

**Tuesday, August 8, 2017
8:30 a.m.**

HUMAN SERVICES BOARD

*Door County Government Center
Chambers Room, 1st floor
421 Nebraska Street, Sturgeon Bay, WI*

Oversight Board for the Department of Human Services

***REVISED AGENDA**

HUMAN SERVICES BOARD MEETING

1. Call Meeting or Order
2. Roll Call-Establishing Quorum
3. **Adopt** Agenda
4. **Approve** Minutes – July 11, 2017 Public Participation Meeting & Human Services Board Meeting
5. Correspondence
6. Public Comment
7. Program Reports
 - a. Economic Support/WHEAP Verbal Report
 - b. Written Collective Unit Report
8. Continuing /Pending Business
 - a. Resource Center Building Update
 - 1) Name Review
 - b. Staff Recruitment Updates
 - c. Vouchers
9. Topics To Be Referred to the Legislative Committee
 - a. Badger Care Plus Bill
10. New Business
 - a. Review Proposed 2018 Budget
 - b. 2018 Request for Additional Staff
 - c. Re-Approve Request to Refill - Adult Case Manager Position
 - d. Re-Approve Request to Refill – Assistant ADRC Director Position
 - e. * Resignation of Kirsten Foss
 - f. * Request to Refill – Administrative Assistant III
 - g. FYI – ADRC / Aging Integration Grant
11. Matters to be Placed on a Future Agenda or Referred to a Committee, Official or Employee
12. Set Next Meeting Date – Tuesday, September 12 , 2017
13. Meeting Per Diem Code
14. **Adjourn** Meeting

Deviation from the order shown may occur

DOOR COUNTY DEPARTMENT OF HUMAN SERVICES

PUBLIC PARTICIPATION PROCESS MEETING (2018 Budget Public Hearing)

***** Tuesday, July 11, 2017 at 8:30 a.m. *****

These minutes have not been reviewed by the oversight board and are subject to approval or revision at the next regular meeting.

The Door County Human Services Board held the second of two public participation meetings. The purpose of these meetings were to receive public comments regarding the programs, services and budget currently provided by the Department of Human Services. The Notice of the Public Hearing appeared in the July 5th and July 8th, 2017 issues of the local newspaper, the Door County Advocate and on radio announcements. The affidavit of publication will be attached to these minutes once it is received.

Helen Bacon served as Interim Chair as Mark Moeller was excused. Helen called the Public Participation Process Meeting to order at 8:30a.m. The Human Service Board members introduced themselves. The public participation meeting process formalities were shared. A written sign-in sheet for the public guests present and those that wished to speak was provided to the Recording Secretary and to the Interim Chair to acknowledge requests. This list is attached to these minutes.

The following individuals from the public were in attendance and addressed the board on any topics related to this meeting:

1. Steve Vickman
HELP of Door County
219 Green Bay Road, Sturgeon Bay WI 54235
HELP of Door County works towards the elimination of domestic abuse in the county through prevention and intervention. HELP provides a Visitation and Exchange Program that serves parents and children needing to visit or be exchanged in a safe, neutral location. HELP's brochure on this program is attached to these minutes.
2. Cassie Hitzman
HELP of Door County of Door
219 Green Bay Road, Sturgeon Bay WI 54235
Currently Human Services' social workers make referrals to assist with fostering good relationships between family members through the Visitation and Exchange Program. In 2016 there were 191 visits and this year there have been 83 visits to date. Last year HELP billed for 402.5 hours but actual hours provided were 1394. HELP would appreciate an increase in the annual funding for these services.
3. Pam Busch
Door-Tran
1009 Egg Harbor Road, Sturgeon Bay WI 54235
Door-Tran is very grateful to Door County for their assistance with the Veterans' Transportation Program.

4. Gina Felhofer
Family Services of Northeast Wisconsin
57 North 12th Avenue, Sturgeon Bay WI 54235
Gina thanked the department for their past support of their Healthy Families Program. They assist 25-30 families each year. Family Services is proud to be a part of the Community Partnership for Children and Families that addresses the community's growing needs with emphasis on prevention efforts through Trauma Informed Care, early childhood initiatives and school readiness. Family Services also provided information on Adverse Childhood Experiences (ACEs) in Wisconsin and it's socioeconomic connection that is included with these minutes.

5. Angela Steuck
Family Services of Northeast Wisconsin
300 Crook Street, Green Bay WI 54235
Angela shared the focal points of her email (attached) addressed to the department's director. She, too, thanked the department for their support over the years. Due to the program's growth and sustainability, their current operating budget is \$75,000. For 20 years the county has designated \$19,350 annually for funding. United Way has contributed to 1/3 of the budget along with Family Services. Any increase in financial support would be helpful but an amount twice the amount of the past annual contribution would be extremely beneficial.

6. Jane Herlitz
JAK's Place
1623 Rhode Island Street, Sturgeon Bay WI 54235
Many changes have taken place at JAK's Place besides their recent move to the Mental Health Resource Center at the above address. JAK's Place serves 100 individuals. All new programming has been introduced besides the meal and work program that the county has subsidized over the last several years. Support groups have been established for mental health illness, women's cancer support, depression and anxiety and combat veterans PTSD with volunteer professionals to assist with this support. There are also many social opportunities provided by this resource center.

The Interim Chair asked if anyone else wished to add any comments and then thanked the public for their participation.

The Public Participation Meeting was adjourned at 8:48a.m.

Respectfully submitted,
Shawn M. Barlament – Recording Secretary

JUL 18 2017

Door County Advocate



STATE OF WISCONSIN
BROWN COUNTY

DOOR CO HUMAN SERVICES

421 NEBRASKA ST
STURGEON BAY WI 542352225

PUBLIC MEETING NOTICE

The Door County Department of Human Services will hold the second of two public participation meetings on Tuesday, July 11th, 2017, beginning at 8:30a.m. in the Chambers Room located on the ground floor of the Door County Government Center, 421 Nebraska Street, Sturgeon Bay, WI. The Government Center is accessible to those with special needs.

The purpose of the meeting is to provide the public with opportunities to offer comment to the Department of Human Services' board members and staff regarding any aspect of the agency administration, programming or budget for 2018. The agency provides a comprehensive array of statutorily defined services to Door County residents experiencing challenges in the areas of mental health, alcohol and other drug abuse, mental illness, developmental disabilities, child protection, juvenile justice, economic support, long term care, adult protective services, and aging as well as the Aging and Disability Resource Center.

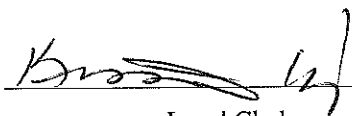
Those unable to attend the meeting who would like to offer comments regarding agency programs or budget may submit their written statements to the Door County Department of Human Services in care of Joseph Krebsbach, Director, at 421 Nebraska Street, Sturgeon Bay, WI 54235. Additionally, citizens may offer comments via email to sbarlament@co.door.wi.us.

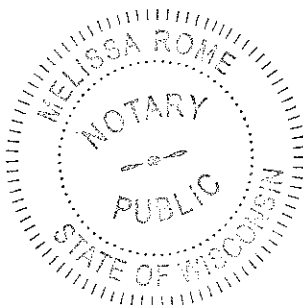
The regular open board meeting of the department will begin immediately at the conclusion of the public participation process meeting.

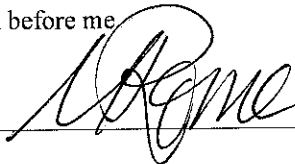
RUN: July 5 & 8, 2017 WNXLP

Being duly sworn, doth depose and say that she/he is an authorized representative of the Door County Advocate, a newspaper published in Door County, Wisconsin, and that an advertisement of which the annexed is a true copy, taken from said paper, which was published therein on:

Account Number: GWM-530170
Order Number: 0002090031
No. of Affidavits: 1
Total Ad Cost: \$51.03
Published Dates: 07/05/17, 07/08/17

(Signed)  (Date) 7/10/2017
Legal Clerk



Signed and sworn before me


My commission expires 1-12-2021

DOOR CO HUMAN SERVICES

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**SIGN IN FOR
DOOR COUNTY DEPARTMENT OF HUMAN SERVICES
PUBLIC PARTICIPATION MEETING
7.11.17**

PLEASE PRINT

#	NAME	ORGANIZATION	PLACE AN "X" IF YOU WISH TO SPEAK
1	Cassie Hitzman	Help of Door County	X
2	Steve Vickman	Help of D C	X
3	Pam Busch	Door-Tran	X
4	Gina Felhofer	Family Services NEW	X
5	ANGELA STEUCK	FAMILY SERVICES NEW	X
6	Bonnie Phernetton	Family Services NEW	
7	Gene Huking	JAKIS PLACE	X
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VISITATION and EXCHANGE PROGRAM



Our program provides service to parents and children needing to visit or be exchanged in a safe, neutral location.

It is a tool that can help families as they go through difficult and/or transitional times.



**PLEASE CONTACT US FOR
MORE INFORMATION:**

Office: **920-743-8785**
M-F 8:00am - 4:30pm

Cell phone: **920-495-6312** (call or text)

Address: **219 Green Bay Road**
Sturgeon Bay, WI 54235

www.helpofdoorcounty.org



United Way
of Door County



Barlament, Shawn

From: Angela Steuck <asteuck@familyservicesnew.org>
Sent: Monday, July 10, 2017 9:43 PM
To: JKresbach@co.door.wi.us
Cc: Barlament, Shawn
Subject: 2018 budget request

Good morning, Joe.

Although we will be there in person to present this budget request this morning, I also wanted to present our thoughts and needs in writing. This is such an important time within Door County in many ways, including the Community Partnership for Children and Families, and we are thrilled to be a part of the growing need and emphasis within the community around goals of prevention efforts, early childhood initiatives and school readiness through our Healthy Families program.

Healthy Families has been within the Door County community since 1997, beginning as the “Supporting Parents” program before it changed to the name of Healthy Families. This program has been a mainstay and is built upon the evidence-based, home visitation model of Healthy Families America and is considered one of the top early childhood models in the country. While our foundational model hasn’t changed, the complexities and needs of the families have throughout the years. Today, many of the families we serve are facing significant poverty, drug and alcohol addiction, mental health issues, domestic violence, physical and sexual abuse, cognitive disabilities and other challenging hurdles. In addition, we have learned so much powerful data on the impact of brain development within these babies and toddlers that grow up within the environments of a parent or parents struggling with several of these issues. Healthy Families is one of the very home visitation models designed to target these issues and work towards abuse prevention, proper brain and physical development and school readiness.

Since the beginning of the program 20 years ago, the county has designated the consistent level of funding being that of \$19,350.00. While we are grateful for this contribution, this amount does not begin to address program growth let alone sustainability. Our current operating budget is approximately \$75,000.00 for the equivalent of just over one full-time position and administrative support dedicated to serving approximately 25-30 families a year through our intensive home visitation services. United Way has been a contributor of between \$25,000-30,000.00 over the last several years as well as our agency, Family Services of Northeast Wisconsin, covering an average of \$20,000.00 as well. This instability in funding such a proven and effective program is a serious concern, since the goal of the Community Partnership for Children and Families is to address the growing need for preventative services and help these children get a healthy, safe and nurturing start to life – the very children of our community’s future.

Please consider our request today for increased financial support of the Healthy Families program. Ideally, any increase would be helpful but an amount twice that of past support would be extremely beneficial. Our Community Development and Marketing department continues to reach out to potential donors and is creating strategies to try and secure further donations and funding for our program’s future. In addition, the state frequently mentions the potential of targeting Door County for Healthy Families home visitation services through some of their financial support, but they often examine the level of local community and private funding as a foundation to their contribution. Sustainability of current service levels is crucial, while it would be of greater benefit to see this program grow in the future through the enhanced community and state partnership and investment model.

Thank you for your past monetary and moral support of Family Service’s Healthy Families program as well as the consideration for greater financial support beginning next year in 2018.

Angela Steuck

DOOR COUNTY HUMAN SERVICES BOARD MINUTES

Tuesday, July 11, 2017

These minutes have not been reviewed by the oversight board and are subject to approval or revision at the next regular meeting.

