

**Monday,
December 9, 2019
3:00 p.m.**

**HUMAN SERVICES BOARD
AND
BOARD OF HEALTH**

*Door County Government Center
Chambers Room (C102), 1st floor
421 Nebraska Street, Sturgeon Bay, WI*

Oversight Boards for the Department of Health and Human Services

AGENDA

JOINT BOARD OF HEALTH AND HUMAN SERVICES BOARD MEETING

- 1) Call Meeting to Order
- 2) Roll Call – Establishing Quorum
- 3) **Adopt** Agenda
- 4) **Approve** Minutes
 - A. November 11, 2019 Joint Board of Health and Human Services Meeting
- 5) Correspondence
- 6) Public Comment
- 7) Supervisor Response
 - A. Public Health
 - Door County Private Well Monitoring Study-update by Greg Kleinheinz, UW-O
 - WIC income threshold data –Teresa Mertens, WIC Director
 - B. Human Services
 - Treatment and Diversion (TAD) Grant Update
 - Request to Fill Diversion Case Manager and any subsequent vacancies
 - Request to Refill Adult Protective Services Case Manager and any subsequent vacancies
- Combined Health and Human Services
 - Staff Recruitment Update
 - Fall Prevention
 - Introductory Period Completion
 - Robyn Joly
 - Emily May
 - Katie Lasee
 - Vouchers
- 8) Topics to Be Referred to the Legislative Committee
- 9) Matters to be Placed on a Future Agenda or Referred to a Committee, Official or Employee
- 10) Set Next Meeting Date
- 11) Meeting Per Diem Code
- 12) **Adjourn** Meeting

Deviation from the order shown may occur.

DOOR COUNTY JOINT BOARD OF HEALTH AND HUMAN SERVICES BOARD MEETING
Monday, November 11, 2019

These minutes have not been reviewed by the oversight board and are subject to approval or revision at the regular meeting.

1) Call Meeting to Order

Human Services Chair Helen Bacon called the November 11, 2019 joint meeting of the Door County Board of Health and Door County Human Services Board to order at 3:01 pm in the Chambers Room at the Government Center, 421 Nebraska Street, Sturgeon Bay, Wisconsin.

2) Roll Call – Establishing Quorum

Present: Helen Bacon, Bob Bultman, Vinni Chomeau, Christa Krause, Tom Leist, Megan Lundahl, Joe Miller, Mark Moeller, Nissa Norton, Robert Rau, Laura Vlies Wotachek

Excused: Dr. Heise

Staff Present: Julie Behnke-Business Manager; Joseph Krebsbach-Director; Cori McFarlane-Deputy Director, Ken Pabich-County Administrator; Sue Powers-Public Health Manager/Health Officer; Paula Sullivan-Department Accountant/Finance and Shannon Lauder-Recording Secretary.

Others Present: None

3) Adopt Agenda

Moved by M. Moeller, second by M. Lundahl to adopt the agenda. Motion carried by unanimous voice vote.

4) Approve Minutes -October 14, 2019 Joint Board of Health and Human Services Meeting

Revision requested by M. Moeller to reflect that meeting was adjourned prior to the next meeting date being set and Per Diem Code assigned due to loss of quorum. Minutes will be adjusted.

5) Correspondence

None

6) Public Comment

None

7) Supervisor Response

a. Public Health

• **Activity report**

S. Powers stated she will provide this report quarterly to coincide with Human Services Quarterly report and review of Fiscal Data. S. Powers highlighted areas of report for the board, reporting no unexpected or unusual trends this quarter.

• **Gibraltar School-concern with lead in drinking water**

On October 7, 2019 Gibraltar School put out letter to families regarding high levels of lead in three water testing sources within the school. Gibraltar took immediate and appropriate action. Instructed families to contact Public Health for more information. DNR determines next steps in regard to water testing. The school/medical community looked to Public Health for advice about blood testing of students for lead levels. We consulted with the State Lead Program as well as the Bureau of Environmental and Occupational Health and determined that wide spread lead screening was not indicated. Public Health staff attended follow up meeting with DNR and school.

• **2019 Beach Testing Results**

S. Powers reviewed the testing results provided in the packet. Closings and advisories overall were minimal.

- **Door County Private Well Monitoring Program**

Update provided on the Well Monitoring Study by S. Powers. UWO sets study parameters. Around 200 participants have agreed to provide water samples. Follow-up forums are scheduled for December 9-10, 2019. Plan to offer another round of testing in the spring, with special provisions for getting samples from Washington Island. Update will be provided to the Board following the December forums.

b. **Combined Health and Human Services**

- **Staff Recruitment Update**

1. Hired two new staff at Youth Connection Center (YCC): Russ Gray (Full-Time) and Brandon Gross (Part-Time)
2. Cassaundra Bratz started in Behavioral Health as Mental Health Therapist
3. Anna Calhoun to start in Comprehensive Community Service (CCS)
4. Interviews next week for vacancy in Comprehensive Community Service (CCS)
5. Multiple applicants for Community Support Program (CSP) division; expect this will be filled internally creating a vacancy.
6. Aging and Disability Resource Center (ADRC) continues to have a Meal-Site Manager vacancy
7. 0.6 in Public Health remains vacant

- **Mastercard Limit Increase**

Due to the merger of Public Health and Human Services the current credit limit of \$2500.00 is no longer sufficient. Request increase of the credit limit to \$5000.00. Motion was presented by M. Lundahl to increase the credit limit on the MasterCard to \$5000.00. Seconded by L. Vlies Wotachek. Motion carried by unanimous voice vote.

c. **Human Services**

- **Written Collective Report-3rd Quarter**

New format. Currently Public Health reports separately and will remain separate following the merger of the boards.

- **2019 3rd Quarter Statistical Information**

J. Krebsbach presented highlights of this report including the ADRC, inpatient admissions, and child welfare referrals.

- **2019 3rd Quarter Fiscal Report**

J. Krebsbach provided explanation of the report lay out as well highlighting some of the areas showing significant differences in projected amounts. J. Krebsbach reports he is uncertain at this time where budget will land for the year as revenue and expenses continue to fluctuate. The board members thanked Julie Behnke, Business Manager for putting together a comprehensive and easy to understand recap.

- **Treatment and Diversion (TAD) Grant**

J. Krebsbach stated that writing this grant was a collaborative effort between Human Services, the District Attorney, the Sheriff, Judge and Diversion Case Manager. This is a one-year grant with potential for additional grant funding up to 5 years. Budget information provided demonstrates how funds will be utilized including hiring additional staff without any additional tax levy. N. Norton presented a motion to accept the grant funding; B. Bultman seconded. Motion carried by unanimous voice vote.

- **Treatment Court Coordinator Position**

This is the position which will be funded by the Treatment and Diversion (TAD) Grant. N. Norton presented motion to fill this position B. Bultman seconded Motion carried by unanimous voice vote.

- **Proposed 2020 Rates**

Last rate increase for mental health and AODA services was in 2010. Auditors suggested a method be developed to determine rates that more appropriately reflect agency cost for providing services. M. Lundahl presented a motion to approve the new rates for 2020 seconded by J. Miller. Motion carried by unanimous voice vote.

- **October 16, 2019 WCHSA Training**

Folders provided for board members which included informational materials from the WCHSA training. Information may be presented as future agenda items to cover the information over time. If there are specific questions or topic of interest-members are requested to contact J. Krebsbach and those items will be covered first.

- **CLTS Benchmark Project**

Information provided by the state regarding program enrollment in the Children's Long-Term Support (CLTS) Division. This program area saw an increase for two positions from part-time to full-time to help reduce wait list as mandated by the state. The information provided demonstrates the increase in numbers as anticipated after taking children off the wait list.

- **Parents Supporting Parents (PSP) Grant**

Human Services was accepted for participation as one of three *Parents Supporting Parenting* (PSP) Innovation Zones. The model is aimed at empowering parents with lived experience in the child welfare system. This is a three-year grant. Year one funding is for planning. Years two and three for implementing and programming. It is the intention to partner with United Way/ Door County Partnership for Children and Families Partnership that already utilizes a similar peer-based approach. M. Lundahl presented a motion to accept the PSP Grant. B. Bultman seconded. Motion carried by unanimous voice vote.

- **Vouchers**

No discussion; M. Moeller suggests vouchers should be included in the Combined Health and Human Services section. Agenda will be adjusted for next meeting.

8) Topics to Be Referred to the Legislative Committee

None

9) Matters to be Placed on a Future Agenda or Referred to a Committee, Official or Employee

- WIC income threshold data to be collected by Public Health/WIC
- Requested information on topics provided from WCHSA Training-email requests
- Update regarding self-referral Diversion treatment options

10) Set Next Meeting Date

Tentative December 9, 2019 at 3:00 pm

January 13, 2020 3:00 pm

11) Meeting Per Diem Code

929

12) Adjourn Meeting

Motion by J. Miller to adjourn the meeting at 5:06 pm. Seconded by L. Vlies Wotachek. Motion carried by unanimous voice vote.

REQUEST FOR FISCAL IMPACT INFORMATION

RECLASSIFICATION

_____ FTE/Hours

_____ Job Class

_____ Step

_____ Rate

CHANGE FTE/Hours

From _____ TO _____

CHANGE JOB CLASS/STEP

From _____ TO _____

Position Title

Effective Date

Department

Human Services - Case Manager Diversion DTE

6 Mo

Sub Dept

FTE/Hrs	@ Rate	2020 TOTAL SALARY				2020 TOTAL BENEFITS			TOTAL SALARY and Benefits
Case Manager Diversion DTE-Grade H-Level 1									
1.00	\$23.93	49,908				35,161			85,069
Case Manager Diversion DTE-Grade H-Budget									
1.00	\$23.23	48,448				34,885			83,333
Total Salary and Benefit Increase									1,736
FTE/Hrs	@ Rate	2020 TOTAL SALARY				2020 TOTAL BENEFITS			TOTAL SALARY and Benefits
Case Manager Diversion DTE-Grade H-Control Point									
1.00	\$27.35	57,041				36,505			93,546
Case Manager Diversion DTE-Grade H-Budget									
1.00	\$23.23	48,448				34,885			83,333
Total Salary and Benefit Increase									10,213

Dept Head Signature

SK Wimpfirth

Finance Director

Date

12/5/15

Disclaimer: This Fiscal Impact does not include Step 2 \$24.62, Step 3 \$25.30, Step 4 \$25.98, or Step 5 \$26.67.

This Fiscal Impact is an example illustration of what the costs would be for this position/position change. It is based on estimates and assumptions provided by the Human Resources Department and/or the department in which this position works. Because these estimates and assumptions may change, or may be different than the actual circumstances at the time that this position is filled or this position change takes place, there may be a difference between the costs projected in this Fiscal Impact and the actual costs.

COUNTY OF DOOR

Case Manager Diversion

Job Title	Case Manager Diversion	Last Revision	12/2/19
Department	Health & Human Services	HR Reviewed	
Division	Treatment Court Services	Employee Group	General Municipal Employee
Report To	Court Services Coordinator	FLSA Status	Exempt
Pay Range	H	EEO Code	02 - Professionals

General Summary

The purpose of this position is to coordinate, operate, and monitor a Pre-Booking Diversion program. The position will be located in Door County Human Services. This position requires frequent travel locally, county-wide, and, on occasion, state-wide. ****This is a full-time grant funded, project position with eligibility for county benefits. Unless funded through additional or alternate funding, this position will be from date of hire through December 31, 2020. ****

Duties and Responsibilities

Essential Job Functions

1. Monitor compliance with policies and program goals.
2. Provide training to Law enforcement about program and assist with identifying appropriate program participants.
3. Complete screenings and substance use disorder assessments for referrals to determine needs and level of services recommended.
4. Develop an individualized case plan with the participant based on risk level, needs, and resources.
5. Develop and maintain professional working relationships with service participants, providers, referral sources, law enforcement, corrections, and community members.
6. Refer participants to appropriate treatment and other service providers to achieve goals consistent with their individualized case plan.
7. Collaborate and coordinate participant services with medical professionals and treatment providers including assessments, services, case-planning, monitoring, and follow-up.
8. Attendance of Behavioral Health Staffing on consistent basis.
9. Document participant progress.
10. Assist with ongoing recovery and re-entry planning following treatment completion.
11. Compile program data and prepare program reports as needed.
12. Provide participant, community, and county education on program and outcomes.
13. Work with Law Enforcement, District Attorney and Juvenile Justice Program to develop and implement an adolescent diversion program.
14. Develop Policy and Procedures for an Adolescent Diversion Program to include but not limited to criteria, screening, education and referral options.

