MACHINE	183.62
LISA VANALSTINE	20119	20119 APR2016	68 APR EMPLY MILEAGE REIMB	36.72
TOWN OF LIBERTY GROVE	33170	33170 APR2016	APR MEALSITE 13 DAYS@\$9/DAY	117.00
MANNS STORE	18770	18770 APR2016	RAW FOOD	406.08
MEAT PROCESSORS INC	6544	6544 APR2016	107742C/RAW FOOD	166.08
N E W CURATIVE REHABILITATION	6470	6470 0516SRC	APR SHC-SG	42.44
ROBERT A RAHMLow AND	21501	21501 APR2016	APR MEALSITE 7 DAYS@\$8/DAY	56.00
REINHART FOOD SERVICE	26500	26500 APR2016	761241/RAW FOOD	2,941.05
SHERRY PESCH	3394	EB0338 0516	APR REP PAYEE	41.00
STEVEN W SCHULTZ	20863	20863 0516SRC	SRC ENTERTAINMENT	130.00
GOOD SAMARITAN, SCANDIA VILLAGE	27395	27395 APR2016	APR MEALS	292.00
SPECIALIZED SERVICES LLC	7694	1723 SRC	APRIL SHC-CK	185.40
STAPLES ADVANTAGE	15069	15069 APR2016	APR OFFICE SUPPLIES ADRC/SRC	235.42
STURGEON BAY UTILITIES	30820	30820 0516SRC	MAY UTILITIES-SRC	885.11

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
SYSCO	9328	9328 APR2016	604180149 NUTRITIONAL SUPPLIES	4,452.81
T R COCHART TIRE CENTER	5725	5725 042016	SRC FLAT REPAIR	20.00
TIP TOP CLEANERS	10942	789097 SRC	APR LAUNDRY/KITCHEN	123.90
UNITED HOME HEALTH SERVICs,LLC	20955	20955 0516SRC	MAY SHC-TN	766.16
SUZANNE WAGNER	374	374 MAY2016	22 MAY MOW MILEAGE REIMB	11.88
WARNER-WEXEL WHOLESALE & POOL	36120	36120 APR2016	NUTRITIONAL SUPPLIES	337.65
TOWN OF WASHINGTON	33570	33570 APR2016	APR MEALSITE 10 DAYS@\$8/DAY	80.00
WISCONSIN MEDIA	13278	9810571 SRC	LEGAL NOTICE TRANSP COORD PLAN	187.96
WISCONSIN PUBLIC SERVICE	11363	11363 0416SRC	APR UTILITIES SRC	196.25
WIL KIL PEST CONTROL	6359	6359 0516SRC	MAY PEST CONTROL-SRC	36.75

Batch Total: \$65,001.33 **
 =====

VOUCHER

STATE OF WISCONSIN

2016

Door County

VENDOR # _____

New Vendor (Please Assign New #)

One Time Vendor (Please Assign New #)

VENDOR NAME: Door County Dept of Human Services

VENDOR ADDRESS: c/o Dept Human Services

VENDOR ADDRESS: MONTHLY MEETING VOUCHERS

VENDOR ADDRESS: 421 Nebraska Street

Submitted By:

mark

Approved by: Department Head:

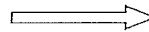
Louis M. Yarbrough

Approved by: Committee Chair /
County Administrator

Added to Voucher Listing



This Area to be Completed by Finance Department



PAID BY _____
CHECK # _____

Voucher Listing Signed / Approved

Meeting Date _____

Hold For Approval / Documentation
After Processing

Fund	Dept	Sub Dept	Account Number	Detail	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number
204	23				SUBMITTED FOR PAYMENT, BATCH #258596 - 2016 SRC/ADRC vouchers to date. June processing		\$ 5,097.46		various - as attached
					30				
VOUCHER TOTAL							\$ 5,097.46	VOUCHER TOTAL	