1. **Call to Order-**

Interim Chair Helen Bacon called the July 11, 2017 meeting of the Door County Human Services Board to order at 8:49am immediately after the Public Participation Meeting was adjourned in the Government Center's Chambers Room.

2. **Roll Call / Establishing a Quorum-**

Present: Interim Chair Helen Bacon, Roy Englebert, Tom Leist, Megan Lundahl, Wayne Kudick, Joe Miller, Robert Rau, and Laura Vlies Wotachek.

Excused: Mark Moeller

Staff Present: Joseph Krebsbach-Director; Cori MacFarlane-Deputy Director; JoAnn Bauman-Department Accountant from Finance and Shawn Barlament-Office Manager/Recording Secretary.

Others Present: No others present.

Board members present established a quorum.

3. **Adopt Agenda-**

A motion was made by Tom Leist and seconded by Wayne Kudick to adopt the agenda. All were in favor.

4. **Approve Minutes-**

Megan Lundahl motioned to approve minutes from the regular Human Services Board meeting held on June 13, 2017. This was seconded by Roy Englebert. All approved.

5. **Correspondence-**

None

6. **Public Comment-**

None

7. **Discussion of Public Participation Meeting**

Joe Krebsbach shared the purpose, county funding or whether the department was a pass through for state funding on the providers represented at the Public Participation meeting and answered questions from the board. Several board members recognized the efforts of the collaboration of the Door County Partnership for Children & Families plus the efforts to meet the county's aging needs in order for these individuals to remain independent.

8. **Program Reports-**

a. **Written Collective Unit Report –**

A question was asked on methods being used to recruit Meals on Wheels (MOW) drivers. Our solicitation was successful through the Senior Center monthly newsletter, public service announcements on the radio and in the newspaper and flyers in church bulletins.

b. **2nd Quarter Written Statistical Program Report –**

It was explained, after questions were asked, that the Badger Care and FoodShare 2017 counts are similar to 2016 because these are the number of ongoing cases and that the low dollar figure for inpatient

costs are what has been paid year to date but facilities typically do not bill until the stay has ended. As reported previously the department is funding patients on extended stays.

9. Continuing / Pending Business-

a. Resource Center Building Updates

- If the timely renovation and construction of the project continues, there is a possibility of occupancy after December 1st of this year. Current services may be suspended for a week during the transition between buildings.
- Removal of the current building for the creation of the new parking lot is slated for the month of December.
- Plans have been changed to incorporate radiant heating in the exterior concrete entryway to avoid ice and snow build-up in the winter.
- Venture Architects provided drawings of the new building's signage (attached to these minutes). The Board discussed several name options. Meghan Lundahl motioned to propose the name "Door County Resource Center" to the Property Committee similar to the other sign to be erected for "Door County Emergency Services". Roy Englebert seconded the motion and the vote was unanimous.

b. Staff Recruitment Updates

- Jake Erickson has accepted the position of ADRC Director and will begin his new responsibilities on July 17th. Patti Peterson, who has served as interim director for the past several months, will stay until mid-September to assist Jake with assuming administrative duties.
- There continues to be a shortage of applicants for the Behavioral Health Therapist position due to the shortage of Master's Degree therapists, the low pay scale and the on-call crisis requirement. The department is considering changing this position to a Behavioral Health Case Manager to attract Bachelor's level candidates.

c. Vouchers

- Roy Englebert asked about a payment to Kalahari Resort in Wisconsin Dells. Several families that are program participants and a number of new staff members attended a spring conference there.
- Joe Krebsbach explained to the board that the voucher listing has additional redacted information than in the past. A decision has been made that any individual vendor's name will be redacted in order to maintain confidentiality and HIPAA compliance. Corporation Counsel had suggested supplying a monthly budget to actual report rather than a voucher listing as they do for their advisory committee. Joe decided that this would not be adequate information due to voucher history and the size of the department's budget. Roy Englebert agreed with Joe's decision as previously all voucher payments were approved by the board and then the current process of review was implemented. All members of the board agreed.

10. Topics To Be Referred to the Legislative Committee-

None at this time.

11. New Business-

a. Review Lincoln County Resolution and Recommendation

Joe Krebsbach explained that the Legislative Committee had asked for this resolution to be presented to the board but was not asking specifically for a stand on the topic of increased nursing home Medicaid funding. Joe shared that receiving these resolutions is normal but has found that there is a better success rate through the Wisconsin County Human Service Association (WCHSA) when identifying maintenance and development resolutions for services. Roy Englebert motioned to not forward this resolution to the Legislative Committee with Megan Lundahl seconding the motion. All were in favor.

b. Hunger Outreach

Wayne Kudick shared an article from the Milwaukee Journal Sentinel (attached) where a Madison hospital takes steps to address food insecurity by asking their emergency room and hospital patients they are worried about not having enough food and offering options. The hospital is also providing children with free meals this summer.

Our department currently participates in a voucher system with the local farmer's market. When a participant spends \$25 they receive a voucher for an additional \$25. Also, the Aging Program offers \$25 vouchers. 127 vouchers were dispersed this year. Food insecurity is not currently part of any of the department's program screenings. Conversation with Public Health and the local hospital would be valuable.

c. Resignation – Erin Szakala

Erin has been employed by the county for 16 years, most recently as an Adult Protective Service (APS) Social Worker.

d. Request to Refill – Adult Case Manager Position

This request would change the vacated Adult Protective Social Worker position to a Social Work Case Manager position under Behavioral Health supervised by the CSP Manager. Tom Leist motioned to fill the Social Work Case Manager position and all subsequent vacancies created by internal hires. Laura Vlies Wotachek provided the second on the motion and it was approved unanimously.

e. Request to Refill – Assistant ADRC Director Position

This request would change the title of the Aging Program Manager to Assistant ADRC Director. Roy Englebert motioned to fill the Assistant ADRC Director position and all subsequent vacancies created by internal hires and Wayne Kudick seconded the motion. All were in favor.

f. Wisconsin County Human Services Association (WCHSA) Update

- The association continues to monitor the 2017-2019 Budget Proposal of eliminating the Children's Long Term Services wait list for all counties and the maintenance of effort debate that ask counties to provide funding with a specific percentage match.
- ADRC contract language continues to be reviewed and negotiated.

g. FYI – Completion of Introductory Period – Kirsten Foss

Kirsten is a returning department employee. Initially she was with the Economic Support team and in January of this year accepted our department's receptionist position, as part of the Support Team. She will now move to standard employment status as of July 3rd.

12. Matters to Be Placed on a Future Agenda or Referred to a Committee, Official or Employee-

Between now and the end of the year, there will be a proposal to increase the Aging Programs Activity Assistant position to full-time once the new facility is occupied.

Other suggestions are welcome prior to the next meeting. Please notify the Chair of this Committee or the Director of the Human Services Department.

13. Next Meeting Date-

Tuesday, August 8, 2017 beginning at 8:30am in the Chambers Room of the Government Center, 421 Nebraska Street, Sturgeon Bay. Once the meeting has concluded board members will recess to the renovation and construction site of the new resource center at 916 North 14th Avenue, Sturgeon Bay.

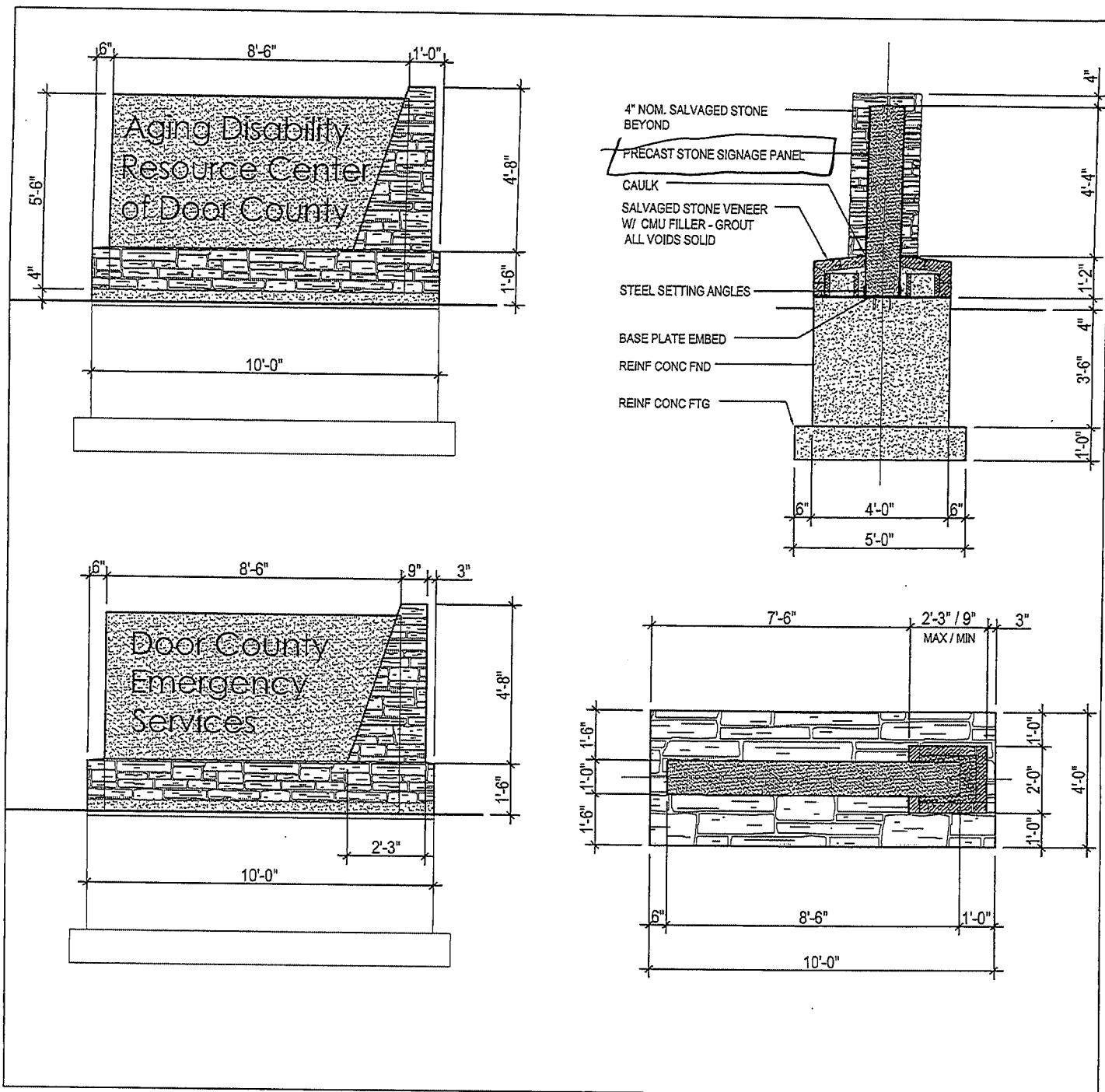
14. Meeting Per Diem Code-

467

15. Adjournment:

Megan Lundahl motioned and Joe Miller seconded to adjourn the meeting. The motion carried. The meeting adjourned at 11:25am.

Respectfully submitted,
Shawn M. Barlament, Recording Secretary



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Venture Architects

212 North 25th Street
 Milwaukee, WI 53233
 phone: (414) 271-3359
 venture@ventarch.com

Door County Senior Center
 Sturgeon Bay, WI 54235

Additional Detail
 Monument Signs

CB-06 05

Scale: 1/4" = 1'-0"
 Date: 05/24/17
 Project No.: 150120.00

A004

Madison hospital takes steps to address food insecurity

The Milwaukee Journal Sentinel

The Associated Press

Published 12:59 p.m. CT June 11, 2017 | Updated 1:16 p.m. CT June 11, 2017

MADISON - One Madison-area health care provider will begin asking patients of all ages about hunger.

The Wisconsin State Journal reported that on Tuesday UW Health providers in Madison will start asking all emergency room and hospital patients if they're worried about having enough food. Patients who are experiencing food insecurity will then be directed to food pantries and other assistance.

"Individuals with food insecurity and chronic hunger have more poor health," said Cassie Vanderwall, a clinical nutritionist and dietetic internship program manager at UW Health. "We're all about not just dealing with the fruit of the issue but really getting to the root."