General Job Functions

Required Education and Experience

1. Bachelor's degree in Social Work, Psychology, Human Services, Criminal Justice, or other closely related behavioral science field; OR substantial employment equivalent to 1-3 years of direct field and office experience in substance abuse field.

COUNTY OF DOOR

Case Manager Diversion

2. Current Wisconsin Substance Abuse Counselor or Clinical Substance Abuse Counselor preferred.

Preferred Education and Experience

1. Knowledge of crisis intervention techniques.
2. COMPAS trained or willing to be COMPAS trained with the ability to complete core assessments to identify risk level and criminogenic needs.
3. Familiarity with resources local and county resources to facilitate service referrals.
4. Familiarity with grant application and reporting.

Knowledge, Skills, and Abilities Required

1. Knowledge of psychopharmacology, mental health diagnoses/treatment, medication assisted treatment for substance use disorders, case management techniques, and case planning.
2. Ability to plan, organize, manage time effectively, and be detail oriented.
3. Proficient in motivational interviewing techniques.
4. Knowledge of local and national drug abuse trends; experience working with individuals who have a history of opiate addiction.
5. Excellent verbal and written communication skills; Ability to communicate appropriately and effectively with diverse populations including treatment providers, medical professionals, community members, family, law enforcement, individuals with limited education, individuals who do not understand addiction, and individuals diagnosed with a substance abuse disorder.
6. Ability to complete American Society of Addiction Medicine (ASAM) assessments for recommended level of care.
7. Ability to work with minimal direct supervision and as part of a team.
8. Ability to maintain and effectively manage a varying caseload.
9. Ability to apply situational reasoning ability by exercising appropriate judgement, decisiveness, and creativity in situations involving the evaluation of information against sensory and/or judgement criteria.
10. Familiarity with federal and state privacy requirements; maintain records accordingly.
11. Must possess valid driver's license and current insurance throughout duration of employment.
12. Must have reliable transportation and be willing to travel (mileage reimbursed).

Physical & Working Conditions

Nearly 100% of time work is performed in a normal office setting with little or no discomfort from temperature, dust or noise. Interacting with other employees, general public, whether walking in or on the telephone may be encountered.

Over 75% of work is performed seated at a desk, working on a computer keyboard and/or telephone with about 10% of work performed standing and walking. Over 75% of the work is performed by talking, hearing, and using both far and near vision. Occasional lifting is required up to 10 lbs. (i.e. paper and equipment).

Potential for physical harm exists during contacts with angry or irate members of the public. Occasionally necessary to defuse situation with disgruntled clients. Limited office space may cause some distraction.

COUNTY OF DOOR
Case Manager Diversion

In an effort to provide for continuity of County government and to cope with the problems of the emergency, you may be required to work during a proclaimed state of emergency, consistent with Sec 323.14 Wis. Stats. and County emergency management plans and programs.

The above is intended to describe the general content of the requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements. They may be subject to change at any time due to reasonable accommodation or other reasons.

Approvals:

Joseph A. Krebsbach, Human Services Director Date

Kelly A. Hendee, Human Resources Director Date

Door County Human Resources Form #: 2015-04		Title: Request to Refill Position
Date Created 11/19/2014	Date Revised 01/23/2019	Please reference the most current copy of the Door County Employee Handbook and Administrative Manual.
DEPT. HEAD TO COMPLETE:		
Department	<u>Adult Protective Services</u>	Position Title: <u>Adult Protective Services Case Manager</u>
Position Status:	<input checked="" type="checkbox"/> Currently vacant <input type="checkbox"/> Will be vacant	Date Vacant: <u>12/2/19</u>
	<input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> New position	Hours per week: <u>40</u>
Reason for Vacancy:	<input type="checkbox"/> Termination <input checked="" type="checkbox"/> Transfer <input type="checkbox"/> Retirement <input type="checkbox"/> Resignation	
Transfer: why is the new position more attractive to employee than current one?	<u>Different Client population</u>	
Name of Current / Most Recent Incumbent:	<u>Taylor Jandrin</u>	
Reviewed, updated, and submitted to Human Resources:		
<input checked="" type="checkbox"/> Job Analysis Questionnaire <i>(not to be included in the agenda packet)</i>		
<input checked="" type="checkbox"/> Job Description		
Completed by:	<u>Joe Krebsbach</u>	Date <u>12-3-19</u>
Financial Information:		
Salary Range:	<u>Grade H \$23.93 - \$27.35</u>	Is the Position Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Funding Source:	<input checked="" type="checkbox"/> Levy % <u>10</u> <input type="checkbox"/> Grant Funded % _____	<input checked="" type="checkbox"/> Other <u>MA Billing Revenue</u> % <u>90</u>
<input checked="" type="checkbox"/> Fiscal Impact, from Finance Department, completed and attached		
HR TO COMPLETE:		
EEO _____	FLSA Status _____	
<input type="checkbox"/> Human Resources has performed a position review?	_____ (HR initial)	_____ Date
<input type="checkbox"/> The Job Description has been updated and signed?	_____ (HR initial)	_____ Date
Approvals:		
County Administrator _____	Date _____	
Administrative Committee Chair _____	Date _____	

REQUEST FOR FISCAL IMPACT INFORMATION

_____ RECLASSIFICATION
 _____ FTE/Hours
 _____ Job Class
 _____ Step
 _____ Rate

CHANGE FTE/Hours

From _____ TO _____

CHANGE JOB CLASS/STEP

From _____ TO _____

Position Title Human Services - APS Case Manager
 Effective Date _____ 6 Mo _____
 Department _____ Sub Dept _____

FTE/Hrs	@ Rate	2020 TOTAL SALARY					2020 TOTAL BENEFITS			TOTAL SALARY and Benefits
APS Case Manager-Grade G-Level 1										
1.00	\$23.93	49,908					35,167			85,075
APS Case Manager-Grade G-Budget										
1.00	\$24.56	51,222					19,958			71,180
Total Salary and Benefit Increase										13,895
FTE/Hrs	@ Rate	2020 TOTAL SALARY					2020 TOTAL BENEFITS			TOTAL SALARY and Benefits
APS Case Manager-Grade G-Control Point										
1.00	\$27.35	57,041					36,511			93,552
APS Case Manager-Grade G-Budget										
1.00	\$24.56	51,222					19,958			71,180
Total Salary and Benefit Increase										22,372

_____ Dept Head Signature SK Wimpfent Finance Director
 _____ Date 12/4/19

Disclaimer: This Fiscal Impact does not include Step 2 \$24.62, Step 3 \$25.30, Step 4 \$25.98, or Step 5 \$26.67.

This Fiscal Impact is an example illustration of what the costs would be for this position/position change. It is based on estimates and assumptions provided by the Human Resources Department and/or the department in which this position works. Because these estimates and assumptions may change, or may be different than the actual circumstances at the time that this position is filled or this position change takes place, there may be a difference between the costs projected in this Fiscal Impact and the actual costs.

County of Door

Case Manager – Adult Protective Services

Job Title	Case Manager-Adult Protective Services	Last Revision	12-2-2019
Department	Health & Human Services	HR Reviewed	01/01/2017
Division	Adult Protective Services	Employee Group	General Municipal Employee
Report To	Community Service Manager	FLSA Status	Exempt
Pay Grade	H	EEO Code	02 – Professionals

General Summary

This position is responsible for a wide range of individualized, client-centered case management services to individuals affected by mental health and or alcohol/drug problems. The case manager performs intake functions and screens individuals presenting to the county Behavioral Health system for services. The case manager assists and enhances the ability of individuals to remain independent and works to reduce the risk of hospitalization. The primary focus will be (select the appropriate option) (a) supporting individuals served by the county's emergency mental health crisis system, (b) adding support to individuals with the Adult Protective Service/Adults at Risk System.

Duties and Responsibilities

Essential Job Functions

1. Conduct necessary screenings and assessments, including AODA/Mental Health functional screen to determine program eligibility, client needs and strengths.
2. Develop comprehensive care plans meeting the requirements for Targeted Case Management.
3. Provide support, perform crisis intervention, assist in development of natural supports, and make necessary referrals for services.
4. Monitor clients' day to day functioning and effectiveness of services.
5. Complete all documentation as required by Department of Health & Human Services programs, consistent with program requirements, to include daily documentation of all face to face contacts, collateral contacts, and updating treatment plans and crisis plans every 6 months.
6. Monitor clients' day to day functioning and symptoms, reporting medical/psychiatric concerns to prescribing physician/nurse practitioner. Attend psychiatric appointments and other medical appointments as deemed necessary.
7. Monitor commitments and/or WATTS reviews for assigned caseload.
8. Develop safety plans to protect individuals who may present a danger to themselves or others. Work with law enforcement to implement emergency detentions when necessary.
9. Provide truthful and accurate written and verbal communications.

General Job Functions

1. Provide after-hours emergency "on call" services on rotating basis with other clinical staff.
2. Participate in continuing, appropriate professional training for Crisis and Adult Protective Services.
3. Strictly follow federal and state laws and regulations, County and departmental policies and procedures in regard to privacy, security, and confidentiality of individuals' personal and medical information.
4. Represent the Department of Health & Human Services Behavioral Health Program at community meetings and events.

County of Door Case Manager – Adult Protective Services

5. Provide back-up to other case management positions within the division as necessary.

Requirements

Training and Experience

1. Graduate of an accredited college or university with a Bachelor's degree in Psychology, Social Work or other related Human Services field.
2. Minimum of one year of supervised experience working with individuals who suffer from mental illness and substance use disorders required. Three years' experience preferred.
3. Current valid Wisconsin driver's license required.
4. Must be approved screener for Mental Health/AODA functional screen within six months.
5. Must complete 40 hours of Crisis Services training to meet HFS 34 Crisis Orientation within 3 months of hire.

Knowledge, Skills, and Abilities Required

1. Working knowledge of pertinent state statutes and ability to apply to case situations.
2. Ability to read, comprehend, and communicate, both verbally and in writing.
3. Ability to work simultaneously on several competing priorities.
4. Ability to balance individual's right to self-determination with community standards.
5. Ability to work on a team and to maintain good working relationships with other community agencies.
6. Must have a working knowledge of community resources.
7. A willingness to be flexible and an ability to organize the work load to meet deadlines.
8. Ability to use tact and courtesy in maintaining an effective working relationship with department employees, county supervisors, county officials, and general public.
9. Employee must remain within a 50-minute response time to Door County Medical Center while on crisis call.

Physical & Working Conditions

Nearly 100% of time work is performed in a normal office setting with little or no discomfort from temperature, dust or noise. Interacting with other employees, general public, whether walking in or on the telephone may be encountered.

Over 75% of work is performed seated at a desk, working on a computer keyboard and/or telephone with about 10% of work performed standing and walking. Over 75% of the work is performed by talking, hearing, and using both far and near vision. Occasional lifting is required up to 10 lbs. (i.e. paper and equipment).

In an effort to provide for continuity of County government and to cope with the problems of the emergency, you may be required to work during a proclaimed state of emergency, consistent with Sec. 323.14, Wis. Stats. and County emergency management plans and programs.

The above is intended to describe the general content of the requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements. They may be subject to change at any time due to reasonable accommodation or other reasons.