6/01/16

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

* SUMMARY *
SCHEDULE OF VOUCHERS

ADRC/SRC, 1st batch, June 2016

MEETING DATE

HS Resource Center
DEPARTMENT

*** SUMMARY FOR COMMITTEE REVIEW ONLY ***

G/L DATE: 06/2016 Batch Nbr: 258596

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
ANNA VANLANNEN	20950	20950 MAY2016	72 MAY EMPLY MILEAGE REIMB	38.88
CARMEN SCHROEDER	18153	18153 MAY2016	MAY MENU REVIEW/NUTRITIONAL SVCS	157.50
CHRISTINE WISNIEWSKI	19268	19268 MAY2016	26 MAY MOW MILEAGE REIMB	14.04
DAVID C NATWICK	19302	19302 MAY2016	38.60 MAY MOW MILEAGE REIMB	20.84
COURTIE DEMAREST	1325	1325 MAY2016	12 MAY MOW MILEAGE REIMB	6.48
ECONO FOODS	9674	9674 MAY2016	RAW FOOD	1,166.03
GREGORY W VIRLEE	19080	19080 MAY2016	16 MAY MOW MILEAGE REIMB	8.64
GARY HANSON	13074	13074 MAY2016	52 MAY EMPLY MILEAGE REIMB	28.08
JOSEPH E HEILMAN	5354	5354 MAY2016	35 MAY MOW MILEAGE REIMB	18.90
JENNIFER BENDER	20934	20934 MAY2016	86 MAY EMPLY MILEAGE REIMB	46.44
JESSICA HOLLAND	19650	19650 MAY2016	65.40 APR/MAY EMPLY MILEAGE/TRG EXP REIM	66.38
JOHN M O'GARA	18116	18116 MAY2016	16.10 MAY MOW MILEAGE REIMB	8.70
JAMIE STEPHAN	17906	17906 MAY2016	124 MAY MOW/MEALSITE MILEAGE REIMB	66.96
JIM OLSON FORD LINCOLN, LLC	20492	10487 SRC	A/C REPAIR SRC BUS	464.55
KIM KRAMER	12614	12614 APR2016	48 MAR/APR EMPLY MILEAGE REIMB	25.92
NANCY KURSCHNER	7092	7092 MAY2016	68 MAY MOW MILEAGE REIMB	36.72
LISA VANALSTINE	20119	20119 MAY2016	60 MAY EMPLY MILEAGE REIMB	32.40
MARGARET B HATALA	21056	20156 MAY2016	MAY CAREGIVER SUPPORT/PWRFL TOOLS TRAIN	999.73
JUDITH ORTHOBER	5668	5668 MAY2016	582 MAY MEALSITE MILEAGE REIMB	314.28
ROBIN MARK	20044	20044 MAY2016	52.60 MAY EMPLY MILEAGE REIMB	28.40
STACEY VOLKMANN	14091	14091 MAY2016	457 MAY MOW/MEALSITE MILEAGE REIMB	246.78
STAPLES ADVANTAGE	15069	3302134353	ADRC/SRC OFFICE SUPPLIES	133.05

6/01/16
G/L DATE: 06/2016

Batch Nbr: 258596

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
ERIN SZAKALA	15638	15638 MAY2016	477 APR/MAY EMPLY MILEAGE REIMB	257.58
UNITED HOME HEALTH SERVICIS,LLC	20955	20955 MAY2016	MAY SHC	910.18

Batch Total: \$5,097.46 ****
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VOUCHER

STATE OF WISCONSIN

2016

Door County

VENDOR # _____ New Vendor (Please Assign New #)
 One Time Vendor (Please Assign New #)

VENDOR NAME: Door County Dept of Human Services

VENDOR ADDRESS: c/o Dept Human Services

VENDOR ADDRESS: MONTHLY MEETING VOUCHERS

VENDOR ADDRESS: 421 Nebraska Street

Submitted By:

rmark

Approved by: Department Head:

[Handwritten Signature]

Approved by: Committee Chair /
County Administrator

Added to Voucher Listing

Voucher Listing Signed / Approved
Meeting Date _____

Hold For Approval / Documentation
After Processing

↓ This Area to be Completed by Finance Department ↓ →

PAID BY _____
CHECK # _____

Fund	Dept	Sub Dept	Account Number	Detail	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number	
204	23				SUBMITTED FOR PAYMENT, BATCH #258617 - 2016 SRC/ADRC vouchers to date. June processing		\$ 14,771.96		various - as attached	
VOUCHER TOTAL							\$ 14,771.96	VOUCHER TOTAL		