The hospital will also start providing children with free meals during the summer. The U.S. Department of Agriculture will reimburse the hospital for the food. The meals will be offered daily for pediatric outpatients and siblings or children or inpatients until Aug. 25.

No registration or income check will be required to qualify for a meal.

"We are assuming that if they ask for a meal, they need a meal," Vanderwall said.

According to hunger relief organization Feeding America, about one in nine adults and one in six children in Dane County have food insecurity.

"Adults are also very vulnerable to food insecurity," said Anne Gargano Ahmed, coordinator of the HungerCare Coalition at Second Harvest Foodbank of Southern Wisconsin. "Oftentimes, it's the parents who skip meals so the kids can eat. Seniors are particularly at risk of food security, and it can have a lot of health effects."

WKFile/ FoodInsecurityMad.Hosp.6.11.17

Human Services Board Written Agency Updates – August 2017

I. Program Changes and Highlights

A. Foster care has been extremely busy with six homes needing re-licensing, three brand new home studies in process, and four relative home studies in process. The Foster Care Coordinator position also has responsibilities for managing a caseload. The workload and complexity of cases is very demanding along with the amount of time necessary for completing a thorough home study for licensing. There is a great need for local licensed foster homes across the county. In cases where a child is removed from the home, we are required to make efforts to keep the child as close to home as possible and, if school-aged, maintain them in their home school district. For the best interest of the child, we try to match children's needs with strengths of each foster parent and their location. In an effort to build capacity to address our need for foster homes, there is a banner for foster home recruitment you may see at area businesses. Word of mouth is the best recruitment method, so please pass the word! "Make a difference in the life of a child, become a foster parent!"

B. Our Children and Family Support Services Team is busy preparing for a comprehensive state review of our Children's Long Term Support (CLTS) Program. Metastar, Inc., a contracted agency through the State Bureau of Children's Services, is scheduled to be here the week of September 25th. They will conduct a record review of approximately 75% of our clients in CLTS. The review will focus on standards of case management, level of care of the children served, service plans, health and welfare/safety, administrative authority and financial accountability, and qualified providers.

This team also recently completed a 6-month performance plan update for the State regarding the Coordinated Services Team (CST) Program. Highlights included our extensive outreach and distribution of over 500 brochures, our trauma informed care efforts, interface with community agencies and schools on mental health services in the school setting, collaboration between systems to better serve youth with special needs such as Children's Think Tank on Mondays, cross training and shared learning between units, and team meetings with school personnel.

The CCS Program continues to grow, adding new clients, new provider agencies, and new options for children and adults. Current enrollment is 41 with six pending assessments. At this pace we will exceed our projected enrollment by year's end. The creativity, energy and passion demonstrated by staff and families to make this program successful is worth emphasizing.

The Family Support Services Team has undergone a great deal of change the past couple of months. All of the staff have stepped up to the plate to ensure seamless services and quality care were delivered every day. The two newest additions to the team, Danielle Nyman and Laura Hall, are doing a fabulous job. They have successfully completed all their required training and are now immersed in the work that we do with children. We are so pleased to have them on board!

C. This month in the **Birth to Three Early Intervention Program** (also a part of the Children and Family Support Services Team), we have seen a number of children preparing for transition to early

childhood services in the schools. As we prepare to exit the children from our program, we work closely with families throughout the process along with the various school districts to ensure a seamless transition. Based on the child's needs there oftentimes can also be an internal referral to assist with ongoing case management and other program support for the family and child. The early intervention team is participating in a Book Club reading on "Coaching", an additional learning tool related to our work with families and the emphasis on the single primary provider strategy encouraged by the State. This book reading will foster some shared learning and unify our practice on the values and principles associated with this strategy of system support to families.

- D. We have been notified that changes implemented July 1, 2017, in the **Medicaid Personal Care Program** are going to be reversed. The Wisconsin Department of Health Services (DHS) and Liberty Healthcare Corporation have mutually agreed to end their contract for personal care services assessments. DHS had contracted with Liberty to conduct independent assessments and do the authorizations for services. Effective August 1, 2017, personal care policy reverts to the old way of doing business, meaning our personal care nurse will resume doing assessments for our clients receiving MA Personal Care.
- E. July has been a month of status quo for the **Behavioral Health Program**. The volume of new and returning clients has remained consistent with that of recent years. We recently completed our bi-annual client satisfaction survey and are analyzing the data with the objective of identifying patterns or trends which may assist us with improving the services we offer. The beautiful summer weather we have experienced lately tends to contribute to an increased number of missed or cancelled appointments. This problem is not unique to county run programs and is well documented throughout the nation. We continue to explore new strategies to address this issue but have only witnessed minimal improvement.

Our TeleHealth psychiatry program has been working very well with relatively few technological glitches. The majority of our clients report feeling very comfortable with the service and are grateful to have been given opportunity to continue their therapeutic relationship with Dr. Colleen O'Rourke.

We are completing the annual "desk review" of our mental health, AODA, and crisis services. While the state Division of Quality Assurance grants us two-year certification of these programs, during the off-years between site visits, we are required to submit updates of all of the certification materials as well as an annual certification fee.

- F. The **Community Support Program** is about to celebrate a one-year anniversary with our first Certified Peer Specialist (CPS) at the end of August. Seth Wiederanders completed an unpaid internship with the Community Support Program and went on to pass his State exam to become a Certified Peer Specialist now contracted through JAK's Place to work with mental health consumers.

So what does a peer support specialist do? A Certified Peer Support Specialist meets people where they are comfortable. If they decide they don't want to meet in the office or at JAK's Place, the CPS can travel to the individual's home for supportive 1:1 contacts. CSP believes that everyone engages in treatment in their own way, and it takes work to build rapport and trust with participants and their families. The CPS is utilized to help reduce social isolation and conduct Strength Based Assessments to build on the client's strengths and identify areas of interest. A CPS is expected to act as a model for recovery and share their personal journey with mental health issues while helping others along the way to access necessary services in the community. A Peer Support Specialist works with people who need someone to hold onto their hope for them until

they're ready to hold it for themselves to be able to manage their symptoms while living life to its fullest.

- G.** As one of our **Adult Protective Services (APS)** social workers has recently left to take a job at the Door County Medical Center, and we are looking at changing the responsibilities of that newly created vacancy, we have been taking a close look at this caseload. Our two remaining APS workers are currently carrying caseloads of 49 and 47 cases. We have 43 individuals under protective placement requiring annual WATTS review with the courts. The APS staff handle 40 of these, while a Community Support Case Manager handles WATTS Reviews for 3 of that program's clients. The APS staff are now attending the weekly crisis team meetings, as there are many cases that overlap these program areas, and the sharing of information and expertise is very beneficial for both teams.
- H.** We are very pleased to report that the **Aging and Disability Resource Center/Aging Director** position has been filled! Jake Erickson accepted, and his official start date was Monday, July 17th. As you know Jake was working as the Aging Program Manager overseeing the programs funded by the Older American's Act. Prior to this, Jake was hired as one of the original Information & Assistance Specialists when the ADRC of Door County was founded in January of 2013. The Assistant ADRC Director position is currently posted and will close Friday, August 4th. At that time we will schedule and conduct interviews with the hope of filling that position with an offer by early September.

ADRC Program Updates: the Southern Door Caregiver Support Group changed locations and is now meeting in the Brussels Community Center every 2nd and 4th Tuesday of the month from 1-2:30pm. We are excited for this change in location as it reflects the first step in a process of centralizing the programs and resources offered in the Southern Door community. Providing the Southern Door community a single point of access to a variety of ADRC programs and services we believe will improve two things - the ADRC's visibility and the level of impact and participation throughout Southern Door.

We are currently seeking volunteers for our Tax Preparation program. If you are detailed oriented, have a head for numbers, and are comfortable using a computer, please consider joining our team of trained volunteer tax preparers. Hours are flexible, comprehensive training is free, and your mileage is reimbursed. Training to become a qualified tax preparer starts this fall. Then you'll start your volunteer work with a team of wonderful dedicated individuals during the February 1st through April 15th tax season. We are seeking both Tax Counselor (to assist individuals with their tax returns) and Client Facilitators (to greet individuals and provide them assistance in filling out a basic information sheet when they arrive). If you are interested or know someone who might be, please contact us.

II. Noteworthy Events

- A.** Come and visit the ADRC sometime in August for one or all of the following scheduled events:
- Tuesday, August 1st from 10:30am-1pm Blood Pressure Checks
 - Tuesday, August 1st at 11am Music with Ken
 - Friday, August 11th at 11:30am Tasty Tidbits with Dietician Carmen Schroeder
 - Friday, August 11th Alzheimer's Association Two Part Series: from 10-11:30am Part 1 Presentation with Mary Bink and Vicki Johnson and from 12:45pm-1:45pm Presentation with an Elder Law Attorney
 - Monday, August 14th Join us for a tour of the new Door Artisan Cheese Company in Egg Harbor departure from the ADRC at 9am and tour at 9:30am

- Tuesday, August 15th at 12:45pm Shop Talk presents: Women Work During the Prohibition
- Friday, August 18th at Noon Packer's Tailgate Party in Sturgeon Bay with Jane Sorgel the Original Golden Girl
- Tuesday, August 22nd at Noon: Aging Gracefully with Dr. Amber VandenAvond
- Tuesday, August 23rd at 12:45pm EQ Health Solutions presents "Medicare Fraud Prevention & Healthcare Scam Awareness"
- Wednesday, August 24th Music with George
- Tuesday, August 30th at 12:45pm Ask the Pharmacist: Managing Your Medication & Medication Safety
- Ask the Athletic Trainer offered Thursday, August 10th & 24th from 1-2pm in the exercise room. Please call the front desk at (920)746-2372 for an appointment.
- The Gadget Man offered August 7th & 21st from 8am-11am. If you're new or an advanced user, the Gadget Man can assist you.

- B.** The Door County Partnership for Children and Cradle to Career are sponsoring the first annual Safe Kids Door County event on Saturday, August 19th from 9:00 a.m. to 1:00 p.m. in the Junior Fair Building of the Fair Grounds. The event will be a FREE and FUN interactive day for families. The purpose of the event is to teach children and their parents how to stay healthy and safe in all different types of situations. Our Children and Families Support Services team will host a booth featuring information on social/emotional safety, helping children to making rice-filled "calming socks".

III. High-Cost Placements & Other Fiscal Updates

- A.** Our young man who is placed at Lincoln Hills will continue there through the end of 2017 and several months of 2018. This will be followed by several months of "after care" under the supervision of the Department of Corrections.
- B.** Our client who has been inpatient at the state mental health institutes (beginning at Winnebago then transferred to Mendota) since March remains in placement. Next hearing is set for mid-August. Pending outcome of this hearing, we anticipate that the ongoing cost of his inpatient/residential care *may* shift to the state shortly thereafter.

IV. Training & Staff Development

- A.** Dr. Ron Diamond's July 28 Ethics and Boundaries training at Laethem Smith Lodge drew a full house of approximately 70 staff and community providers. The training was aimed primarily at our CCS providers, but we also welcomed other community partners. Dr. Diamond's use of real-life examples helped those in attendance learn how to apply an ethical decision-making process to some difficult situations.
- B.** Carol Howard of Fostering Futures Wisconsin is meeting with the management team on August 2 for discussion and technical assistance around trauma informed supervision. The Deputy Director also attended an excellent Trauma Informed Policies Workshop focused on human resources areas of policy – recruitment, interviewing, orienting, training and supporting employees in the workforce.

V. Agency & Community Collaboration

- A.** The Door County Partnership for Children and Families recently announced that they have hired Rebecca Davis as their first Community Connector. You may recall that Rebecca presented to the Human Services Board a few months ago on the parent website she developed for the Partnership and shared her personal experience as a parent accessing various services in the community. As a "Connector", Rebecca will interact with families as a peer in the community. She will complete an initial screening with the family to identify family concerns. If appropriate, Rebecca will offer the

family an opportunity to enroll in a more comprehensive relationship that will include identifying family needs and strengths, existing sources of support, setting goals and developing a family plan for both parent(s) and child(ren), based on those goals. Rebecca will support the family in achieving those goals with a family-centered approach and make appropriate referrals to community support service providers where appropriate and with the voluntary cooperation of the family. We are very excited to see Rebecca in this role and know that she will do a wonderful job!