County of Door Case Manager – Adult Protective Services

Behavioral Health Case Manager – Crisis

Assigned Tasks:

1. Serve as primary crisis worker during office hours. Provide emergency mental health crisis assessment, planning, and stabilization services to individuals experiencing a mental health crisis. Crisis services may be provided in the office or mobile out in the community (at the hospital, Justice Center, or other locations as needed).
2. Initial contact for internal and external referrals, walk-ins and phone calls to the Behavioral Health Clinic; schedule individuals with psychiatrist, mental health or AODA therapist or refer to Comprehensive Community Services (CCS) case manager as appropriate.
3. Act as primary liaison between Health & Human Services and Corporation Counsel to complete Emergency Detention Orders, Commitment Extensions and WATTS reviews as needed.
4. Attend Chapter 51 court hearings as the DHHS representative. Follow consumers who are placed on commitments or settlement agreements to assure compliance with treatment conditions.
5. As needed, serve as case manager for clients receiving medical management services through the Behavioral Health Outpatient Clinic.
6. Follow up on after-hours crisis calls to reassess suicidality and offer services.
7. Conduct satisfaction surveys with individuals who have utilized crisis services and make recommendations to improve services.

Adult Protective Services Case Manager – Adults at Risk

Assigned Tasks:

1. Provide outreach in the community to individuals identified as “at risk,” and connect individuals to agency and community resources to meet immediate and ongoing needs.
2. Work in partnership with the Aging and Disability Resource Center and Adult Protective Services staff to address needs of individuals waiting for enrollment into Family Care.
3. Provide outreach, short term case management, and community-based services to those individuals who are outside the framework of Adult Protective Services, coming out of the jail, or others in the community with mental health or long-term care needs.
4. As necessary, assist clients applying for Disability Benefits, Medicaid applications and reviews, Rental Assistance, Housing Authority, Energy Assistance, Payee Services, etc.
5. Provide coordination with community resources, including transportation as necessary, to ensure client attendance at clinical/medical appointments and other services necessary in the client's case plans and/or for the client's well-being.
6. Assist with APS investigations on an as-needed basis.
7. Follow all procedures prescribed in the Medicaid Online Handbook for Case Management Services.

Approvals:

Joseph A. Krebsbach, Human Services Director

Date

Kelly A. Hendee, Human Resources Director

Date



County of Door
DEPARTMENT OF COMMUNITY PROGRAMS
County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Joseph Krebsbach
Program Director
(920) 746-2345
Fax: (920) 746-2439

October 3, 2019

Kelly Hendee
421 Nebraska St.
Sturgeon Bay WI 54235

Re: Completion of Introductory Period

Name: Robyn Joly

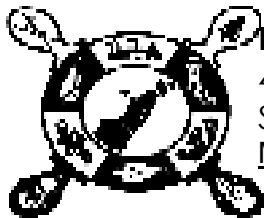
Start Date: April 22, 2019

Robyn Joly has done an excellent job learning her new job as the prep cook. Since Robyn has been here, she has been active and motivated in understanding in her new role in the kitchen learning how the process is and making suggestions for improvements as needed. Robyn has a wonderfully positive attitude and has developed strong collaborative working relationships with her other colleagues. She has completed her introductory period successfully as of October 22, 2019 and will move to a regular status of employment upon your approval.

Sincerely,

Jennifer Fitzgerald
Assistant Director ADRC

Cc: Administrative Committee
Human Resources Department.



DOOR COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES

421 Nebraska Street
Sturgeon Bay WI 54235
Main Line: 920-746-7155

Joseph Krebsbach, Director
1st Floor Fax: 920-746-2355
2nd Floor Fax: 920-746-2439
dhs@co.door.wi.us

November 22, 2019

Kelly Hendee
Human Resources
421 Nebraska Street
Sturgeon Bay, WI 54235

RE: Completion of Introductory Period

Employee Name: Emily May
Position: Economic Support Specialist
Start Date: May 28, 2019

Emily May has been an excellent addition to our Economic Support Unit. Requirements in the initial period for this position consist of satisfactory completion of state mandated training within the first six months, while learning to apply policies for multiple public assistance programs used to determine eligibility with accuracy and timeliness. Workers are expected to handle the daily workload while managing a caseload of up to 550 cases. Emily was an experienced worker who came to us from Marinette County and was fully trained. Due to this, she did not need any additional training.

As a fully trained worker, Emily excels in her work and is cross trained in every program. She exceeds performance requirements. She is already seen as a "go-to" in some areas due to her vast knowledge base. She works well with her co-workers and offers to help where needed. Emily is invested in her work, the clients we serve and the Economic Support team.

She will complete her introductory period and successfully move to regular status as of November 28, 2019.

Sincerely,

Carol Wautlet
Economic Support Manager
Department of Human Services

CC: Human Services Board
Administrative Committee
Joe Krebsbach, Director, Human Services



Door County Health and Human Services

County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Joseph Krebsbach, Director
First Floor Fax 920-746-2355
Second Floor Fax 920-746-2349
dhs@co.door.wi.us

November 20, 2019

Kelly Hendee
Human Resources Director
421 Nebraska St.
Sturgeon Bay, WI 54235

Re: Completion of Introductory Period
Employee Name: Katie Lasee
Position: Comprehensive Community Services (CCS) Regional Coordinator
Start Date: May 20, 2019

As of Nov 20, 2019, Katie Lasee has successfully completed her introductory period as Comprehensive Community Services (CCS) Regional Coordinator with Door County Department of Health & Human Services.

Katie has completed all orientation and introductory training required for her position and continues to participate in additional learning opportunities. She is meeting all expectations of the position and performing assigned duties and responsibilities as required. She has demonstrated her ability to competently follow policies and procedures, and does not hesitate to seek supervision when necessary.

Katie is a wonderful addition to our agency and the CCS Consortium. She has established positive connections with colleagues and community partners. She has a strong work ethic and positive attitude which serve her well in this role.

Without reservation, I recommend that Katie move to regular employment status effective Nov 20, 2019.

Sincerely,

Jamie Cole, MSW
Jamie Cole, MSW
CCS Program Manager

Cc: Joe Krebsbach, Human Services Director
Human Services Board
Administrative Committee



DOOR COUNTY HEALTH AND HUMAN SERVICES

421 Nebraska Street
Sturgeon Bay WI 54235
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MEMO

To: Human Services Committee/Board of Health
From: Ashley LaLuzerne
Date: 12.09.2019
Re: Expenditure Review

Expenditures since the last committee meeting held 11.11.2019

\$	663.02	Wal-Mart Credit Card October/November 2019
\$	2,721.56	Elan Credit Card September/October 2019
\$	36,838.86	October 2019 Foster / Kinship Care Payments #2019- 557/575
\$	40,223.44	

Departmental journal entries not included on the attached voucher list:

\$	447.21	Maintenance Dept. October gas usage - Fleet
\$	447.21	

Total Expenditures and Vouchers for the Human Services since the last meeting are

\$	104,186.35	Monthly Vouchers - 2019 Batch Totals (November) #2019-546
\$	132,634.28	Monthly Vouchers -2019 Batch Totals (November) #2019-573
\$	40,223.44	Expenditures since the last committee meeting held 09.10.2019
\$	447.21	Amounts paid to other County Departments as per above
\$	277,491.28	

Total Expenditures and Vouchers for the ADRC since the last meeting are

\$	12,174.35	Monthly Vouchers -2019 Batch (November) #2019-553
\$	72,495.03	Monthly Vouchers -2019 Batch (November) #2019-584
\$	55.54	Walmart Credit Card October/November 2019
\$	240.00	Elan Credit Card October 2019
\$	102.60	Invoices Paid Prior to December 9, 2019 not included in Batches
\$	85,067.52	

Total Expenditures and Vouchers for Public Health since the last meeting are

\$	1,500.73	Monthly Vouchers -2019 Batch (November) #2019-548
\$	62,543.88	Monthly Vouchers -2019 Batch (November) #2019-583
\$	434.23	Elan Credit Card September 2019
\$	64,478.84	

\$ 427,037.64 Total Expenditures and Vouchers

Accounts Payable Invoice Report

G/L Date Range 11/06/19 - 11/06/19
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 17929 - ADVOCATES FOR HEALTHY									
Import - 17460	WiSACWIS- PID:0008038182_Voucher:02009 _IM_11/05/2019	Edit		11/05/2019	11/06/2019	11/06/2019			4,389.60
			Vendor 17929 - ADVOCATES FOR HEALTHY Totals				Invoices	1	<u>\$4,389.60</u>
Vendor 21818 - [REDACTED]									
Import - 17466	WiSACWIS- PID:0008063756_Voucher:02009 _IM_11/05/2019	Edit		11/05/2019	11/06/2019	11/06/2019			1,633.30
			Vendor 21818 - [REDACTED] Totals				Invoices	1	<u>\$1,633.30</u>
Vendor 9479 - [REDACTED]									
Import - 17473	WiSACWIS- PID:0008000379_Voucher:02009 _IM_11/05/2019	Edit		11/05/2019	11/06/2019	11/06/2019			804.00
			Vendor 9479 - [REDACTED] Totals				Invoices	1	<u>\$804.00</u>
Vendor 22501 - [REDACTED]									
Import - 17469	WiSACWIS- PID:0008009779_Voucher:02009 _IM_11/05/2019	Edit		11/05/2019	11/06/2019	11/06/2019			1,938.00
			Vendor 22501 - [REDACTED] Totals				Invoices	1	<u>\$1,938.00</u>
Vendor 9850 - [REDACTED]									
Import - 17474	WiSACWIS- PID:0008085718_Voucher:02009 _IM_11/05/2019	Edit		11/05/2019	11/06/2019	11/06/2019			488.00
			Vendor 9850 - [REDACTED] Totals				Invoices	1	<u>\$488.00</u>
Vendor 10941 - [REDACTED]									
Import - 17458	WiSACWIS- PID:0008035108_Voucher:02009 _IM_11/05/2019	Edit		11/05/2019	11/06/2019	11/06/2019			488.00
			Vendor 10941 - [REDACTED] Totals				Invoices	1	<u>\$488.00</u>
Vendor 6968 - [REDACTED]									
Import - 17471	WiSACWIS- PID:0008079799_Voucher:02009 _IM_11/05/2019	Edit		11/05/2019	11/06/2019	11/06/2019			367.66
			Vendor 6968 - [REDACTED] Totals				Invoices	1	<u>\$367.66</u>
Vendor 21744 - [REDACTED]									
Import - 17465	WiSACWIS- PID:0008063868_Voucher:02009 _IM_11/05/2019	Edit		11/05/2019	11/06/2019	11/06/2019			442.00

Accounts Payable Invoice Report

G/L Date Range 11/06/19 - 11/06/19
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Vendor 21744 - [REDACTED] Totals				Invoices	1	\$442.00
Vendor 10380 - [REDACTED]									
Import - 17456	WiSACWIS- PID:0008058542_Voucher:02009 _IM_11/05/2019	Edit		11/05/2019	11/06/2019	11/06/2019			488.00
			Vendor 10380 - [REDACTED] Totals				Invoices	1	\$488.00
Vendor 10168 - [REDACTED]									
Import - 17453	WiSACWIS- PID:0008086414_Voucher:02009 _IM_11/05/2019	Edit		11/05/2019	11/06/2019	11/06/2019			488.00
			Vendor 10168 - [REDACTED] Totals				Invoices	1	\$488.00
Vendor 21012 - [REDACTED]									
Import - 17464	WiSACWIS- PID:0008042054_Voucher:02009 _IM_11/05/2019	Edit		11/05/2019	11/06/2019	11/06/2019			1,638.00
			Vendor 21012 - [REDACTED] Totals				Invoices	1	\$1,638.00
Vendor 18001 - [REDACTED]									
Import - 17462	WiSACWIS- PID:0008087277_Voucher:02009 _IM_11/05/2019	Edit		11/05/2019	11/06/2019	11/06/2019			244.00
			Vendor 18001 - [REDACTED] Totals				Invoices	1	\$244.00
Vendor 17937 - [REDACTED]									
Import - 17461	WiSACWIS- PID:0008040115_Voucher:02009 _IM_11/05/2019	Edit		11/05/2019	11/06/2019	11/06/2019			244.00
			Vendor 17937 - [REDACTED] Totals				Invoices	1	\$244.00
Vendor 20836 - [REDACTED]									
Import - 17463	WiSACWIS- PID:0008057128_Voucher:02009 _IM_11/05/2019	Edit		11/05/2019	11/06/2019	11/06/2019			488.00
			Vendor 20836 - [REDACTED] Totals				Invoices	1	\$488.00
Vendor 6476 - OCONOMOWOC DEV TRAINING CENTER									
Import - 17470	WiSACWIS- PID:0008019479_Voucher:02009 _IM_11/05/2019	Edit		11/05/2019	11/06/2019	11/06/2019			12,502.30
			Vendor 6476 - OCONOMOWOC DEV TRAINING CENTER Totals				Invoices	1	\$12,502.30
Vendor 22153 - [REDACTED]									