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

ADRC/SRC, 2nd batch, JUNE, 2016

MEETING DATE

HS Resource Center
DEPARTMENT

*** SUMMARY FOR COMMITTEE REVIEW ONLY ***

G/L DATE: 06/2016 Batch Nbr: 258617

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
ADVANCED DISPOSAL SERVICES	18928	18928 MAY2016	SRC DISPOSAL FEES	188.18
BROTHERS DAIRY	257	257 MAY2016	RAW FOOD	563.00
NELVIE CAULDWELL	4168	4168 MAY2016	19.8 MAY EMPLY MILEAGE REIMB	10.71
DAVID C NATWICK	19302	19302 JUN2016	19.1 JUN MOW MILEAGE REIMB	10.31
DOOR-TRAN	16496	231 SRC	MAY STAFF HOURS	600.00
HENRY F DITTMER	17282	17282 MAY2016	60.40 JUN MOW MILEAGE REIMB	32.61
TOWN OF LIBERTY GROVE	33170	33170 MAY2016	MAY MEALSITE 12 DAYS@\$9/DAY	108.00
LIFELINE DEPARTMENT \ DCMH	18103	18103 MAY2016	MAY LIFELINE-LT	140.00
MARGARET B HATALA	21056	21056 JUN2016	JUN CAREGIVER SUPPORT GROUP REIMB	129.78
MANNS STORE	18770	18770 MAY2016	RAW FOOD	594.23
MEAT PROCESSORS INC	6544	109722C SRC	109722C AND 109723C RAW FOODS	347.08
OLIVER PRODUCTS	9189	9189 MAY2016	NUTRITIONAL SUPPLIES	1,300.00
JUDITH ORTHOBER	5668	5668 JUN2016	222 JUN MEALSITE MILEAGE REIMB	119.88
RYAN A PRATT	21737	21737 061016	CLIENT CLEANING SERVICES-LB	1,033.28
ROBERT A RAHMLow AND	21501	21501 MAY2016	MAY MEALSITE 9 DAYS@\$8/DAY	72.00
REINHART FOOD SERVICE	26500	26500 MAY2016	RAW FOOD	3,111.54
SAN-A-CARE INC	19276	412354 SRC	NON-ALC FOAM SAN SRC	74.36
GOOD SAMARITAN, SCANDIA VILLAGE	27395	27395 MAY2016	MAY MEALS	344.00
SKILLPATH SEMINARS	11413	11413 APR2016	TRG FOR DIRECTOR	74.25
STAPLES ADVANTAGE	15069	15069 SRC0416	ADRC/SRC OFFICE SUPPLIES	277.41
SYSO	9328	9328 MAY2016	2164545PU/RAW FOOD	4,217.85
TIP TOP CLEANERS	10942	330723 SRC	MAY LAUNDRY/KITCHEN	121.10

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
TRANSPORTATION VEHICLE INC	9163	4631 SRCBUS	RICON LIFT RESERVOIR SRC BUS	149.86
UNITED HOME HEALTH SERVICES,LLC	20955	20955 JUN2016	MAY SHC-MP	630.77
SUZANNE WAGNER	374	374 JAN2016	24 JAN MOW MILEAGE REIMB	12.96
WARNER-WEXEL WHOLESALE & POOL	36120	36120 MAY2016	NUTRITIONAL SUPPLIES	335.49
TOWN OF WASHINGTON	33570	33570 MAY2016	MAY MEALSITE 10 DAYS@\$8/DAY	80.00
WISCONSIN PUBLIC SERVICE	11363	11363 MAY2016	MAY UTILITIES SRC	93.31

Batch Total: \$14,771.96 ***
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DOOR COUNTY DEPARTMENT OF HUMAN SERVICES

421 Nebraska Street
Sturgeon Bay WI 54235
Main Line: 920-746-7155

Joseph Krebsbach, Director
1st Floor Fax: 920-746-2355
2nd Floor Fax: 920-746-2349
dhs@co.door.wi.us

June 15, 2016

Human Services Board
Chairman: Mark Moeller
421 Nebraska St.
Sturgeon Bay, WI 54235

RE: Employee Completion on Introductory Period

Please be advised that the following Human Services employees have recently completed or will complete their 6-month introductory period in the next few weeks. We are very pleased to have each of them successfully move to regular employment status. They have all been wonderful additions to the Department.

Employee Name: Jennifer Bender
Position: Information and Assistance Specialist
Start Date: October 26, 2015
Permanent Status: May 1, 2016

Employee Name: Mary Bink
Position: Elderly Benefits Specialist
Start Date: November 9, 2015
Permanent Status: May 9, 2016

Employee Name: Carol Lenius
Position: Adult Protective Services Case Manager
Start Date: November 30, 2015
Permanent Status: May 30, 2016

Employee Name: Jason Latva
Position: Regional CCS Coordinator
Start Date: January 4, 2016
Permanent Status: July 4, 2016

Employee Name: Jessica Purdy
Position: Economic Support Specialist
Start Date: January 4, 2016
Permanent Status: July 4, 2016

Sincerely,

Cori McFarlane
Deputy Director - Department of Human Services

CC: Administrative Committee
Human Resources Department

DOOR COUNTY DEPARTMENT OF HUMAN SERVICES – **STAFFING**

6-15-2016