- B.** A group of staff including Adult Protective Services, Information and Assistance Specialists, Crisis Case Manager, the Community Support Program Manager, and Deputy Director continue to meet with both of the Family Care MCO's, Lakeland Care and Care Wisconsin, on a quarterly basis to discuss issues and concerns regarding shared clients, residents in need of crisis plans, provider issues, billing issues, enrollment and disenrollment issues, and more. In general, communication has been good. We have had concerns recently with one residential provider with placements from various MCO's. After diligent work on the part of our APS staff, working in collaboration with law enforcement, the MCO's, our Director, and state officials, it appears the issues are on track to being remedied at this point.
- C.** Our monthly Trauma Informed Care Lunch and Learns continue to go strong, with an average of 20-25 community partners gathering every 4th Monday at noon in the Peninsula Room for an hour to share a short lesson or discussion on some aspect of trauma informed care. In July we enjoyed a presentation by Tenley Koehler from UW-Extension on Mindfulness and Reducing Stress. As Tenley reminded us, "We all want to learn how to help those around us, but self-care is just as important and is vital to continuing to help others."

VI. Sharing our Successes

- A.** Our agency recently applied for and was awarded CLTS high cost funding to cover the cost of van conversion and ramp for the family of an 11-year-old girl who requires a power wheel chair to get around. The case manager's note about a recent home visit reflects the impact this service has had on this young girl's life: "T. grinned from ear to ear as she demonstrated how easily she could get in the van independently once the door opened! Her mother held the remote while T. pushed the button that opened the side door of HER van and the automatic ramp was lowered. Of course she needed (her case manager) to accompany her inside so she could point out various options (like shared screens that came down to cover side windows, how you could push a button and the ramp would come up and the door would close, etc.)."
- B.** Disability Benefits Specialist Jess Holland was contacted by a woman in early summer about applying for social security disability benefits. Her doctor suggested that she look into the option after a car accident in the spring left her unable to work. During the process of applying for social security, it was discovered that she and her child were uninsured and had been for six years. The woman and her child financially qualified for Badgercare; however, she was scared to apply after a negative experience applying six years prior. Badgercare requires that a single parent cooperate with child support collections in order to enroll in the health insurance option. In this situation, it would have been life threatening to the client and her child to pursue collecting child support. Although there is the ability to claim good cause for not pursuing child care, the good cause claim was denied in this case. Therefore, for 6 years, the family of two did not have health insurance because they could not afford a private policy, and they felt complying with the requirement for Badgercare was too dangerous. With the client's permission, the Benefit Specialist worked with the Economic Support Manager to again pursue the good cause claim. Together they helped the client gather viable proof that her family would be in danger if they filed for child support. The family now has health insurance which will greatly improve their healing, health and quality of life.

- C.** MaryAnn Salmon was awarded the Shining Star for Excellence in Customer Service in July. MaryAnn just celebrated her three year anniversary with the department. She began as our Accounts Payable Administrative Assistant and a year later accepted the receptionist responsibilities as well. In her Accounts Payable role, her attention to detail kept the fiscal details of the department running smoothly. As front desk receptionist she greeted every customer with a smile and genuine care and personal attention. That focus on excellent customer service has carried over to her new role as an Economic Support Specialist, where MaryAnn makes every caller to the Call Center feel as though they are important and valued as she works to gather information to determine eligibility for services to help meet their basic needs. She always has a smile and kind word for her co-workers as well. We are so fortunate to have MaryAnn as a part of the Human Services team!



DOOR COUNTY DEPARTMENT OF HUMAN SERVICES

421 Nebraska Street
 Sturgeon Bay WI 54235
 Main Line: 920-746-7155

Joseph Krebsbach, Director
 1st Floor Fax: 920-746-2355
 2nd Floor Fax: 920-746-2349
dhs@co.door.wi.us

MEMO

To: Human Services Committee
From: Ashley LaLuzerne
Date: 08.08.2017
Re: Request for Expenditure Approval

Expenditures since the last committee meeting held 07.12.2017

\$	282.33	Wal-Mart Credit Card June/July 2017
\$	1,785.46	Elan Credit Card June-July 2017
\$	14,087.85	June 2017 Foster / Kinship Care Payments #259408 & #259413
\$	1,100.00	Invoices Paid Prior to August 8, 2017 not included in Batches
\$	17,255.64	

Departmental journal entries not included on the attached voucher list:

\$	40.00	Finger Printing - DC Jail June 2017
\$	465.00	IS Charges June 2017
\$	398.58	Maintenance Dept. June 2017 gas usage - Fleet
\$	35.46	Maintenance Dept. - office supplies
\$	939.04	

Total Expenditures and Vouchers for the Human Services since the last meeting are

\$	47,616.15	Monthly Vouchers - Batch 1 Totals (July) CF/MIX/CP/CCS/BH/CSP
\$	77,098.54	Monthly Vouchers - Batch 2 Totals (July) CS/MX/CP/CC/CF/BH
\$	939.04	Amounts paid to other County Departments as per above
\$	125,653.73	

Total Expenditures and Vouchers for the Senior Resource Center/ADRC since the last meeting are

\$	15,202.21	Monthly Vouchers - Batch 1 (July) #259401
\$	57,062.06	Monthly Vouchers - Batch 2 (July) #259418
\$	363.90	Walmart Card June/July 2017
\$	738.71	Invoices Paid Prior to August 8, 2017 not included in Batches
\$	73,366.88	
\$	199,020.61	Total Expenditures and Vouchers

7/10/17

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

* S U M M A R Y *
SCHEDULE OF VOUCHERS

MEETING DATE

Dept Human Services
DEPARTMENT

*** S U M M A R Y F O R C O M M I T T E E R E V I E W O N L Y ***

FOSTER CARE CHECK DATE: JULY 31, 2017

G/L DATE: 07/2017 Batch Nbr: 259408

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
[REDACTED]	22343	01801 070617	EWISACWIS 07/06/2017 0008016750	232.00
[REDACTED]	21818	01801 070617	EWISACWIS 07/06/2017 0008063756	1,171.00
[REDACTED]	8116	01801 070617	EWISACWIS 07/06/2017 0008017407	394.40
[REDACTED]	9479	01801 070617	EWISACWIS 07/06/2017 0008000379	2,189.00
[REDACTED]	13963	01801 070617	EWISACWIS 07/06/2017 0006910123	232.00
[REDACTED]	21744	01801 070617	EWISACWIS 07/06/2017 0008063868	948.00
[REDACTED]	18813	01801 070617	EWISACWIS 07/06/2017 0008043242	928.00
[REDACTED]	13223	01801 070617	EWISACWIS 07/06/2017 0008034652	232.00
[REDACTED]	9215	01801 070617	EWISACWIS 07/06/2017 0008026706	115.20
[REDACTED]	21729	01801 070617	EWISACWIS 07/06/2017 0008064158	384.00
[REDACTED]	22265	01801 070617	EWISACWIS 07/06/2017 0008039144	232.00
[REDACTED]	22022	01801 070617	EWISACWIS 07/06/2017 0008067102	232.00
[REDACTED]	20836	01801 070617	EWISACWIS 07/06/2017 0008057128	232.00
[REDACTED]	17937	01801 070617	EWISACWIS 07/06/2017 0008040115	464.00
[REDACTED]	21964	01801 070617	EWISACWIS 07/06/2017 0008048945	1,514.00
[REDACTED]	22153	01801 070617	EWISACWIS 07/06/2017 0008067949	464.00
[REDACTED]	17043	01801 070617	EWISACWIS 07/06/2017 0008059839	400.00
[REDACTED]	22316	01801 070617	EWISACWIS 07/06/2017 0008079501	396.65
[REDACTED]	22152	01801 070617	EWISACWIS 07/06/2017 0008067849	232.00
[REDACTED]	242	01801 070617	EWISACWIS 07/06/2017 0008015044	995.00

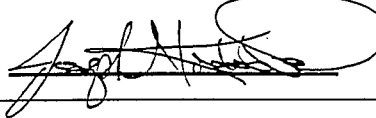
Batch Total: \$11,987.25 ****
=====

VOUCHER

STATE OF WISCONSIN

2017

Door County

Submitted By: <u>alaluzerne 07.11.2017</u>
Approved by: Department Head: 
Approved by: Committee Chair / County Administrator <hr/>

VENDOR # _____

New Vendor (Please Assign New #)
 One Time Vendor (Please Assign New #)

VENDOR NAME: Door County Dept of Human Services

VENDOR ADDRESS: _____

VENDOR ADDRESS: MONTHLY FOSTER/KINSHIP CARE PAYROLL

VENDOR ADDRESS: 421 Nebraska Street

Added to Voucher Listing

Voucher Listing Signed / Approved

Meeting Date 08.08.2017

Hold For Approval / Documentation
After Processing

↓ This Area to be Completed by Finance Department ↓ →

PAID BY _____
CHECK # _____

Fund	Dept	Sub Dept	Account Number	Detail	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number	
240	47				2017 Foster/Kinship Care for June 2017 2nd Batch	1	\$ 2,100.60	07.11.17	BATCH # 259413	
VOUCHER TOTAL							\$ 2,100.60	VOUCHER TOTAL		

7/11/17

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

* S U M M A R Y *
SCHEDULE OF VOUCHERS

MEETING DATE

Dept Human Services
DEPARTMENT

*** S U M M A R Y F O R C O M M I T T E E R E V I E W O N L Y ***

FOSTER CARE CHECK DATE: JULY 31, 2017

G/L DATE: 07/2017 Batch Nbr: 259413

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
AMERICAN FOUNDATION OF CNSLNG	7857	01802 071017	EWISACWIS 07/10/2017 0008004685	2,100.60

Batch Total: \$2,100.60 ****
=====

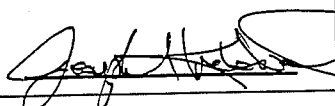
VOUCHER

STATE OF WISCONSIN

2017

Door County

Submitted By:
alaluzerne 07.05.2017

Approved by: Department Head:


Approved by: Committee Chair / County Administrator

VENDOR # _____ New Vendor (Please Assign New #)
 _____ One Time Vendor (Please Assign New #)

VENDOR NAME: Door County Dept of Human Services

VENDOR ADDRESS: c/o Dept Human Services

VENDOR ADDRESS: MONTHLY MEETING VOUCHERS

VENDOR ADDRESS: 421 Nebraska Street

Added to Voucher Listing

Voucher Listing Signed / Approved

Meeting Date _____

Hold For Approval / Documentation After Processing

This Area to be Completed by Finance Department

PAID BY _____
 CHECK # _____

Fund	Dept	Sub Dept	Account Number	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number
240	47			SUBMITTED FOR PAYMENT, BATCH 71517CF July 2017- 1st Batch Processing		\$14,125.70		various - as attached
240	47			SUBMITTED FOR PAYMENT, BATCH 7517MIX July 2017- 1st Batch Processing		\$ 1,171.02		various - as attached
240	47			SUBMITTED FOR PAYMENT, BATCH 7517CP July 2017 - 1st Batch Processing		\$13,006.63		various - as attached
240	47			SUBMITTED FOR PAYMENT, BATCH 7517CCS July 2017 - 1st Batch Processing		\$9,320.40		various - as attached
240	47			SUBMITTED FOR PAYMENT, BATCH 7517BH July 2017 - 1st Batch Processing		\$ 2,965.00		various - as attached
240	47			SUBMITTED FOR PAYMENT, BATCH 7517CSP July 2017 - 1st Batch Processing		\$ 7,027.40		various - as attached
VOUCHER TOTAL						\$47,616.15	VOUCHER TOTAL	