Accounts Payable Invoice Report

G/L Date Range 11/06/19 - 11/06/19
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Import - 17467	WiSACWIS- PID:0008067949_Voucher:02009 _IM_11/05/2019	Edit		11/05/2019	11/06/2019	11/06/2019			488.00
			Vendor 22153 - [REDACTED]	Totals			Invoices	1	\$488.00
Vendor 9215 - [REDACTED]									
Import - 17472	WiSACWIS- PID:0008026706_Voucher:02009 _IM_11/05/2019	Edit		11/05/2019	11/06/2019	11/06/2019			611.40
			Vendor 9215 - [REDACTED]	Totals			Invoices	1	\$611.40
Vendor 10933 - [REDACTED]									
Import - 17457	WiSACWIS- PID:0008089396_Voucher:02009 _IM_11/05/2019	Edit		11/05/2019	11/06/2019	11/06/2019			244.00
			Vendor 10933 - [REDACTED]	Totals			Invoices	1	\$244.00
Vendor 10339 - [REDACTED]									
Import - 17455	WiSACWIS- PID:0008087053_Voucher:02009 _IM_11/05/2019	Edit		11/05/2019	11/06/2019	11/06/2019			244.00
			Vendor 10339 - [REDACTED]	Totals			Invoices	1	\$244.00
Vendor 10312 - [REDACTED]									
Import - 17454	WiSACWIS- PID:0008086324_Voucher:02009 _IM_11/05/2019	Edit		11/05/2019	11/06/2019	11/06/2019			698.00
			Vendor 10312 - [REDACTED]	Totals			Invoices	1	\$698.00
Vendor 22316 - [REDACTED]									
Import - 17468	WiSACWIS- PID:0008079501_Voucher:02009 _IM_11/05/2019	Edit		11/05/2019	11/06/2019	11/06/2019			244.00
			Vendor 22316 - [REDACTED]	Totals			Invoices	1	\$244.00
Vendor 16527 - [REDACTED]									
Import - 17459	WiSACWIS- PID:0008028553_Voucher:02009 _IM_11/05/2019	Edit		11/05/2019	11/06/2019	11/06/2019			877.60
			Vendor 16527 - [REDACTED]	Totals			Invoices	1	\$877.60
				Grand Totals			Invoices	22	\$30,049.86

Accounts Payable Invoice Report

G/L Date Range 11/12/19 - 11/12/19
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 10378 - POSITIVE ALTERNATIVES, INC Import - 17703	WiSACWIS- PID:0008020654_Voucher:02010 _IM_11/11/2019	Edit		11/11/2019	11/12/2019	11/12/2019			6,789.00
		Vendor 10378 - POSITIVE ALTERNATIVES, INC Totals				Invoices	1		<u>\$6,789.00</u>
		Grand Totals				Invoices	1		<u><u>\$6,789.00</u></u>

Accounts Payable Invoice Report

G/L Date Range 11/08/19 - 11/08/19
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 9284 - [REDACTED]									
102019	October 2019 Emp Mileage Reim 70mi	Edit		11/08/2019	11/08/2019	11/08/2019			40.60
			Vendor 9284 - [REDACTED] Totals				Invoices	1	<u>\$40.60</u>
Vendor 13325 - ADVOCATES-INDEPENDENT LIVINGII									
102019	October 2019 403.01 Rec Activities	Edit		11/08/2019	11/08/2019	11/08/2019			30.07
			Vendor 13325 - ADVOCATES-INDEPENDENT LIVINGII Totals				Invoices	1	<u>\$30.07</u>
Vendor 21173 - [REDACTED]									
102019	October 2019 Emp Mileage Reim 193mi	Edit		11/08/2019	11/08/2019	11/08/2019			111.94
			Vendor 21173 - [REDACTED] Totals				Invoices	1	<u>\$111.94</u>
Vendor 16069 - [REDACTED]									
112019	May-Nov 2019 Emp Mileage Reim	Edit		11/08/2019	11/08/2019	11/08/2019			16.24
			Vendor 16069 - [REDACTED] Totals				Invoices	1	<u>\$16.24</u>
Vendor 2435 - [REDACTED]									
102019	October 2019 Emp Mileage Reim 21mi	Edit		11/08/2019	11/08/2019	11/08/2019			12.18
			Vendor 2435 - [REDACTED] Totals				Invoices	1	<u>\$12.18</u>
Vendor 2571 - BOYS & GIRLS CLUB OF DOOR CNTY									
112019	November 2019 Membership Fees	Edit		11/08/2019	11/08/2019	11/08/2019			36.00
			Vendor 2571 - BOYS & GIRLS CLUB OF DOOR CNTY Totals				Invoices	1	<u>\$36.00</u>
Vendor 22222 - [REDACTED]									
102019	October 2019 Emp Mileage Reim 265mi	Edit		11/08/2019	11/08/2019	11/08/2019			153.70
			Vendor 22222 - [REDACTED] Totals				Invoices	1	<u>\$153.70</u>
Vendor 22596 - BROOKE MARNIE DEY									
102019	October 2019 CCS Services 34.8hrs	Edit		11/08/2019	11/08/2019	11/08/2019			3,549.60
			Vendor 22596 - BROOKE MARNIE DEY Totals				Invoices	1	<u>\$3,549.60</u>
Vendor 3640 - BROTOLOC HEALTH CARE SYSTEM IN									
102019	October 2019 CBRF 31 days	Edit		11/08/2019	11/08/2019	11/08/2019			5,657.50
			Vendor 3640 - BROTOLOC HEALTH CARE SYSTEM IN Totals				Invoices	1	<u>\$5,657.50</u>
Vendor 3680 - BROWN COUNTY HUMAN SERVICES									
102019	October 2019 Child Care Certification	Edit		11/08/2019	11/08/2019	11/08/2019			544.46
			Vendor 3680 - BROWN COUNTY HUMAN SERVICES Totals				Invoices	1	<u>\$544.46</u>

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G/L Date Range 11/08/19 - 11/08/19
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 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 5929 - CDW GOVERNMENT INC									
102019	October 2019 YCC Laptop	Edit		11/08/2019	11/08/2019	11/08/2019			789.45
			Vendor 5929 - CDW GOVERNMENT INC Totals				Invoices	1	<u>\$789.45</u>
Vendor 22679 - CW FAMILY SOLUTIONS LLC									
102019	October 2019 Supervised Visits	Edit		11/08/2019	11/08/2019	11/08/2019			2,112.00
			Vendor 22679 - CW FAMILY SOLUTIONS LLC Totals				Invoices	1	<u>\$2,112.00</u>
Vendor 6876 - [REDACTED]									
102019	October 2019 Emp Mileage/Meal Reim	Edit		11/08/2019	11/08/2019	11/08/2019			84.55
			Vendor 6876 - [REDACTED] Totals				Invoices	1	<u>\$84.55</u>
Vendor 1836 - DOOR COUNTY YMCA									
112019	Oct 2019-Sep 2020 Membership Fees	Edit		11/08/2019	11/08/2019	11/08/2019			544.23
			Vendor 1836 - DOOR COUNTY YMCA Totals				Invoices	1	<u>\$544.23</u>
Vendor 8060 - [REDACTED]									
102019	October 2019 Emp Reim of Supplies Purchased	Edit		11/08/2019	11/08/2019	11/08/2019			33.65
			Vendor 8060 - [REDACTED] Totals				Invoices	1	<u>\$33.65</u>
Vendor 11411 - EASYKEYS.COM, INC									
112019	November 2019 HS Key Order	Edit		11/08/2019	11/08/2019	11/08/2019			109.55
			Vendor 11411 - EASYKEYS.COM, INC Totals				Invoices	1	<u>\$109.55</u>
Vendor 9674 - ECONO FOODS									
102019	October 2019 HS Purchases	Edit		11/08/2019	11/08/2019	11/08/2019			363.44
			Vendor 9674 - ECONO FOODS Totals				Invoices	1	<u>\$363.44</u>
Vendor 10124 - ELDER INNOVATIONS, LLC									
112019	November 2019 CBRF 30 days	Edit		11/08/2019	11/08/2019	11/08/2019			2,529.30
			Vendor 10124 - ELDER INNOVATIONS, LLC Totals				Invoices	1	<u>\$2,529.30</u>
Vendor 20081 - [REDACTED]									
102019	October 2019 Emp Mileage Reim 260mi	Edit		11/08/2019	11/08/2019	11/08/2019			150.80
			Vendor 20081 - [REDACTED] Totals				Invoices	1	<u>\$150.80</u>
Vendor 8952 - [REDACTED]									
102019	October 2019 Emp Mileage/Meal Reim	Edit		11/08/2019	11/08/2019	11/08/2019			346.99
			Vendor 8952 - [REDACTED] Totals				Invoices	1	<u>\$346.99</u>
Vendor 10638 - [REDACTED]									

Accounts Payable Invoice Report

G/L Date Range 11/08/19 - 11/08/19
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
102019	July-Oct 2019 Emp Mileage Reim	Edit		11/08/2019	11/08/2019	11/08/2019			152.54
			Vendor 10638 - [REDACTED]	Totals			Invoices	1	\$152.54
Vendor 3841 - FAMILY SERVICES									
102019	October 2019 Healthy Families/Crisis Center	Edit		11/08/2019	11/08/2019	11/08/2019			2,780.00
			Vendor 3841 - FAMILY SERVICES	Totals			Invoices	1	\$2,780.00
Vendor 17340 - HABITAT FOR HUMANITY RESTORE									
102019	October 2019 Purchase of Washer/Dryer	Edit		11/08/2019	11/08/2019	11/08/2019			125.00
			Vendor 17340 - HABITAT FOR HUMANITY RESTORE	Totals			Invoices	1	\$125.00
Vendor 9948 - HAKER COUNSELING LLC									
102019-2	Oct 29-Nov 8,2019 AODA Services-ART Group/Oct 2019 CCS Services	Edit		11/08/2019	11/08/2019	11/08/2019			2,077.40
			Vendor 9948 - HAKER COUNSELING LLC	Totals			Invoices	1	\$2,077.40
Vendor 11464 - [REDACTED]									
102019	October 2019 Emp Meal Reim	Edit		11/08/2019	11/08/2019	11/08/2019			31.14
			Vendor 11464 - [REDACTED]	Totals			Invoices	1	\$31.14
Vendor 8553 - IMELDA DELCHAMBRE									
102019	October 2019 Interpreting Services	Edit		11/08/2019	11/08/2019	11/08/2019			230.00
			Vendor 8553 - IMELDA DELCHAMBRE	Totals			Invoices	1	\$230.00
Vendor 22837 - JAY LIVINGSTON									
102019	October 2019 CCS Contracted Services/OWI Assessments	Edit		11/08/2019	11/08/2019	11/08/2019			1,443.75
			Vendor 22837 - JAY LIVINGSTON	Totals			Invoices	1	\$1,443.75
Vendor 9816 - [REDACTED]									
102019	October/November 2019 CCOP Rec Activities	Edit		11/08/2019	11/08/2019	11/08/2019			115.00
			Vendor 9816 - [REDACTED]	Totals			Invoices	1	\$115.00
Vendor 5555 - JULIE TOYNE									
102019	October 2019 B-3 Therapy/Mileage	Edit		11/08/2019	11/08/2019	11/08/2019			6,294.02
			Vendor 5555 - JULIE TOYNE	Totals			Invoices	1	\$6,294.02
Vendor 14317 - KALAHARI RESORT & CONVENTION C									
102019	October 2019 Conference Lodging	Edit		11/08/2019	11/08/2019	11/08/2019			328.00
			Vendor 14317 - KALAHARI RESORT & CONVENTION C	Totals			Invoices	1	\$328.00

Accounts Payable Invoice Report

G/L Date Range 11/08/19 - 11/08/19
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 11461 - [REDACTED]									
102019	October 2019 Emp Mileage/Meal Reim	Edit		11/08/2019	11/08/2019	11/08/2019			249.24
			Vendor 11461 - [REDACTED] Totals				Invoices	1	<u>\$249.24</u>
Vendor 11194 - [REDACTED]									
102019	October 2019 Emp Mileage/Meal Reim	Edit		11/08/2019	11/08/2019	11/08/2019			55.14
			Vendor 11194 - [REDACTED] Totals				Invoices	1	<u>\$55.14</u>
Vendor 22015 - [REDACTED]									
102019	October 2019 Emp Mileage Reim 107mi	Edit		11/08/2019	11/08/2019	11/08/2019			62.06
			Vendor 22015 - [REDACTED] Totals				Invoices	1	<u>\$62.06</u>
Vendor 10664 - [REDACTED]									
102019	October 2019 Emp Mileage Reim 328mi	Edit		11/08/2019	11/08/2019	11/08/2019			190.24
			Vendor 10664 - [REDACTED] Totals				Invoices	1	<u>\$190.24</u>
Vendor 10341 - [REDACTED]									
102019	October 2019 Emp Mileage/Meal Reim	Edit		11/08/2019	11/08/2019	11/08/2019			95.88
			Vendor 10341 - [REDACTED] Totals				Invoices	1	<u>\$95.88</u>
Vendor 14606 - LANGUAGE LINE SERVICES									
102019	October 2019 ES Interpreting Services 386min	Edit		11/08/2019	11/08/2019	11/08/2019			277.10
			Vendor 14606 - LANGUAGE LINE SERVICES Totals				Invoices	1	<u>\$277.10</u>
Vendor 20787 - LIMITLESS POSSIBILITIES LLC									
102019	October 2019 AFH Services 31 days	Edit		11/08/2019	11/08/2019	11/08/2019			12,090.00
			Vendor 20787 - LIMITLESS POSSIBILITIES LLC Totals				Invoices	1	<u>\$12,090.00</u>
Vendor 10407 - LOCUMTENENS.COM LLC									
102019	Sep 16-Oct 24,2019 Psych Services	Edit		11/08/2019	11/08/2019	11/08/2019			23,031.60
			Vendor 10407 - LOCUMTENENS.COM LLC Totals				Invoices	1	<u>\$23,031.60</u>
Vendor 2006 - [REDACTED]									
102019	October 2019 Emp Mileage Reim 394mi	Edit		11/08/2019	11/08/2019	11/08/2019			228.52
			Vendor 2006 - [REDACTED] Totals				Invoices	1	<u>\$228.52</u>
Vendor 20086 - MARSHALL J BALES									

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 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
112019	November 2019 Client Interview/Report Prep	Edit		11/08/2019	11/08/2019	11/08/2019			750.00
			Vendor 20086 - MARSHALL J BALES Totals				Invoices	1	\$750.00
Vendor 8169 - MICHAEL P SAYERS PHD									
102019	October 2019 Psych Services 45hrs	Edit		11/08/2019	11/08/2019	11/08/2019			3,206.25
			Vendor 8169 - MICHAEL P SAYERS PHD Totals				Invoices	1	\$3,206.25
Vendor 8042 - MORTON PHARMACY OFFICE									
102019	October 2019 Client Medications	Edit		11/08/2019	11/08/2019	11/08/2019			1,453.76
			Vendor 8042 - MORTON PHARMACY OFFICE Totals				Invoices	1	\$1,453.76
Vendor 9986 - MOSAIC WEIGHTED BLANKETS LLC									
102019	October 2019 Weighted Blanket	Edit		11/08/2019	11/08/2019	11/08/2019			169.96
			Vendor 9986 - MOSAIC WEIGHTED BLANKETS LLC Totals				Invoices	1	\$169.96
Vendor 18398 - [REDACTED]									
102019	October 2019 Emp Mileage Reim 312mi	Edit		11/08/2019	11/08/2019	11/08/2019			180.96
			Vendor 18398 - [REDACTED] Totals				Invoices	1	\$180.96
Vendor 10793 - [REDACTED]									
102019	Sep/Oct 2019 112.46 PERS Monthly Fee	Edit		11/08/2019	11/08/2019	11/08/2019			25.98
			Vendor 10793 - [REDACTED] Totals				Invoices	1	\$25.98
Vendor 10310 - OPTIONS COUNSELING SERVICES, LLC									
102019	October 1,2019 AODA Residential Treatment	Edit		11/08/2019	11/08/2019	11/08/2019			172.00
			Vendor 10310 - OPTIONS COUNSELING SERVICES, LLC Totals				Invoices	1	\$172.00
Vendor 22666 - P.A.T.H. OF DOOR COUNTY									
112019	November 2019 YCC Rent	Edit		11/08/2019	11/08/2019	11/08/2019			638.00
			Vendor 22666 - P.A.T.H. OF DOOR COUNTY Totals				Invoices	1	\$638.00
Vendor 9732 - PATHWAYS TO A BETTER LIFE LLC									
102019	Oct 11-31,2019 AODA Residential Services	Edit		11/08/2019	11/08/2019	11/08/2019			4,360.00
			Vendor 9732 - PATHWAYS TO A BETTER LIFE LLC Totals				Invoices	1	\$4,360.00
Vendor 13684 - PESI LLC									
102019	Oct 2019 Complete Care for Geriatric Patients Reg Fee	Edit		11/08/2019	11/08/2019	11/08/2019			119.99
			Vendor 13684 - PESI LLC Totals				Invoices	1	\$119.99

Accounts Payable Invoice Report

G/L Date Range 11/08/19 - 11/08/19
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 12533 - PREVEA HEALTH OCCUPATIONAL HEALTH 102019	October 2019 Drug Screens	Edit		11/08/2019	11/08/2019	11/08/2019			591.55
Vendor 12533 - PREVEA HEALTH OCCUPATIONAL HEALTH Totals									Invoices 1 <u>591.55</u>
Vendor 5008 - PROFESSIONAL GUARDIANSHIPS INC 102019-2	October 2019 Guardianship Services	Edit		11/08/2019	11/08/2019	11/08/2019			472.00
Vendor 5008 - PROFESSIONAL GUARDIANSHIPS INC Totals									Invoices 1 <u>472.00</u>
Vendor 20202 - [REDACTED] 112019	February-August 2019 CCOP Services	Edit		11/08/2019	11/08/2019	11/08/2019			271.89
Vendor 20202 - [REDACTED] Totals									Invoices 1 <u>271.89</u>
Vendor 22245 - [REDACTED] 092019	September 2019 CCOP 403.01 Rec Activities	Edit		11/08/2019	11/08/2019	11/08/2019			140.26
Vendor 22245 - [REDACTED] Totals									Invoices 1 <u>140.26</u>
Vendor 29071 - SHEBOYGAN COUNTY TREASURER 102019	October 2019 Juvenile Boarders	Edit		11/08/2019	11/08/2019	11/08/2019			990.00
Vendor 29071 - SHEBOYGAN COUNTY TREASURER Totals									Invoices 1 <u>990.00</u>
Vendor 9434 - SONNYS PIZZERIA 102019	October 2019 Foster Parent Appreciation Banquet	Edit		11/08/2019	11/08/2019	11/08/2019			425.00
Vendor 9434 - SONNYS PIZZERIA Totals									Invoices 1 <u>425.00</u>
Vendor 15069 - STAPLES ADVANTAGE 102019-2	October 2019 HS Supplies	Edit		11/08/2019	11/08/2019	11/08/2019			523.66
Vendor 15069 - STAPLES ADVANTAGE Totals									Invoices 1 <u>523.66</u>
Vendor 22555 - [REDACTED] 102019-2	Oct 9-29,2019 Emp Mileage Reim 137mi	Edit		11/08/2019	11/08/2019	11/08/2019			79.46
Vendor 22555 - [REDACTED] Totals									Invoices 1 <u>79.46</u>
Vendor 502 - UNITED WAY OF DOOR COUNTY 112019	November 2019 Mental Health Programs	Edit		11/08/2019	11/08/2019	11/08/2019			7,000.00
Vendor 502 - UNITED WAY OF DOOR COUNTY Totals									Invoices 1 <u>7,000.00</u>
Vendor 22349 - UNLIMITED POSSIBILITIES 102019	October 2019 AFH Services	Edit		11/08/2019	11/08/2019	11/08/2019			10,540.00
Vendor 22349 - UNLIMITED POSSIBILITIES Totals									Invoices 1 <u>10,540.00</u>

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G/L Date Range 11/08/19 - 11/08/19
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 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 13022 - WENDY RAY 102019	October 2019 B-3 Therapy/Mileage	Edit		11/08/2019	11/08/2019	11/08/2019			4,841.50
Vendor 13022 - WENDY RAY Totals						Invoices	1		<u>\$4,841.50</u>
Vendor 4331 - WI DEPT OF JUSTICE CRIME INFO 102019	October 2019 Background Checks/Fingerprinting	Edit		11/08/2019	11/08/2019	11/08/2019			161.25
Vendor 4331 - WI DEPT OF JUSTICE CRIME INFO Totals						Invoices	1		<u>\$161.25</u>
Grand Totals						Invoices	61		<u><u>\$104,186.35</u></u>

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 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 16735 - ABBY VANS INC									
112019	November 2019 Purchase of D2D Vouchers	Edit		11/22/2019	11/22/2019	11/22/2019			140.00
			Vendor 16735 - ABBY VANS INC Totals				Invoices	1	<u>\$140.00</u>
Vendor 8383 - AMAZON CAPITAL SERVICES, INC									
112019	November 2019 HS Orders	Edit		11/22/2019	11/22/2019	11/22/2019			1,101.89
			Vendor 8383 - AMAZON CAPITAL SERVICES, INC Totals				Invoices	1	<u>\$1,101.89</u>
Vendor 8124 - BARNES & NOBLE BOOKSELLERS									
102019	October 2019 HS Book Order	Edit		11/22/2019	11/22/2019	11/22/2019			479.17
			Vendor 8124 - BARNES & NOBLE BOOKSELLERS Totals				Invoices	1	<u>\$479.17</u>
Vendor 21177 - BAY COUNSELING CLINIC, LLP									
102019	October 2019 CCS Services	Edit		11/22/2019	11/22/2019	11/22/2019			3,755.00
			Vendor 21177 - BAY COUNSELING CLINIC, LLP Totals				Invoices	1	<u>\$3,755.00</u>
Vendor 2140 - BEAR GRAPHICS INC									
112019	November 2019 HS Calendar Order	Edit		11/22/2019	11/22/2019	11/22/2019			63.29
			Vendor 2140 - BEAR GRAPHICS INC Totals				Invoices	1	<u>\$63.29</u>
Vendor 11482 - BEAVER DAM ASSISTED LIVING, LLC									
112019	Oct 2019-Nov 2019 CBRF Services	Edit		11/22/2019	11/22/2019	11/22/2019			13,023.28
			Vendor 11482 - BEAVER DAM ASSISTED LIVING, LLC Totals				Invoices	1	<u>\$13,023.28</u>
Vendor 2176 - BELLIN HEALTH									
102019	October 2019 CCS Services	Edit		11/22/2019	11/22/2019	11/22/2019			1,122.00
			Vendor 2176 - BELLIN HEALTH Totals				Invoices	1	<u>\$1,122.00</u>
Vendor 21952 - [REDACTED]									
112019	November 2019 Emp Parking/Meal/Fuel Reim	Edit		11/22/2019	11/22/2019	11/22/2019			58.28
			Vendor 21952 - [REDACTED] Totals				Invoices	1	<u>\$58.28</u>
Vendor 5929 - CDW GOVERNMENT INC									
112019	November 2019 HS Headset Order (AB)	Edit		11/22/2019	11/22/2019	11/22/2019			226.78
			Vendor 5929 - CDW GOVERNMENT INC Totals				Invoices	1	<u>\$226.78</u>
Vendor 4818 - CELLCOM WISCONSIN RSA 10									
112019-2	November 2019 HS Cell Phones	Edit		11/22/2019	11/22/2019	11/22/2019			1,171.49
			Vendor 4818 - CELLCOM WISCONSIN RSA 10 Totals				Invoices	1	<u>\$1,171.49</u>
Vendor 11280 - CITY OF STURGEON BAY PARKS DEP									