7/05/17

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

* S U M M A R Y *
SCHEDULE OF VOUCHERS

HS 1st Batch July 2017

MEETING DATE

Dept Human Services
DEPARTMENT

*** S U M M A R Y F O R C O M M I T T E E R E V I E W O N L Y ***

G/L DATE: 07/2017

Batch Nbr:7517CF

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
[REDACTED]	22345	22345 JUN2017	JUNE 2017 HIGH SCHOOL YEARBOOK	25.00
DOOR COUNTY MEMORIAL HOSPITAL	8770	8770 JUN2017	JUNE 2017 PT/OT B3 THERAPY	7,478.66
[REDACTED]	13022	13022 JUN2017	JUNE 2017 B3 THERAPY	5,029.54
[REDACTED]	22245	22245 JUN2017	MAY/JUNE 2017 103.99 RESPITE	1,170.00
WASHINGTON ISLAND SCHOOLS	36275	36275 JUN2017	9/2016-12/2016 FERRY TRANS SB HOSPITAL	422.50

Batch Total: \$14,125.70 **
=====

7/05/17

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

* S U M M A R Y *
SCHEDULE OF VOUCHERS

HS 1st Batch July 2017

MEETING DATE

Dept Human Services
DEPARTMENT

*** S U M M A R Y F O R C O M M I T T E E R E V I E W O N L Y ***

G/L DATE: 07/2017

Batch Nbr:7517MIX

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
[REDACTED]	2435	2435 JUN2017	JUNE 2017 EMP MILEAGE REIM 42 MI	22.47
[REDACTED]	8060	8060 MAY2017	APRIL/MAY 2017 EMP MILEAGE REIM	129.47
[REDACTED]	6876	6876 JUNE2017	JUNE 2017 EMP MILEAGE REIM 350 MI	187.25
[REDACTED]	8553	8553 JUN2017	JAN-MAY 2017 INTERPRETING SERVICES	235.00
[REDACTED]	22015	22015 JUN2017	JUNE 2017 EMP MILEAGE REIM 63 MI	33.71
[REDACTED]	21771	21771 MAY2017	APRIL/MAY 2017 EMP MILEAGE REIM	272.32
STAPLES ADVANTAGE	15069	15069 06/2017	JUNE 2017 HS OFFICE SUPPLIES	246.92
[REDACTED]	21550	21550 06/2017	JUNE 2017 EMP MILEAGE REIM 82 MI	43.88

Batch Total: \$1,171.02 **
=====

VOUCHER

STATE OF WISCONSIN

2017

Door County

Submitted By: <u>alaluzerne 07.05.2017</u>
Approved by: Department Head:
Approved by: Committee Chair / County Administrator _____

VENDOR # _____

New Vendor (Please Assign New #)

One Time Vendor (Please Assign New #)

VENDOR NAME: Door County Dept of Human Services

VENDOR ADDRESS: c/o Dept Human Services

VENDOR ADDRESS: MONTHLY MEETING VOUCHERS

VENDOR ADDRESS: 421 Nebraska Street

- Added to Voucher Listing
- Voucher Listing Signed / Approved
- Meeting Date _____
- Hold For Approval / Documentation
- After Processing

↓ This Area to be Completed by Finance Department ↓ →

PAID BY _____

CHECK # _____

Fund	Dept	Sub Dept	Account Number	Detail	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number	
240	47				SUBMITTED FOR PAYMENT, BATCH 7517CP JULY 2017 - 1ST Batch Processing		\$13,006.63		various - as attached	
VOUCHER TOTAL →							\$ 13,006.63	← VOUCHER TOTAL		

7/05/17

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

* SUMMARY *
SCHEDULE OF VOUCHERS


HS 1st Batch July 2017

MEETING DATE

Dept Human Services
DEPARTMENT

*** SUMMARY FOR COMMITTEE REVIEW ONLY ***

G/L DATE: 07/2017 Batch Nbr:7517CP

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
BOYS & GIRLS CLUB OF DOOR CNTY	2571	2571 JUNE2017	JAN-MAY 2017 TIP MEETINGS	307.50
WI DEPT OF JUSTICE CRIME INFO	4331	4331 JUNE2017	JUNE 2017 BACKGROUND CHECKS	160.00
DEPARTMENT OF CORRECTIONS	3213	3213 MAY2017	MAY 2017 31 DAYS YA CORRECTIONS	9,052.00
	2987	2987 JUNE2017	6/22-6/29 RESPITE CARE (7 NIGHTS)	175.00
HELP OF DOOR COUNTY INC	13420	13420 MAY2017	MAY 2017 FAS SUPERVISED VISITS	656.25
LAKESHORE CAP, INC.	17200	17200 05/2017	MAY 2017 JUV REST & COMM SERVICE	2,570.88
OPTIONS LAB, INC	17788	6607 MAY2017	MAY 2017 DRUG SCREEN	85.00

Batch Total: \$13,006.63 **
=====

VOUCHER

STATE OF WISCONSIN

2017

Door County

VENDOR # _____

New Vendor (Please Assign New #)

One Time Vendor (Please Assign New #)

VENDOR NAME: Door County Dept of Human Services

VENDOR ADDRESS: c/o Dept Human Services

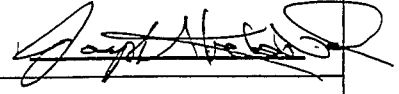
VENDOR ADDRESS: MONTHLY MEETING VOUCHERS

VENDOR ADDRESS: 421 Nebraska Street

Submitted By:

alaluzerne 07.05.2017

Approved by: Department Head:



Approved by: Committee Chair /
County Administrator

Added to Voucher Listing

Voucher Listing Signed / Approved

Meeting Date _____

Hold For Approval / Documentation
After Processing

This Area to be Completed by Finance Department

PAID BY

CHECK # _____

Fund	Dept	Sub Dept	Account Number	Detail	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number	
240	47				SUBMITTED FOR PAYMENT, BATCH 7517CCS JULY 2017 - 1ST Batch Processing		\$9,320.40		various - as attached	
VOUCHER TOTAL								\$ 9,320.40	VOUCHER TOTAL	

7/05/17

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

* S U M M A R Y *
SCHEDULE OF VOUCHERS

HS 1st Batch July 2017

MEETING DATE

Dept Human Services
DEPARTMENT

*** S U M M A R Y F O R C O M M I T T E E R E V I E W O N L Y ***

G/L DATE: 07/2017

Batch Nbr:7517CCS

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
BOYS & GIRLS CLUB OF DOOR CNTY	2571	2571 APR2017	APRIL 2017 CCS SERVICES	435.20
DYNAMIC FAMILY SOLUTIONS	21410	21410 MAY2017	MAY 2017 CCS SERVICES	414.80
INNOVATIVE SERVICES, INC.	5078	5078 MAY2017	MAY 2017 CCS SERVICES	7,817.60
PHOENIX BEHAVIORAL HEALTH SVC	17442	17442 04/2017	APRIL 2017 CCS SERVICES	652.80

Batch Total: \$9,320.40 **
=====

7/05/17

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

* SUMMARY *
SCHEDULE OF VOUCHERS

HS 1st Batch July 2017

MEETING DATE

Dept Human Services
DEPARTMENT

*** SUMMARY FOR COMMITTEE REVIEW ONLY ***

G/L DATE: 07/2017

Batch Nbr:7517BH

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
MICHAEL P SAYERS PHD	8169	8169 JUN2017	JUNE 2017 PSYCH SERVICES 36 HOURS	2,565.00
TIMOTHY HICKEY	3823	3823 JUN2017	JUNE 2017 OWI ASSESSMENTS (8)	400.00

Batch Total: \$2,965.00 **
=====

7/05/17

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

* SUMMARY *
SCHEDULE OF VOUCHERS

HS 1st Batch July 2017


MEETING DATE

Dept Human Services
DEPARTMENT

*** SUMMARY FOR COMMITTEE REVIEW ONLY ***

G/L DATE: 07/2017

Batch Nbr:7517CSP

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
DC PRINTING LLC	5245	5245 JUN2017	JUNE 2017 CRISIS POSTERS	127.40
LAKESHORE CAP, INC.	17200	17200 JUN2017	JUL 2017 2ND PAYMENT-NUTR/WRK EXPER PROG	6,000.00
	8394	8394 JUL2017	JULY 2017 AFH CARE	900.00

Batch Total: \$7,027.40 **
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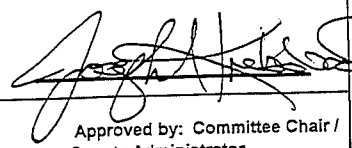
VOUCHER

STATE OF WISCONSIN

2017

Door County

Submitted By:
alaluzerne 07.19.2017

Approved by: Department Head:


Approved by: Committee Chair /
 County Administrator

VENDOR # _____

New Vendor (Please Assign New #)
 One Time Vendor (Please Assign New #)

VENDOR NAME: Door County Dept of Human Services

VENDOR ADDRESS: c/o Dept Human Services

VENDOR ADDRESS: MONTHLY MEETING VOUCHERS

VENDOR ADDRESS: 421 Nebraska Street

- Added to Voucher Listing
- Voucher Listing Signed / Approved
- Meeting Date _____
- Hold For Approval / Documentation After Processing

This Area to be Completed by Finance Department

PAID BY _____

CHECK # _____

Fund	Dept	Sub Dept	Account Number	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number
240	47			SUBMITTED FOR PAYMENT, BATCH 7117CF July 2017- 2nd Batch Processing		\$9,457.28		various - as attached
240	47			SUBMITTED FOR PAYMENT, BATCH 71917MX July 2017- 2nd Batch Processing		\$ 3,550.89		various - as attached
240	47			SUBMITTED FOR PAYMENT, BATCH 71917CP July 2017 - 2nd Batch Processing		\$10,202.18		various - as attached
240	47			SUBMITTED FOR PAYMENT, BATCH 71917CC July 2017 - 2nd Batch Processing		\$31,590.40		various - as attached
240	47			SUBMITTED FOR PAYMENT, BATCH 71917BH July 2017 - 2nd Batch Processing		\$ 3,188.00		various - as attached
240	47			SUBMITTED FOR PAYMENT, BATCH 71917CS July 2017 -2nd Batch Processing		\$ 19,109.79		various - as attached
VOUCHER TOTAL						\$77,098.54	VOUCHER TOTAL	

VOUCHER

STATE OF WISCONSIN

2017

Door County

VENDOR # _____

New Vendor (Please Assign New #)

One Time Vendor (Please Assign New #)

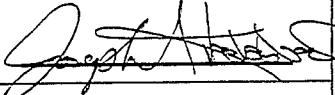
VENDOR NAME: Door County Dept of Human Services

VENDOR ADDRESS: c/o Dept Human Services

VENDOR ADDRESS: MONTHLY MEETING VOUCHERS

VENDOR ADDRESS: 421 Nebraska Street

Submitted By:
alaluzerne 07.19.2017

Approved by: Department Head:


Approved by: Committee Chair /
 County Administrator

Added to Voucher Listing

This Area to be Completed by Finance Department

PAID BY

CHECK # _____

Voucher Listing Signed / Approved

Meeting Date _____

Hold For Approval / Documentation
After Processing

Fund	Dept	Sub Dept	Account Number	Detail	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number	
240	47				SUBMITTED FOR PAYMENT, BATCH 71917CF JULY 2017 - 2nd Batch Processing		\$9,457.28		various - as attached	
VOUCHER TOTAL							\$ 9,457.28	VOUCHER TOTAL		

7/19/17

* SUMMARY *
SCHEDULE OF VOUCHERS

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

HS 2nd Batch July 2017

MEETING DATE

Dept Human Services
DEPARTMENT

*** SUMMARY FOR COMMITTEE REVIEW ONLY ***

G/L DATE: 07/2017 Batch Nbr:71917CF

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
ADVOCATES-INDEPENDENT LIVINGII	13325	13325 JUN2017	JUNE 17 CCS ADMIN 25.75 HRS	587.10
[REDACTED]	21750	21750 JUL2017	JULY 2017 CCOP SERVICES	1,083.00
CAMP ZION	21825	21825 JUL2017	JULY 2017 SR. HIGH SUMMER CAMP	320.00
[REDACTED]	21312	21312 JUL2017	JULY 2017 CCOP EXPENSES	133.00
PROFESSIONAL GUARDIANSHIPS INC	5008	5008 JUN2017	JUNE 17 GUARDIANSHIP SERVICES	218.00
SPECIALIZED SERVICES LLC	7694	7694 JUN2017	JUNE 17 PCW SERVICES 155 HRS	2,492.40
[REDACTED]	21550	21550 072017	JUL 17 REC 403 6 ITEMS	33.42
[REDACTED]	5555	5555 JUN2017	JUNE 17 B3 THERAPY/MILEAGE	4,174.11
WISCONSIN FAMILY TIES	16706	16706 JUL2017	JULY 2017 TIX WIS FAMILY DAY	40.00
YMCA NORTHERN DOOR PROG CENTER	20082	20082 JUL2017	JUN-AUG 17 403 REC SUM CAMP	376.25

Batch Total: \$9,457.28 *****
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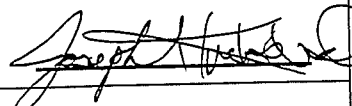
VOUCHER

STATE OF WISCONSIN

2017

Door County

Submitted By:
alaluzerne 07.19.2017

Approved by: Department Head:


Approved by: Committee Chair /
 County Administrator

VENDOR # _____ New Vendor (Please Assign New #)
 _____ One Time Vendor (Please Assign New #)

VENDOR NAME: Door County Dept of Human Services
 VENDOR ADDRESS: c/o Dept Human Services
 VENDOR ADDRESS: MONTHLY MEETING VOUCHERS
 VENDOR ADDRESS: 421 Nebraska Street

- Added to Voucher Listing
- Voucher Listing Signed / Approved
- Meeting Date _____
- Hold For Approval / Documentation After Processing

This Area to be Completed by Finance Department

PAID BY _____
 CHECK # _____

Fund	Dept	Sub Dept	Account Number	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number
240	47			SUBMITTED FOR PAYMENT, BATCH 71917MX JULY 2017 - 2nd Batch Processing		\$3,550.89		various - as attached
VOUCHER TOTAL						\$ 3,550.89	← VOUCHER TOTAL	

* S U M M A R Y *
SCHEDULE OF VOUCHERS

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

HS 2nd Batch July 2017

MEETING DATE

Dept Human Services
DEPARTMENT

*** S U M M A R Y F O R C O M M I T T E E R E V I E W O N L Y ***

G/L DATE: 07/2017

Batch Nbr:71917MX

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
[REDACTED]	21173	21173 JUN2017	JUNE 2017 EMP MILEAGE/MEAL REIM	113.82
BARNES & NOBLE BOOKSELLERS	8124	8124 JUN2017	JUNE 17 EMP BOOKS (15)	239.40
CELLCOM WISCONSIN RSA 10	4818	4818 JULY2017	JULY 2017 HS CELL PHONES	662.12
[REDACTED]	22357	22357 JUN2017	REFUND FOR OWI ASSESS	100.00
DC PRINTING LLC	5245	5245 JUNE2017	JUNE 2017 HS OFFICE SUPPLIES	149.00
[REDACTED]	20081	20081 JUN2017	JUNE 17 EMP MEAL/MILEAGE REIM	152.07
[REDACTED]	22233	22233 JUN2017	JUNE 2017 EMP MILEAGE REIM 220 MI	117.70
[REDACTED]	2006	2006 JUN2017	JUNE 2017 EMP MILEAGE REIM 384 MI	205.44
[REDACTED]	22323	22323 JUN2017	JUNE 2017 OVERPAYMENT ON ACCT	55.01
LANGUAGE LINE SERVICES	14606	14606 JUN2017	JUNE 17 HS INTERPRETER SERVICES 507 MIN	368.45
[REDACTED]	18398	18398 JUN2017	JUNE 17 EMP MILEAGE REIM 213 MI	113.96
OPTIONS LAB, INC	17788	17788 JUN2017	JUNE 2017 DRUG SCREENS (13)	208.00
[REDACTED]	11392	11392 JUN2017	JUNE/JULY EMP MILEAGE REIM 167 MI	89.35
SKILLPATH SEMINARS	11413	11413 JUL2017	8/2/17 LEADERSHIP SKILLS FOR WOMEN	199.00
STAPLES ADVANTAGE	15069	15069 JUL2017	JUNE/JULY HS OFFICE SUPPLIES	354.57
[REDACTED]	21550	21550 JUL2017	JULY 2017 EMP PARKING FEE REIM	3.00
UW GREEN BAY	11832	11832 JUN2017	JUNE 2017 TRAINING REG FEES	270.00
UW-MADISON	19282	19282 JUN2017	JUNE 2017 CONF REG FEES	150.00

Batch Total: \$3,550.89 ****
=====

VOUCHER

STATE OF WISCONSIN

2017

Door County

Submitted By:

alaluzerne 07.19.2017

Approved by: Department Head:

[Handwritten Signature]

Approved by: Committee Chair /
County Administrator

VENDOR # _____

New Vendor (Please Assign New #)
 One Time Vendor (Please Assign New #)

VENDOR NAME: Door County Dept of Human Services

VENDOR ADDRESS: c/o Dept Human Services

VENDOR ADDRESS: MONTHLY MEETING VOUCHERS

VENDOR ADDRESS: 421 Nebraska Street

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Voucher Listing Signed / Approved

Meeting Date _____

Hold For Approval / Documentation
After Processing

↓ This Area to be Completed by Finance Department ↓ →

PAID BY _____
CHECK # _____

Fund	Dept	Sub Dept	Account Number	Detail	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number	
240	47				SUBMITTED FOR PAYMENT, BATCH 71917CP JULY 2017 - 2nd Batch Processing		\$10,202.18		various - as attached	
VOUCHER TOTAL →							\$ 10,202.18	← VOUCHER TOTAL		

7/19/17

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

* S U M M A R Y *
SCHEDULE OF VOUCHERS

HS 2nd Batch July 2017

MEETING DATE

Dept Human Services
DEPARTMENT

*** S U M M A R Y F O R C O M M I T T E E R E V I E W O N L Y ***

G/L DATE: 07/2017 Batch Nbr:71917CP

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
[REDACTED]	20518	20518 JUL2017	JULY 2017 FC BASIC BABY NEEDS	149.68
DEPARTMENT OF CORRECTIONS	3213	3213 JUN2017	JUNE 2017 30 DAYS YA CORRECTIONS	8,760.00
HABITAT FOR HUMANITY RESTORE	17340	17340 MAY2017	MAY 2017 PURCHASE OF KITCHEN FAUCET	30.00
HELP OF DOOR COUNTY INC	13420	13420 JUN2017	JUNE 2017 FAS SUPERVISED VISITS 35 HRS	875.00
HOLY FAMILY MEMORIAL INC	8046	8046 MAY2017	MAY 2017 FC DRUG SCREEN	49.00
JUSTICEPOINT, INC	21360	21360 JUN2017	JUNE 2017 ELECTRONIC MONITOR 30 DAYS	148.50
SHEBOYGAN COUNTY TREASURER	29071	29071 JUN2017	JUNE 2017 JUV DETENTION	190.00

Batch Total: \$10,202.18 *****
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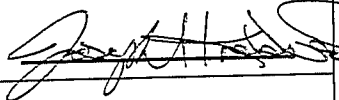
VOUCHER

STATE OF WISCONSIN

2017

Door County

Submitted By:
alaluzerne 07.19.2017

Approved by: Department Head:


Approved by: Committee Chair /
 County Administrator

VENDOR # _____

New Vendor (Please Assign New #)
 One Time Vendor (Please Assign New #)

VENDOR NAME: Door County Dept of Human Services

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PAID BY
CHECK # _____

Fund	Dept	Sub Dept	Account Number	Detail	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number	
240	47				SUBMITTED FOR PAYMENT, BATCH 71917CC JULY 2017 - 2nd Batch Processing		\$31,590.40		various - as attached	
VOUCHER TOTAL							\$ 31,590.40	← VOUCHER TOTAL		

7/19/17

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

* S U M M A R Y *
SCHEDULE OF VOUCHERS

HS 2nd Batch July 2017

MEETING DATE

Dept Human Services
DEPARTMENT

*** S U M M A R Y F O R C O M M I T T E E R E V I E W O N L Y ***

G/L DATE: 07/2017 Batch Nbr:71917CC

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
BAY COUNSELING CLINIC, LLP	21177	21177 JUL2017	MAR-JUN 2017 CCS SERVICES	4,069.80
DYNAMIC FAMILY SOLUTIONS	21410	21410 04/2017	APRIL/JUNE 2017 CCS SERVICES	2,036.60
INNOVATIVE SERVICES, INC.	5078	5078 JUN2017	MAY/JUNE 2017 CCS SERVICES	14,217.70
PHOENIX BEHAVIORAL HEALTH SVC	17442	17442 05/2017	MAY/JUNE 2017 CCS SERVICES	5,334.60
SPECIALIZED SERVICES LLC	7694	7694 JUN2017	JUNE 2017 CCS SERVICES	5,931.70

Batch Total: \$31,590.40 ****
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VOUCHER

STATE OF WISCONSIN

2017

Door County

VENDOR # _____

New Vendor (Please Assign New #)

One Time Vendor (Please Assign New #)

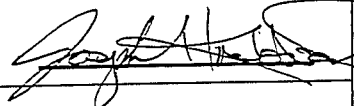
VENDOR NAME: Door County Dept of Human Services

VENDOR ADDRESS: c/o Dept Human Services

VENDOR ADDRESS: MONTHLY MEETING VOUCHERS

VENDOR ADDRESS: 421 Nebraska Street

Submitted By:
alaluzerne 07.19.2017

Approved by: Department Head:


Approved by: Committee Chair / County Administrator

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Meeting Date _____

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PAID BY _____
CHECK # _____

Fund	Dept	Sub Dept	Account Number	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number	
240	47			SUBMITTED FOR PAYMENT, BATCH 71917BH JULY 2017 - 2nd Batch Processing		\$3,188.00		various - as attached	
VOUCHER TOTAL						\$ 3,188.00	← VOUCHER TOTAL		

7/19/17

* SUMMARY *
SCHEDULE OF VOUCHERS

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

HS 2nd Batch July 2017

MEETING DATE

Dept Human Services
DEPARTMENT

*** SUMMARY FOR COMMITTEE REVIEW ONLY ***

G/L DATE: 07/2017

Batch Nbr:71917BH

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
FAMILY SERVICES	3841	3841 JUN2017	JUNE 2017 CRISIS CENTER	1,167.00
HIRN MENTAL HEALTH COUNSELING	17401	17401 JUN2017	JUNE/JULY 2017 AODA COUNSELING	1,980.00
IPAT INC	13103	13103 JUL2017	JULY 2017 PROT SER REPORT	41.00

Batch Total: \$3,188.00 ****
=====

VOUCHER

STATE OF WISCONSIN

2017

Door County

Submitted By:
alaluzerne 07.19.2017

Approved by: Department Head:
[Signature]

Approved by: Committee Chair /
County Administrator

VENDOR # _____

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VENDOR NAME: Door County Dept of Human Services

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Voucher Listing Signed / Approved Meeting Date _____

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CHECK # _____

This Area to be Completed by Finance Department

Fund	Dept	Sub Dept	Account Number	Detail	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number	
240	47				SUBMITTED FOR PAYMENT, BATCH 71917CS JULY 2017 - 2nd Batch Processing		\$19,109.79		various - as attached	
VOUCHER TOTAL							\$ 19,109.79	VOUCHER TOTAL		

7/19/17

* SUMMARY *
SCHEDULE OF VOUCHERS

COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

HS 2nd Batch July 2017

MEETING DATE

Dept Human Services
DEPARTMENT

*** SUMMARY FOR COMMITTEE REVIEW ONLY ***

G/L DATE: 07/2017

Batch Nbr:71917CS

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
BROTOLOC HEALTH CARE SYSTEM IN	3640	3640 JUN2017	JUNE 2017 CBRF 30 DAYS	5,295.00
CORPORATE GUARDIANS OF NEW	17122	17122 JUL2017	MAR-JUNE 2017 GUARDIANSHIP SERVICES	800.00
ECONO FOODS	9674	9674 JUN2017	JUNE 2017 CRISIS TRAINING FOOD/BEV	219.24
EMPOWERMENT OPTIONS	15615	15615 JUN2017	JUNE 2017 CBRF 30 DAYS	10,200.00
LAKESHORE CAP, INC.	17200	17200 062017	JUNE 2017 CSP TECH/PEER SPECIALIST	1,287.15
SHERRY PESCH	3394	3394 JUN2017	JUNE 17 REP PAYEE BK SERV 61.25 HRS	1,286.25
STREUS PHARMACY INC	9617	9617 JUL2017	JULY 2017 COPAY/MEDICAL SUPPLIES	22.15