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Report By Vendor - Invoice

Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
112019	November 2019 Restitution Payment	Edit		11/22/2019	11/22/2019	11/22/2019			25.00
	Vendor 11280 - CITY OF STURGEON BAY PARKS DEP Totals						Invoices	1	\$25.00
Vendor 15237 - CLINICAL DATA SOLUTIONS LLC									
012020	Jan 2020-Dec 2020 TCM Maintenance	Edit		11/22/2019	11/22/2019	11/22/2019			17,460.00
	Vendor 15237 - CLINICAL DATA SOLUTIONS LLC Totals						Invoices	1	\$17,460.00
Vendor 17122 - CORPORATE GUARDIANS OF NEW									
102019	September/October 2019 Guardianship Services	Edit		11/22/2019	11/22/2019	11/22/2019			450.00
	Vendor 17122 - CORPORATE GUARDIANS OF NEW Totals						Invoices	1	\$450.00
Vendor 6361 - COUNSELING ASSOCIATES OF DOOR									
102019	October 2019 CCS Services	Edit		11/22/2019	11/22/2019	11/22/2019			10,839.20
	Vendor 6361 - COUNSELING ASSOCIATES OF DOOR Totals						Invoices	1	\$10,839.20
Vendor 11484 - CRESCENT STUDIOS									
042019	February-April 2019 403.01 Rec Activities	Edit		11/22/2019	11/22/2019	11/22/2019			125.00
	Vendor 11484 - CRESCENT STUDIOS Totals						Invoices	1	\$125.00
Vendor 21234 - CURATIVE CONNECTIONS, INC									
102019	October 2019 CCS Services	Edit		11/22/2019	11/22/2019	11/22/2019			1,293.80
	Vendor 21234 - CURATIVE CONNECTIONS, INC Totals						Invoices	1	\$1,293.80
Vendor 363 - DENNIS WHITE									
102019	October 2019 HR Psych Evals	Edit		11/22/2019	11/22/2019	11/22/2019			1,125.00
	Vendor 363 - DENNIS WHITE Totals						Invoices	1	\$1,125.00
Vendor 20400 - DOOR COUNTY CAB									
112019	November 2019 Client Transportation	Edit		11/22/2019	11/22/2019	11/22/2019			140.00
	Vendor 20400 - DOOR COUNTY CAB Totals						Invoices	1	\$140.00
Vendor 12499 - DOOR COUNTY CLERK OF COURTS									
112019	November 2019 Victim/Witness Fee	Edit		11/22/2019	11/22/2019	11/22/2019			20.00
	Vendor 12499 - DOOR COUNTY CLERK OF COURTS Totals						Invoices	1	\$20.00
Vendor 8770 - DOOR COUNTY MEMORIAL HOSPITAL									
102019	October 2019 B3 PT/OT Therapy/Mileage	Edit		11/22/2019	11/22/2019	11/22/2019			5,773.73
	Vendor 8770 - DOOR COUNTY MEMORIAL HOSPITAL Totals						Invoices	1	\$5,773.73

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 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor 1836 - DOOR COUNTY YMCA										
112019-2	Oct 2019-Sep 2020 Membership Fees	Edit		11/22/2019	11/22/2019	11/22/2019			235.44	
	Vendor 1836 - DOOR COUNTY YMCA Totals							Invoices	1	<u>\$235.44</u>
Vendor 21410 - DYNAMIC FAMILY SOLUTIONS										
102019	October 2019 CCS Services	Edit		11/22/2019	11/22/2019	11/22/2019			795.60	
	Vendor 21410 - DYNAMIC FAMILY SOLUTIONS Totals							Invoices	1	<u>\$795.60</u>
Vendor 11411 - EASYKEYS.COM, INC										
112019-2	November 2019 HS Key Order	Edit		11/22/2019	11/22/2019	11/22/2019			37.74	
	Vendor 11411 - EASYKEYS.COM, INC Totals							Invoices	1	<u>\$37.74</u>
Vendor 3841 - FAMILY SERVICES										
102019-2	October 2019 CCS/SELF/CST Services	Edit		11/22/2019	11/22/2019	11/22/2019			11,963.00	
	Vendor 3841 - FAMILY SERVICES Totals							Invoices	1	<u>\$11,963.00</u>
Vendor 2313 - GENERATIONS COMMUNITY SERVICES										
102019	October 2019 CCS/CST Services	Edit		11/22/2019	11/22/2019	11/22/2019			9,889.40	
	Vendor 2313 - GENERATIONS COMMUNITY SERVICES Totals							Invoices	1	<u>\$9,889.40</u>
Vendor 10001 - [REDACTED]										
1222019	December 2019 CSP Holiday Party Entertainment	Edit		11/22/2019	11/22/2019	11/22/2019			100.00	
	Vendor 10001 - [REDACTED] Totals							Invoices	1	<u>\$100.00</u>
Vendor 17340 - HABITAT FOR HUMANITY RESTORE										
112019	November 2019 Furniture for Client	Edit		11/22/2019	11/22/2019	11/22/2019			103.00	
	Vendor 17340 - HABITAT FOR HUMANITY RESTORE Totals							Invoices	1	<u>\$103.00</u>
Vendor 9948 - HAKER COUNSELING LLC										
102019-3	Oct 2019 CCS Services/Nov 12-22,2019 AODA/ART Group	Edit		11/22/2019	11/22/2019	11/22/2019			1,696.60	
	Vendor 9948 - HAKER COUNSELING LLC Totals							Invoices	1	<u>\$1,696.60</u>
Vendor 5078 - INNOVATIVE SERVICES, INC.										
102019	October 2019 CCS Services	Edit		11/22/2019	11/22/2019	11/22/2019			2,672.40	
	Vendor 5078 - INNOVATIVE SERVICES, INC. Totals							Invoices	1	<u>\$2,672.40</u>
Vendor 13103 - IPAT INC										
112019	November 2019 HR Psych Eval	Edit		11/22/2019	11/22/2019	11/22/2019			41.00	
	Vendor 13103 - IPAT INC Totals							Invoices	1	<u>\$41.00</u>
Vendor 22837 - JAY LIVINGSTON										

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 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
112019	November 2019 CCS Contracted Services/OWI Assessments	Edit		11/22/2019	11/22/2019	11/22/2019			708.75
			Vendor 22837 - JAY LIVINGSTON Totals				Invoices	1	\$708.75
Vendor 9816 - [REDACTED]									
112019	November 2019 403.01 Rec Activities	Edit		11/22/2019	11/22/2019	11/22/2019			60.00
			Vendor 9816 - [REDACTED] Totals				Invoices	1	\$60.00
Vendor 17397 - [REDACTED]									
102019	October 2019 Emp Reim for Client Meals	Edit		11/22/2019	11/22/2019	11/22/2019			26.44
			Vendor 17397 - [REDACTED] Totals				Invoices	1	\$26.44
Vendor 21360 - JUSTICEPOINT, INC									
102019	October 2019 Electronic Monitoring	Edit		11/22/2019	11/22/2019	11/22/2019			628.65
			Vendor 21360 - JUSTICEPOINT, INC Totals				Invoices	1	\$628.65
Vendor 12614 - [REDACTED]									
102019	October 2019 Emp Mileage Reim 115mi	Edit		11/22/2019	11/22/2019	11/22/2019			66.70
			Vendor 12614 - [REDACTED] Totals				Invoices	1	\$66.70
Vendor 9297 - KIMBERLEY KLEIN									
102019	October 2019 CCS Services	Edit		11/22/2019	11/22/2019	11/22/2019			1,009.80
			Vendor 9297 - KIMBERLEY KLEIN Totals				Invoices	1	\$1,009.80
Vendor 17200 - LAKESHORE CAP, INC.									
102019	October 2019 CSP Tech/Peer Specialist	Edit		11/22/2019	11/22/2019	11/22/2019			1,402.98
			Vendor 17200 - LAKESHORE CAP, INC. Totals				Invoices	1	\$1,402.98
Vendor 10407 - LOCUMTENENS.COM LLC									
102019-2	October 14-17,2019 Psych Services	Edit		11/22/2019	11/22/2019	11/22/2019			7,930.69
			Vendor 10407 - LOCUMTENENS.COM LLC Totals				Invoices	1	\$7,930.69
Vendor 11488 - [REDACTED]									
112019	November 2019 Refund for Assessment Fee	Edit		11/22/2019	11/22/2019	11/22/2019			225.00
			Vendor 11488 - [REDACTED] Totals				Invoices	1	\$225.00
Vendor 10440 - OFFICE ALLY, INC									
102019	October 2019 Office Ally Fees	Edit		11/22/2019	11/22/2019	11/22/2019			35.00
			Vendor 10440 - OFFICE ALLY, INC Totals				Invoices	1	\$35.00

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 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 17788 - OPTIONS LAB, INC									
102019	October 2019 Drug Screens	Edit		11/22/2019	11/22/2019	11/22/2019			614.00
			Vendor 17788 - OPTIONS LAB, INC Totals				Invoices	1	<u>\$614.00</u>
Vendor 22666 - P.A.T.H. OF DOOR COUNTY									
122019	December 2019 YCC Rent	Edit		11/22/2019	11/22/2019	11/22/2019			638.00
			Vendor 22666 - P.A.T.H. OF DOOR COUNTY Totals				Invoices	1	<u>\$638.00</u>
Vendor 20956 - PACU									
112019	November 2019 Food Stamp Fraud Recovery	Edit		11/22/2019	11/22/2019	11/22/2019			5,382.00
			Vendor 20956 - PACU Totals				Invoices	1	<u>\$5,382.00</u>
Vendor 17442 - PHOENIX BEHAVIORAL HEALTH SVC									
102019	October 2019 CCS Services	Edit		11/22/2019	11/22/2019	11/22/2019			5,253.00
			Vendor 17442 - PHOENIX BEHAVIORAL HEALTH SVC Totals				Invoices	1	<u>\$5,253.00</u>
Vendor 12533 - PREVEA HEALTH OCCUPATIONAL HEALTH									
092019	September 2019 Drug Screens	Edit		11/22/2019	11/22/2019	11/22/2019			199.25
			Vendor 12533 - PREVEA HEALTH OCCUPATIONAL HEALTH Totals				Invoices	1	<u>\$199.25</u>
Vendor 21993 - SAINTA, INC									
102019	September/October 2019 CCS Services	Edit		11/22/2019	11/22/2019	11/22/2019			2,682.60
			Vendor 21993 - SAINTA, INC Totals				Invoices	1	<u>\$2,682.60</u>
Vendor 3394 - SHERRY PESCH									
102019	October 2019 Bookkeeping Services 46.25hrs	Edit		11/22/2019	11/22/2019	11/22/2019			971.25
			Vendor 3394 - SHERRY PESCH Totals				Invoices	1	<u>\$971.25</u>
Vendor 22764 - SNUG HARBOR INC									
102019	Oct 6-18,2019 Client Motel Stay	Edit		11/22/2019	11/22/2019	11/22/2019			570.00
			Vendor 22764 - SNUG HARBOR INC Totals				Invoices	1	<u>\$570.00</u>
Vendor 7694 - SPECIALIZED SERVICES LLC									
102019	October 2019 CCS Services/CSP Tech Services	Edit		11/22/2019	11/22/2019	11/22/2019			5,763.96
			Vendor 7694 - SPECIALIZED SERVICES LLC Totals				Invoices	1	<u>\$5,763.96</u>
Vendor 15069 - STAPLES ADVANTAGE									
102019-5	October 2019 HS Office Supplies	Edit		11/22/2019	11/22/2019	11/22/2019			629.57
			Vendor 15069 - STAPLES ADVANTAGE Totals				Invoices	1	<u>\$629.57</u>
Vendor 22555 - [REDACTED]									