Batch Total: \$19,109.79 ***
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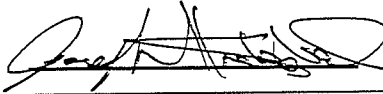
VOUCHER

STATE OF WISCONSIN

2017

Door County

Submitted By: mark

Approved by: Department Head:


Approved by: Committee Chair /
County Administrator

VENDOR # _____

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VENDOR NAME: Door County Dept of Human Services

VENDOR ADDRESS: c/o Dept Human Services

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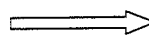
VENDOR ADDRESS: 421 Nebraska Street

Added to Voucher Listing

PAID BY
CHECK # _____



This Area to be Completed by Finance Department



Voucher Listing Signed / Approved
Meeting Date _____

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After Processing

Fund	Dept	Sub Dept	Account Number	Detail	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number
204	23				SUBMITTED FOR PAYMENT, BATCH #259418 - 2017 Human Services vouchers to date. July processing		\$ 57,062.06		various - as attached

VOUCHER TOTAL

\$ 57,062.06

VOUCHER TOTAL

* S U M M A R Y *
SCHEDULE OF VOUCHERS

ADRC/SRC 2nd Batch, Jul. 2017

MEETING DATE

HS Resource Center
DEPARTMENT

*** S U M M A R Y F O R C O M M I T T E E R E V I E W O N L Y ***

G/L DATE: 07/2017

Batch Nbr: 259418

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
[REDACTED]	18248	18248 JUL2017	15 JUL MOW MILEAGE REIMB	8.03
[REDACTED]	20950	20950 JUNJUL	239 JUN/JUL EMPLY MILEAGE REIMB	127.87
ABBY VANS INC	16735	18689 JUN2017	D2D TAXI-JUNE 2017	52,476.30
ADVANCED DISPOSAL SERVICES	18928	18928 JUN2017	SRC DISPOSAL CHARGES	199.82
ADVOCATES-INDEPENDENT LIVINGII	13325	13325 MAYJUN	MAY/JUN SHC-HL	400.75
[REDACTED]	19077	19077 JUL2017	JUL SUPPT GRP-W.I.	37.50
[REDACTED]	21443	21443 APRMAJU	466.30 APR/MAY/JUN EMPLY MILEAGE REIMB	283.56
CELLCOM WISCONSIN RSA 10	4818	4818 SRCADRC	SRC/ADRC CELL CHGS (07/06 - 08/05)	221.19
CORPORATE GUARDIANS OF NEW	17122	17122 MARJUL	MAR-JUN GUARDIANSHIP-DB	400.00
[REDACTED]	17474	17474 JUN2017	25 JUN MOW MILEAGE REIMB	13.40
[REDACTED]	20934	20934 JUN2017	191.60 JUN EMPLY MILEAGE REIMB	91.81
[REDACTED]	12614	12614 JUN2017	94 JUN EMPLY MILEAGE REIMB	75.61
LANGUAGE LINE SERVICES	14606	14606AJUN2017	9020531444/ADRC JUN INTERPRETOR SVCS	4.32
MANNS STORE	18770	18770 JUN2017	RAW FOOD JUN	780.23
STAPLES ADVANTAGE	15069	15069 062017	3344573440/JUN OFFICE SUPPLIES ADRC/SRC	119.43
STURGEON BAY UTILITIES	30820	30820AJUN2017	JUN UTILITIES SRC	1,106.53
UNITED HOME HEALTH SERVICES, LLC	20955	20955 MAYJUNE	MAY-JUN RSP SHC-HZ	514.54
UWSP	7086	BASE17-40	BASE CAMP TRG-JE	90.00
[REDACTED]	374	374 JUN2017	33 JUN MOW MILEAGE REIMB	17.67
WASHINGTON ISLAND FERRY LINE I	36270	36270 ADRC SRC	ADRC/SRC WASHINGTON ISLAND FERRY CHARGES	93.50

Batch Total: \$57,062.06 ****
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COUNTY OF DOOR
STATE OF WISCONSIN
STURGEON BAY, WI

* SUMMARY *
SCHEDULE OF VOUCHERS

ADEC/SRC, 1st batch, July 2017

MEETING DATE

HS Resource Center
DEPARTMENT

*** SUMMARY FOR COMMITTEE REVIEW ONLY ***

G/L DATE: 07/2017

Batch Nbr: 259401

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
BROTHERS DAIRY	257	257 JUN2017	JUN RAW FOOD	697.00
[REDACTED]	19268	19268 JUN2017	42 JUN MOW MILEAGE REIMB	22.47
[REDACTED]	21010	21010 JULY17	JULY ENTERTAINMENT-SRC	100.00
DOOR-TRAN	16496	16496 403 SRC	JUN STAFF HOURS	649.00
ECONO FOODS	9674	9674 JUN2017	RAW FOOD	665.58
[REDACTED]	19080	19080 JUN2017	87 JUN MOW MILEAGE REIMB	46.58
GORDON FOOD SERVICE, INC	22145	22145 JUN2017	RAW FOOD/NUTRITIONAL SUPPLIES	7,134.01
[REDACTED]	13074	13074 JUN2017	52 JUN EMPLY MILEAGE REIMB	27.82
[REDACTED]	5354	5354 JUN 2017	47 JUN MOW MILEAGE REIMB	25.15
[REDACTED]	21883	21883 JUNE17	10.50 JUN MOW MILEAGE REIMB	5.62
[REDACTED]	18116	18116 JUN2017	34.40 JUN MOW MILEAGE REIMB	18.40
[REDACTED]	17906	17906 JUN2017	869.50 JUN MEALSITE/MOW MILEAGE REIMB	465.20
JIM OLSON FORD LINCOLN, LLC	20492	20492 JUN2017	SRC BUS REPAIRS	80.33
[REDACTED]	19673	19673 JUN2017	6 JUN EMPLY MILEAGE REIMB	3.21
[REDACTED]	12614	12614 MAY2017	165 MAY EMPLY MILEAGE REIMB	88.29
[REDACTED]	20119	20119 JUN2017	161.50 JUN EMPLY MILEAGE REIMB	86.42
LAU'S AUTO CARE CENTER	7754	7754 26006SRC	WHEEL ALIGNMENT-SRC VAN	64.95
TOWN OF LIBERTY GROVE	33170	33170 JUN2017	JUN MEALSITE-13 DAYS @ \$9/DAY	117.00
MEAT PROCESSORS INC	6544	6544 JUN2017	RAW FOOD	674.29
OLIVER PRODUCTS	9189	9189 JUN2017	TRAY-3COMP-DEEP	1,390.00
[REDACTED]	90199	90199 JUN2017	93 JUN EMPLY MILEAGE REIMB	49.76
[REDACTED]	25789	25789 JUN2017	74.70 JUN MOW MILEAGE REIMB	39.96

Vendor Name	Vendor No.	Invoice #	Invoice Description	Amount
██████████	20044	20044 JUN2017	83.60 JUN EMPLY MILEAGE REIMB	44.73
██████████████████	21501	21501 JUN2017	JUN MEALSITE-9 DAYS @ \$8/DAY	72.00
██████████████████	26890	26890 JUN2017	69 JUN MEALSITE MILEAGE REIMB-LG	36.92
██████████████████	14091	14091 JUN2017	414 JUN MOW MILEAGE REIMB	221.49
GOOD SAMARITAN, SCANDIA VILLAGE	27395	27395 JUN2017	JUNE MOW	416.00
STAPLES ADVANTAGE	15069	15069 JUNE17	3343230145/JUN OFFICE SUPPLIES SRC/ADRC	161.69
SUNSHINE HOUSE INC	31820	15797 SRC	JUN RSP-WT 12 HRS	180.00
TIP TOP CLEANERS	10942	10942 JUN2017	JUN LAUNDRY/KITCHEN	119.25
WARNER-WEXEL WHOLESALE & POOL	36120	36120 JUN2017	JUN NUTRITIONAL SUPPLIES	1,062.65
TOWN OF WASHINGTON	33570	33570 JUN2017	JUN MEALSITE-10 DAYS @ \$8/DAY	80.00
WDOR AM & FM	129	129 JUN2017	JUN ADVERTISING SRC	168.00
WISCONSIN DOCUMENT IMAGING	5999	5999 JUN2017	COPY EXP-APS 2ND FLOOR	80.00
WISCONSIN PUBLIC SERVICE	11363	11363 JUN2017	UTILITIES-SRC	71.69
WIL KIL PEST CONTROL	6359	6359 JUN2017	JUN PEST CONTROL SRC	36.75

Batch Total: \$15,202.21 ****
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BadgerCarePlus, ReleaseExcerpt.8.8.17

For Immediate Release-- July 5, 2017

Contacts: Robert Kraig, (414) 322-5324 robert.kraig@citizenactionwi.org

Kevin Kane (414) 550-8280 kevin.kane@citizenactionwi.org

New Legislation Creates BadgerCare “Public Option” to Immediately Lower Health Costs

Following insurance company threats to leave markets, legislation introduced to allow all Wisconsinites to purchase BadgerCare.

Madison - At a Capital media event today, Citizen Action of Wisconsin and legislative allies announced legislation written by State Representative Eric Genrich and State Senator LaTonya Johnson that would allow all Wisconsinites the chance to purchase BadgerCare as a “public option”. The **proposed legislation** would allow Wisconsin residents, both individuals and small businesses, to enroll in BadgerCare at full price. A BadgerCare Public Option would save consumers on average over 15% vs existing health insurance options in Dane County and 30% vs lowest silver plan on average statewide.

Many Wisconsin counties have seen insurance companies drop out of the marketplace, as they seek to cherry pick consumers, with Anthem being the most recent example. Health leaders have called for a government run public option to compete with insurance companies and negotiate with pharmaceutical corporations. This legislation will expand BadgerCare to become a public option, to help both Wisconsin residents who have lost their coverage and residents struggling with medical costs.

BadgerCare currently enrolls over 700,000 children and moderate income residents in every community. If opened up for all, residents would have access to a public option with a long successful history of providing affordable quality care. Until then, Wisconsinites over the poverty line are at the mercy of private insurance threatening to exit following Donald Trump's sabotage of the marketplace. Already states like Nevada and Minnesota have made similar efforts to introduce public options at the state level.

A BadgerCare public option would save consumers immediately. The state **Legislative Fiscal Bureau estimates** that a BadgerCare “buy-in” would cost

adults \$7,224 per year, while the lowest cost Silver plan in Dane County available through Healthcare.gov would cost a 40 year old applicant \$8,350 per year in premiums and deductibles. That is 15% higher, or \$1,117 more, than BadgerCare. BadgerCare does not have annual deductibles. Statewide, that same private insurance plan would be on average 30% more, or \$2,162 more per person per year than this BadgerCare public option.

“.....it presents the best way to rein in skyrocketing health costs for consumers,” said Robert Kraig, Executive Director at Citizen Action of Wisconsin. “With just one - word change in state law BadgerCare could become a public option that could compete with insurers and negotiate with pharmaceutical corporations.

“Under our plan, BadgerCare would be treated like any other health insurance plan available on the federal marketplace for individuals and small businesses”, said State Representative Eric Genrich, D-Green Bay. “It would be more affordable and more comprehensive than most other plans and it would be able to hold down the cost of prescription drugs that continue to skyrocket.”

“No matter who you are or how much money you make, under this plan, you would have the option to buy into BadgerCare—the state’s bipartisan plan that is popular, successful and cost effective”, said State Senator Dave Hansen, D-Green Bay. “The state can use its buying power to negotiate lower drug prices and services. This means lowers out of pocket costs and lower premiums.”

***This content of this document has been excerpted from the full “release” provided by Citizens Action Council on July 5, 2017, as cited above,
Wayne Kudick, Door County Human Services Board***



2017 BILL

1 **AN ACT to create** 49.471 (4m) of the statutes; **relating to:** BadgerCare Plus and
2 assistance for childless adults demonstration project purchase options.

Analysis by the Legislative Reference Bureau

This bill requires the Department of Health Services to request a waiver or submit amendments to the state Medical Assistance plan to permit certain individuals whose income is greater than the income eligibility limit for the BadgerCare Plus program or the assistance for childless adults demonstration project to purchase coverage through these programs through a separate purchase option. The bill also requires DHS to include a request to allow an option for small businesses to purchase coverage under these programs for their employees.

Currently, DHS administers the Medical Assistance program, which is a joint federal and state program that provides health services to individuals who have limited financial resources. Some services are provided through programs that operate under a waiver of federal Medicaid laws, including services provided through the BadgerCare Plus program and the childless adults demonstration project. Under current law, certain parents and caretaker relatives with incomes of not more than 100 percent of the federal poverty line, before a 5 percent income disregard is applied, are eligible for BadgerCare Plus benefits. Under current law, childless adults who 1) are under age 65; 2) have family incomes that do not exceed 100 percent of the FPL, before a 5 percent income disregard is applied; and 3) are not otherwise eligible for Medical Assistance, including BadgerCare Plus, are eligible for benefits under the assistance for childless adults demonstration project.

This bill requires DHS to request a waiver from or submit amendments to the state Medical Assistance plan to the secretary of the federal Department of Health

BILL

and Human Services that would allow individuals whose income is greater than the eligibility limit for the BadgerCare Plus or the childless adults demonstration project, but who otherwise meet the eligibility requirements, to purchase coverage through a separate purchase option program that meets criteria specified in the bill. The bill also requires DHS to include a request for any federal waiver or state plan amendments necessary to allow an option for small businesses to purchase coverage for their employees as part of the Small Business Health Options Program through an exchange established under federal law. Under the bill, DHS must submit a report providing information on the status on the progress of receiving a federal waiver and the results from actuarial and economic analyses that are necessary for a waiver proposal. If any necessary waiver or state plan amendments are approved, DHS must implement the program.

Under the bill, DHS must also seek any federal waiver and state Medical Assistance plan amendments necessary to allow qualified individuals who choose to purchase the BadgerCare Plus option or the childless adults demonstration project option to use advanced tax credits and cost-sharing credits, if eligible, to purchase one of these options. If DHS is authorized to implement the program, and if 1) any waiver or state plan amendment is necessary and is approved or 2) DHS determines neither a waiver nor state plan amendment is necessary, DHS shall allow the use of advanced tax credits and cost-sharing credits to purchase the BadgerCare Plus option or the childless adults demonstration project option.

For further information see the *state* fiscal estimate, which will be printed as an appendix to this bill.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

1 **SECTION 1.** 49.471 (4m) of the statutes is created to read:

2 **49.471 (4m) PURCHASE OPTIONS FOR BADGERCARE PLUS AND THE ASSISTANCE FOR**
3 CHILDLESS ADULTS DEMONSTRATION PROJECT. (a) 1. The department shall, if required,
4 request a waiver from or submit amendments to the state Medical Assistance plan
5 to the secretary of the federal department of health and human services to establish
6 a program that allows individuals with income above the maximum income
7 eligibility limit applicable under this section or the assistance for childless adults
8 demonstration project under s. 49.45 (23), and who otherwise meet the eligibility
9 requirements under this section or under s. 49.45 (23), the option of purchasing
10 coverage through this section or through the demonstration project under s. 49.45

BILL

1 (23) instead of purchasing an individual health plan through private insurance. The
2 department shall also include a request for any federal waiver or state Medical
3 Assistance plan amendments necessary to allow an option for small businesses to
4 purchase coverage for their employees under this section as part of the small
5 business health options program through an exchange under 42 USC 18031.

6 2. The department shall seek any federal waiver and state Medical Assistance
7 plan amendments necessary to allow individuals who qualify under subd. 1. to use
8 advanced tax credits and cost-sharing credits, if eligible, to purchase one of the
9 options described under subd. 1.

10 (b) 1. The department shall coordinate the administration of the purchase
11 options under this subsection with the programs under this section and s. 49.45 (23)
12 to maximize efficiency and improve the continuity of care, consistent with the
13 requirements of this section and s. 49.45 (23). The department shall seek to
14 implement mechanisms to ensure the long-term financial sustainability of the
15 programs under this section and s. 49.45 (23). These mechanisms must address
16 issues related to minimizing adverse selection, the state financial risk and
17 contribution, and negative impacts to premiums in the individual and group
18 insurance markets.

19 2. The purchase option program shall include, at a minimum, all of the
20 following attributes:

21 a. Establishment of an annual per enrollee premium rate similar to the average
22 rate paid by the state to managed care plan contractors.

23 b. Establishment of a benefit set equal to the benefits covered under this section
24 and s. 49.45 (23).

Memo

To: Ken Pabich and Kelly Hendee
From: Joe Krebsbach
CC: Human Services Board & Administrative Committee
Date: August 4, 2017
Re: 2018 Staff requests

In addition to my previous request to increase our Activities Assistant from half time to full time, I am writing to request the following full time additions to the DHS Staff for 2018;

- Comprehensive Community Services Case Manager for Children
- Admin. II - Account Receivable Clerk
- AODA Counselor
- Children and Families Aide

Based on our initial projections, we will be able to add these four staff members without the need for additional tax levy. Our ability to fund the addition of these staff is directly related to the Comprehensive Community Services (CCS) program that we implemented in 2015. This program offers the county a unique opportunity to enhance our Mental Health Services by providing enhanced funding. A challenge with the program is that we are not allowed to have a waiting list for these services. Our program has grown steadily over the past two plus years, and we are projecting continued growth in 2018.

This year, with a conservative estimate, we are on pace to capture over \$940,000 from this program. Our projection for next year is above \$1.5 million. With our anticipated growth, comes additional work that we cannot handle with our current staffing. The first two positions listed above will be brought in to directly support the CCS program.

The AODA Counselor will address our growing need for AODA services, and some of these services can also be funded through the CCS program for eligible individuals. The Children and Family Aide position will offer much needed support in our Children and Families unit, helping to reduce out of home care costs and freeing up some of our social workers' time to focus on the critical core functions of their roles to meet the demands of an ever more complex caseload. The funding we will use for this position will include pulling in work that we currently contract for at \$30,000 per year, as well as some CCS funding.

We have continued work to do to solidify our budget numbers for 2018. If we believe we are unable to support any of these positions, we will have that information by the time we get through the budget process. Please let me know if you have questions or would like to discuss this further.

Memo

To: Ken Pabich and Kelly Hendee

From: Joe Krebsbach

CC: Human Services Board & Administrative Committee

Date: August 4, 2017

Re: Request to change our Part Time Activities Assistant Position to Full Time

As we move into the new building we will have opportunity to provide enhanced programming for our seniors. Our goal is to increase the number of seniors engaging in activities at the building. We believe that we can increase the services by collaborating with community partners and increasing our volunteer base. This way we can offer more options without additional cost to the county. As we increase options, the coordination of these activities will become more complicated.

Currently Jennifer Fitzgerald is working in a half time position to coordinate the programming at the ADRC. I am requesting that we be allowed to transition this position to a full-time position in the 2018 budget.

In addition to the 2018 request, I am asking for consideration to move the position to full time in October of this year.

We believe that we should have services ready to go in the new building. Given that the current date of occupancy has been moved to November of this year we will need to expedite our planning activities. Having Jennifer in a full-time position would help with this process. We have additional money available in the budget to cover these costs, due to the vacancies in the ADRC Director and the Aging Manager positions.

It is my intention to put this request forward to the Human Services Board this month as well.

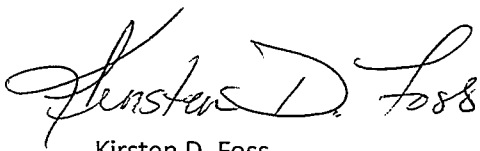
Please let me know if you have questions or would like to discuss this further.

Joe

08/03/2017

This letter is to inform the Door County Human Services Department, that I Kirsten Foss officially resign my position of Administrative Assistant III. I offer Door County a two (2) week time frame for my departure. This would make my last day August 18, 2017.

I would like to Thank Mr. Krebsbach for the opportunity, of once again, working with this department.

A handwritten signature in cursive script that reads "Kirsten D. Foss". The signature is written in black ink and is positioned above the printed name.

Kirsten D. Foss

Request to Refill Position

Must follow the process in the Administrative Manual, Section 2.04 – Creation and Classification of Positions.

DEPT. HEAD TO COMPLETE:

Department Human Services Position Title: Admin. I (Front Desk)

Position Status: Currently vacant Will be vacant Date Vacant: 8/18/17

Full Time Part Time Limited Term Project Hours per week: 40

Reason for Vacancy: Separation Transfer Retirement Resignation Death

Discuss turnover with the department in the previous 18-24 months: Steady

Transfer: why is the new position more attractive to employee than current one? _____

Name of Current / Most Recent Incumbent: Kirsten Foss

Is office space, furniture, and office equipment available? Yes No

If not, explain plan to obtain: _____

Reviewed, updated, and submitted to Human Resources:

Job Analysis Questionnaire

Job Description

Completed by: Joe Krebsbach Date 8/4/17

Financial Information:

Salary Range: D 15.70-20.63 Is the Position Budgeted: Yes No

Funding Source: Levy % _____ Grant Funded % _____ Other _____ % _____

Fiscal Impact, from Finance Department, completed and attached

HR TO COMPLETE:

EEO _____ FLSA Status _____

Human Resources has performed a position review? _____ (HR initial)

The Job Analysis and Job Description have both been updated and signed? _____ (HR initial)

Approvals:

County Administrator [Signature] Date 8-4-17

Oversight Committee Chair _____ Date _____

I am aware and approve of the refill and the process moving forward (posting/advertisement/selection for interviews/offer and may participate per Admin. Manual section 2.04.

I want to participate I do not wish to participate

Administrative Committee Chair _____ Date _____

I am aware and approve of the refill and the process moving forward (posting/advertisement/selection for interviews/offer and may participate per Admin. Manual section 2.04.

I want to participate I do not wish to participate

REQUEST FOR FISCAL IMPACT INFORMATION

_____ RECLASSIFICATION
 _____ FTE/Hours
 _____ Job Class
 _____ Step
 _____ Rate

CHANGE FTE/Hours

From _____ TO _____

CHANGE JOB CLASS/STEP

From _____ TO _____

Position Title Administrative Assistant 1
 Effective Date _____ 6 Mo _____
 Department Human Services Sub Dept _____

FTE/Hrs	@ Rate	2017 TOTAL SALARY					2017 TOTAL BENEFITS			TOTAL SALARY and Benefits
Administrative Assistant 1 Pay Range D Min Step										
1.00	\$15.70	32,656					27,795			60,451
Current Administrative Assistant 1 2017 Budget										
1.00	\$16.95	35,256					6,478			41,734
Total Salary and Benefit Decrease										18,717
FTE/Hrs	@ Rate	2017 TOTAL SALARY					2017 TOTAL BENEFITS			TOTAL SALARY and Benefits
Administrative Assistant 1 Pay Range D Control Point										
1.00	\$17.94	37,315					28,479			65,794
Current Administrative Assistant 1 2017 Budget										
1.00	\$16.95	35,256					6,478			41,734
Total Salary and Benefit Decrease										24,060

Dept Head Signature Mark Jamish Finance Director
 Date 8/4/17

Disclaimer: This Fiscal Impact does not include Step 2 \$16.15, Step 3 \$16.59, Step 4 \$17.04, or Step 5 \$17.49.

This Fiscal Impact is an example illustration of what the costs would be for this position/position change. It is based on estimates and assumptions provided by the Human Resources Department and/or the department in which this position works. Because these estimates and assumptions may change, or may be different than the actual circumstances at the time that this position is filled or this position change takes place, there may be a difference between the costs projected in this Fiscal Impact and the actual costs.

DOOR COUNTY DEPARTMENT OF HUMAN SERVICES – **STAFFING**

07-17-2017