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
112019	Oct 29-Nov 16,2019 Emp Mileage Reim	Edit		11/22/2019	11/22/2019	11/22/2019			56.84
			Vendor 22555 [REDACTED] Totals			Invoices	1		\$56.84
Vendor 17638 - TREMPEALEAU CNTY HEALTH CARE									
102019	October 2019 IMD Services/Ancillary Charges	Edit		11/22/2019	11/22/2019	11/22/2019			10,302.71
			Vendor 17638 - TREMPEALEAU CNTY HEALTH CARE Totals			Invoices	1		\$10,302.71
Vendor 11832 - UW GREEN BAY									
112019	Jan-Dec 2020 BHTP Annual Contribution	Edit		11/22/2019	11/22/2019	11/22/2019			1,400.00
			Vendor 11832 - UW GREEN BAY Totals			Invoices	1		\$1,400.00
Vendor 19282 - UW-MADISON									
102019	October 2019 Conference Registration Fees	Edit		11/22/2019	11/22/2019	11/22/2019			150.00
			Vendor 19282 - UW-MADISON Totals			Invoices	1		\$150.00
			Grand Totals			Invoices	54		\$132,634.28

Door County

Accounts Payable Invoice Report

ADRC, 1st batch, NOV. 2019

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Department 23 - HS Resource Center										
Batch Number 2019-0000553		Batch Date 11/08/2019			Entered by User Robin Mark					
Vendor 13325 - ADVOCATES-INDEPENDENT LIVINGII										
Sub-Department 23 HS Resource Center										
13325 OCT 2019	OCT 2019 HOMECARE/HOMEMAKER	Edit		11/08/2019	11/08/2019	11/08/2019			389.65	
							Sub-Department 23 HS Resource Center Totals	Invoices	1	0
							Vendor 13325 - ADVOCATES-INDEPENDENT LIVINGII Totals	Invoices	1	<u>\$389.65</u>
Vendor 18248 - [REDACTED]										
Sub-Department 23 HS Resource Center										
18248 NOV2019	40 NOV 2019 MOW MILEAGE REIMB	Edit		11/08/2019	11/08/2019	11/08/2019			23.20	
							Sub-Department 23 HS Resource Center Totals	Invoices	1	0
							Vendor 18248 - [REDACTED] Totals	Invoices	1	<u>\$23.20</u>
Vendor 257 - BROTHERS DAIRY										
Sub-Department 23 HS Resource Center										
257 OCT/NOV 19	OCT/NOV 2019 RAW FOOD	Edit		11/08/2019	11/08/2019	11/08/2019			367.00	
							Sub-Department 23 HS Resource Center Totals	Invoices	1	0
							Vendor 257 - BROTHERS DAIRY Totals	Invoices	1	<u>\$367.00</u>
Vendor 19077 - [REDACTED]										
Sub-Department 23 HS Resource Center										
19077 NOV 2019	NOV 2019 CAREGIVER SUPPORT GROUP	Edit		11/08/2019	11/08/2019	11/08/2019			43.75	
							Sub-Department 23 HS Resource Center Totals	Invoices	1	0
							Vendor 19077 - [REDACTED] Totals	Invoices	1	<u>\$43.75</u>
Vendor 26890 - [REDACTED]										
Sub-Department 23 HS Resource Center										
26890 OCT 2019	356 OCT MEALSITE MILEAGE REIMB-LG	Edit		11/08/2019	11/08/2019	11/08/2019			206.48	
							Sub-Department 23 HS Resource Center Totals	Invoices	1	0
							Vendor 26890 - [REDACTED] Totals	Invoices	1	<u>\$206.48</u>
Vendor 16496 - DOOR-TRAN										
Sub-Department 23 HS Resource Center										
16496 OCT 2019	OCT 2019 STAFF HOURS/OFFICE SUPPLIES	Edit		11/08/2019	11/08/2019	11/08/2019			614.94	
							Sub-Department 23 HS Resource Center Totals	Invoices	1	0
							Vendor 16496 - DOOR-TRAN Totals	Invoices	1	<u>\$614.94</u>
Vendor 9674 - ECONO FOODS										

Door County

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Sub-Department 9674 OCT 2019 C	23 HS Resource Center OCT 2019 RAW FOOD/SALAD BAR	Edit		11/08/2019	11/08/2019	11/08/2019			329.43
			Sub-Department 23 HS Resource Center Totals			Invoices	1		0
			Vendor 9674 - ECONO FOODS Totals			Invoices	1		<u>\$329.43</u>
Vendor 10001 - [REDACTED] Sub-Department 100001 NOV 2019	23 HS Resource Center NOV ENTERTAINMENT	Edit		11/08/2019	11/08/2019	11/08/2019			75.00
			Sub-Department 23 HS Resource Center Totals			Invoices	1		0
			Vendor 10001 - [REDACTED] Totals			Invoices	1		<u>\$75.00</u>
Vendor 17474 - [REDACTED] Sub-Department 17474 OCT 2019	23 HS Resource Center 32 OCT MOW MILEAGE REIMB	Edit		11/08/2019	11/08/2019	11/08/2019			18.56
			Sub-Department 23 HS Resource Center Totals			Invoices	1		0
			Vendor 17474 - [REDACTED] Totals			Invoices	1		<u>\$18.56</u>
Vendor 22145 - GORDON FOOD SERVICE, INC Sub-Department 22145 OCT NOV 19	23 HS Resource Center OCT/NOV 2019 RAW FOOD/SALAD BAR/NUTRITION SUPP/COFFEE/TOOLS	Edit		11/08/2019	11/08/2019	11/08/2019			6,314.47
			Sub-Department 23 HS Resource Center Totals			Invoices	1		0
			Vendor 22145 - GORDON FOOD SERVICE, INC Totals			Invoices	1		<u>\$6,314.47</u>
Vendor 17338 - INNOVATIVE PRINTING LLC Sub-Department 17338 SEP 2019	23 HS Resource Center 27381/BUS CARDS-MB	Edit		11/08/2019	11/08/2019	11/08/2019			68.00
			Sub-Department 23 HS Resource Center Totals			Invoices	1		0
			Vendor 17338 - INNOVATIVE PRINTING LLC Totals			Invoices	1		<u>\$68.00</u>
Vendor 17906 - [REDACTED] Sub-Department 17906 OCT2019	23 HS Resource Center 910.10 OCT MEALSITE/MOW MILEAGE REIMB	Edit		11/08/2019	11/08/2019	11/08/2019			527.86
			Sub-Department 23 HS Resource Center Totals			Invoices	1		0
			Vendor 17906 - [REDACTED] Totals			Invoices	1		<u>\$527.86</u>
Vendor 10422 - [REDACTED] Sub-Department 10422 NOV 2019	23 HS Resource Center NOV 2019 ENTERTAINMENT	Edit		11/08/2019	11/08/2019	11/08/2019			75.00
			Sub-Department 23 HS Resource Center Totals			Invoices	1		0

Accounts Payable Invoice Report

G/L Date Range 11/08/19 - 11/08/19
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Vendor 10422 - [REDACTED]	Totals		Invoices	1		\$75.00
Vendor 21883 - [REDACTED]									
Sub-Department 23 HS Resource Center									
21883 SEP/OCT 19	34.50 SEP/OCT MILEAGE AND MEALS	Edit		11/08/2019	11/08/2019	11/08/2019			49.14
			Sub-Department 23 HS Resource Center	Totals		Invoices	1		0
			Vendor 21883 - [REDACTED]	Totals		Invoices	1		\$49.14
Vendor 20492 - JIM OLSON FORD LINCOLN, LLC									
Sub-Department 23 HS Resource Center									
20492 OCT 2019	36684/O/C ADRC BUS	Edit		11/08/2019	11/08/2019	11/08/2019			41.96
			Sub-Department 23 HS Resource Center	Totals		Invoices	1		0
			Vendor 20492 - JIM OLSON FORD LINCOLN, LLC	Totals		Invoices	1		\$41.96
Vendor 10917 - [REDACTED]									
Sub-Department 23 HS Resource Center									
10917 OCT 2019	84 OCT 2019 MOW MILEAGE REIMB	Edit		11/08/2019	11/08/2019	11/08/2019			484.72
			Sub-Department 23 HS Resource Center	Totals		Invoices	1		0
			Vendor 10917 - [REDACTED]	Totals		Invoices	1		\$484.72
Vendor 18103 - LIFELINE DEPARTMENT \ DCMH									
Sub-Department 23 HS Resource Center									
18103 OCT 2019	OCT 2019 LIFELINE-RA	Edit		11/08/2019	11/08/2019	11/08/2019			35.00
			Sub-Department 23 HS Resource Center	Totals		Invoices	1		0
			Vendor 18103 - LIFELINE DEPARTMENT \ DCMH	Totals		Invoices	1		\$35.00
Vendor 20119 - [REDACTED]									
Sub-Department 23 HS Resource Center									
20119 OCT 2019	93.3 OCT EMPLY MILEAGE REIMB	Edit		11/08/2019	11/08/2019	11/08/2019			54.12
			Sub-Department 23 HS Resource Center	Totals		Invoices	1		0
			Vendor 20119 - [REDACTED]	Totals		Invoices	1		\$54.12
Vendor 10785 - [REDACTED]									
Sub-Department 23 HS Resource Center									
10785 NOV 2019	NOV 2019 CAREGIVER CONFERENCE SPEAKER	Edit		11/08/2019	11/08/2019	11/08/2019			500.00
			Sub-Department 23 HS Resource Center	Totals		Invoices	1		0
			Vendor 10785 - [REDACTED]	Totals		Invoices	1		\$500.00
Vendor 4168 - [REDACTED]									
Sub-Department 23 HS Resource Center									
4168 OCT 2019	22.2 OCT EMPLY MILEAGE REIMB	Edit		11/08/2019	11/08/2019	11/08/2019			14.08
			Sub-Department 23 HS Resource Center	Totals		Invoices	1		0

Accounts Payable Invoice Report

G/L Date Range 11/08/19 - 11/08/19
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Vendor 4168 - [REDACTED]	Totals		Invoices	1		\$14.08
Vendor 20044 - [REDACTED]									
Sub-Department 23 HS Resource Center									
20044 OCT 2019	69 OCT EMPLY MILEAGE REIMB	Edit		11/08/2019	11/08/2019	11/08/2019			40.02
			Sub-Department 23 HS Resource Center	Totals		Invoices	1		0
			Vendor 20044 - [REDACTED]	Totals		Invoices	1		\$40.02
Vendor 4692 - [REDACTED]									
Sub-Department 23 HS Resource Center									
4692 OCT 2019	504 OCT 2019 MEALSITE/MOW MILEAGE REIMB	Edit		11/08/2019	11/08/2019	11/08/2019			292.32
			Sub-Department 23 HS Resource Center	Totals		Invoices	1		0
			Vendor 4692 - [REDACTED]	Totals		Invoices	1		\$292.32
Vendor 7694 - SPECIALIZED SERVICES LLC									
Sub-Department 23 HS Resource Center									
7694 OCT 2019	OCT 2019 RSP-RP	Edit		11/08/2019	11/08/2019	11/08/2019			98.71
			Sub-Department 23 HS Resource Center	Totals		Invoices	1		0
			Vendor 7694 - SPECIALIZED SERVICES LLC	Totals		Invoices	1		\$98.71
Vendor 31820 - SUNSHINE HOUSE INC									
Sub-Department 23 HS Resource Center									
36120 OCT/NOV 19	OCT/NOV 2019 RSP-CS	Edit		11/08/2019	11/08/2019	11/08/2019			500.00
			Sub-Department 23 HS Resource Center	Totals		Invoices	1		0
			Vendor 31820 - SUNSHINE HOUSE INC	Totals		Invoices	1		\$500.00
Vendor 374 - [REDACTED]									
Sub-Department 23 HS Resource Center									
374 OCT 2019	OCT 2019 MOW MILEAGE REIMB	Edit		11/08/2019	11/08/2019	11/08/2019			20.88
			Sub-Department 23 HS Resource Center	Totals		Invoices	1		0
			Vendor 374 - [REDACTED]	Totals		Invoices	1		\$20.88
Vendor 10942 - TIP TOP CLEANERS									
Sub-Department 23 HS Resource Center									
10942 OCT 2019	OCT 2019 LAUNDRY/KITCHEN	Edit		11/08/2019	11/08/2019	11/08/2019			157.50
			Sub-Department 23 HS Resource Center	Totals		Invoices	1		0
			Vendor 10942 - TIP TOP CLEANERS	Totals		Invoices	1		\$157.50
Vendor 20955 - UNITED HOME HEALTH SERVICES,LLC									
Sub-Department 23 HS Resource Center									
20955 OCT 2019	OCT HOMECARE/RSP	Edit		11/08/2019	11/08/2019	11/08/2019			165.07
			Sub-Department 23 HS Resource Center	Totals		Invoices	1		0
			Vendor 20955 - UNITED HOME HEALTH SERVICES,LLC	Totals		Invoices	1		\$165.07

Door County

Accounts Payable Invoice Report

G/L Date Range 11/08/19 - 11/08/19
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor 36120 - WARNER-WEXEL WHOLESALE & POOL										
Sub-Department 23 HS Resource Center										
36120	OCT 2019 B			11/08/2019	11/08/2019	11/08/2019			562.49	
	OCT 2019 NUTRITIONAL SUPPLIES/JANITORIAL SUPPLIES/COFFEE SUPPLIE		Edit							
	Sub-Department 23 HS Resource Center Totals							Invoices	1	0
	Vendor 36120 - WARNER-WEXEL WHOLESALE & POOL Totals							Invoices	1	\$562.49
Vendor 6359 - WIL KIL PEST CONTROL										
Sub-Department 23 HS Resource Center										
6359	OCT 2019			11/08/2019	11/08/2019	11/08/2019			105.00	
	OCT 2019 PEST CONTROL		Edit							
	Sub-Department 23 HS Resource Center Totals							Invoices	1	0
	Vendor 6359 - WIL KIL PEST CONTROL Totals							Invoices	1	\$105.00
	Batch Number 2019-00000553 Totals							Invoices	29	\$12,174.35
	Department 23 - HS Resource Center Totals							Invoices	29	\$12,174.35
23 HS Resource Center				Grand Totals		Invoices		29	\$12,174.35	

VOUCHER

STATE OF WISCONSIN

2019

Door County

New Vendor (Please Assign New #)

One Time Vendor (Please Assign New #)

VENDOR # _____

VENDOR NAME: Door County Dept of Human Services

VENDOR ADDRESS: c/o Dept Human Services

VENDOR ADDRESS: MONTHLY MEETING VOUCHERS

VENDOR ADDRESS: 421 Nebraska Street

Submitted By:
mark

Approved by: Department Head:


Approved by: Committee Chair / County Administrator

 Added to Voucher Listing

↓ This Area to be Completed by Finance Department ↓

PAID BY _____
 CHECK # _____

 Voucher Listing Signed / Approved Meeting Date _____
 Hold For Approval / Documentation After Processing

Fund	Dept	Sub Dept	Account Number	Detail	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number	
204	23				SUBMITTED FOR PAYMENT, BATCH #2019-00000584- 2019 Health & Human Services vouchers to date. November processing		\$ 72,495.03		various - as attached	
VOUCHER TOTAL							\$ 72,495.03	VOUCHER TOTAL		

Door County

Accounts Payable Invoice Report

G/L Date Range 11/22/19 - 11/22/19

Report By Department - Batch - Vendor - Invoice

Summary Listing

ADRC, 2nd batch, Nov. 2019

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Department 23 - HS Resource Center									
Batch Number 2019-0000584		Batch Date 11/22/2019			Entered by User Robin Mark				
Vendor 16735 - ABBY VANS INC									
Sub-Department 23 HS Resource Center									
16735 OCT 2019	OCT 2019 D2D TAXI	Edit		11/22/2019	11/22/2019	11/22/2019			47,362.87
Sub-Department 23 HS Resource Center Totals						Invoices	1		0
Vendor 16735 - ABBY VANS INC Totals						Invoices	1		<u>\$47,362.87</u>
Vendor 8383 - AMAZON CAPITAL SERVICES, INC									
Sub-Department 23 HS Resource Center									
8383 NOV 2019	NOV 2019 3D, ADRC, SRC	Edit		11/22/2019	11/22/2019	11/22/2019			318.76
Sub-Department 23 HS Resource Center Totals						Invoices	1		0
Vendor 8383 - AMAZON CAPITAL SERVICES, INC Totals						Invoices	1		<u>\$318.76</u>
Vendor 257 - BROTHERS DAIRY									
Sub-Department 23 HS Resource Center									
257 NOV 2019	NOV 2019 RAW FOOD	Edit		11/22/2019	11/22/2019	11/22/2019			336.50
Sub-Department 23 HS Resource Center Totals						Invoices	1		0
Vendor 257 - BROTHERS DAIRY Totals						Invoices	1		<u>\$336.50</u>
Vendor 5929 - CDW GOVERNMENT INC									
Sub-Department 23 HS Resource Center									
VSV3570 ADRC 19	COMPUTER EQUIPMENT FOR COMPUTER WORKSTATIONS	Edit		11/22/2019	11/22/2019	11/22/2019			2,388.96
Sub-Department 23 HS Resource Center Totals						Invoices	1		0
Vendor 5929 - CDW GOVERNMENT INC Totals						Invoices	1		<u>\$2,388.96</u>
Vendor 4818 - CELLCOM WISCONSIN RSA 10									
Sub-Department 23 HS Resource Center									
4818 NOV 2019	NOV 2019 CELL CHARGES (11/06 -12/05)	Edit		11/22/2019	11/22/2019	11/22/2019			89.39
Sub-Department 23 HS Resource Center Totals						Invoices	1		0
Vendor 4818 - CELLCOM WISCONSIN RSA 10 Totals						Invoices	1		<u>\$89.39</u>
Vendor 26890 - [REDACTED]									
Sub-Department 23 HS Resource Center									
26890 NOV 2010	207 NOV 2019 MEALSITE MILEAGE REIMB	Edit		11/22/2019	11/22/2019	11/22/2019			120.06
Sub-Department 23 HS Resource Center Totals						Invoices	1		0
Vendor 26890 - [REDACTED] Totals						Invoices	1		<u>\$120.06</u>
Vendor 15951 - [REDACTED]									

Door County

Accounts Payable Invoice Report

G/L Date Range 11/22/19 - 11/22/19
Report By Department - Batch - Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Sub-Department	23 HS Resource Center								
15951 OCT 2019	32.10 OCT MOW MILEAGE REIMB	Edit		11/22/2019	11/22/2019	11/22/2019			18.62
	Sub-Department		23 HS Resource Center	Totals		Invoices	1		0
	Vendor		15951	Totals		Invoices	1		\$18.62
Vendor	9674 - ECONO FOODS								
Sub-Department	23 HS Resource Center								
9674 NOV 2019	NOV 2019 RAW FOOD	Edit		11/22/2019	11/22/2019	11/22/2019			90.10
	Sub-Department		23 HS Resource Center	Totals		Invoices	1		0
	Vendor		9674 - ECONO FOODS	Totals		Invoices	1		\$90.10
Vendor	27395 - GOOD SAMARITAN,SCANDIA VILLAGE								
Sub-Department	23 HS Resource Center								
27395 OCT 2019	OCT MOW MEALS	Edit		11/22/2019	11/22/2019	11/22/2019			476.00
	Sub-Department		23 HS Resource Center	Totals		Invoices	1		0
	Vendor		27395 - GOOD SAMARITAN,SCANDIA VILLAGE	Totals		Invoices	1		\$476.00
Vendor	22145 - GORDON FOOD SERVICE, INC								
Sub-Department	23 HS Resource Center								
22145 NOV 2019	NOV RAW FOOD/SALAD BAR/JANITORIAL SUPP/NUTR SUPP	Edit		11/22/2019	11/22/2019	11/22/2019			4,688.90
	Sub-Department		23 HS Resource Center	Totals		Invoices	1		0
	Vendor		22145 - GORDON FOOD SERVICE, INC	Totals		Invoices	1		\$4,688.90
Vendor	19650 -								
Sub-Department	23 HS Resource Center								
19650 OCT 2019	210.80 OCT 2019 EMPLY MILEAGE REIMB	Edit		11/22/2019	11/22/2019	11/22/2019			121.74
	Sub-Department		23 HS Resource Center	Totals		Invoices	1		0
	Vendor		19650 -	Totals		Invoices	1		\$121.74
Vendor	18770 - MANNS STORE								
Sub-Department	23 HS Resource Center								
18770 OCT 2019	OCT 2019 RAW FOOD	Edit		11/22/2019	11/22/2019	11/22/2019			836.24
	Sub-Department		23 HS Resource Center	Totals		Invoices	1		0
	Vendor		18770 - MANNS STORE	Totals		Invoices	1		\$836.24
Vendor	6544 - MEAT PROCESSORS INC								
Sub-Department	23 HS Resource Center								
6544 OCT 2019B	OCT 2019 RAW FOOD	Edit		11/22/2019	11/22/2019	11/22/2019			229.76
	Sub-Department		23 HS Resource Center	Totals		Invoices	1		0
	Vendor		6544 - MEAT PROCESSORS INC	Totals		Invoices	1		\$229.76

Door County

Accounts Payable Invoice Report

G/L Date Range 11/22/19 - 11/22/19
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 22775									
Sub-Department 23 HS Resource Center									
22775 2019	REIMBURSEMENT ADULT DAY CARE-RS	Edit		11/22/2019	11/22/2019	11/22/2019			896.00
	Sub-Department 23 HS Resource Center Totals						Invoices	1	0
	Vendor 22775 -						Invoices	1	\$896.00
Vendor 6470 - N E W CURATIVE REHABILITATION									
Sub-Department 23 HS Resource Center									
6470 OCT 2019	OCT RSP-JE	Edit		11/22/2019	11/22/2019	11/22/2019			529.90
	Sub-Department 23 HS Resource Center Totals						Invoices	1	0
	Vendor 6470 - N E W CURATIVE REHABILITATION Totals						Invoices	1	\$529.90
Vendor 21718									
Sub-Department 23 HS Resource Center									
21718 NOV 2019	47 NOV MOW MILEAGE REIMB	Edit		11/22/2019	11/22/2019	11/22/2019			27.26
	Sub-Department 23 HS Resource Center Totals						Invoices	1	0
	Vendor 21718 -						Invoices	1	\$27.26
Vendor 22732 - NUSTEP, LLC									
Sub-Department 23 HS Resource Center									
187092 ADRC 2019	PURCHASE 2 NUSTEPS TO REPLACE OLD	Edit		11/22/2019	11/22/2019	11/22/2019			10,090.00
	Sub-Department 23 HS Resource Center Totals						Invoices	1	0
	Vendor 22732 - NUSTEP, LLC Totals						Invoices	1	\$10,090.00
Vendor 9525 - SCATUROS BAKERY & CAFE									
Sub-Department 23 HS Resource Center									
9525 NOV 2019	NOV CAREGIVER CONFERENCE LUNCH	Edit		11/22/2019	11/22/2019	11/22/2019			1,039.20
	Sub-Department 23 HS Resource Center Totals						Invoices	1	0
	Vendor 9525 - SCATUROS BAKERY & CAFE Totals						Invoices	1	\$1,039.20
Vendor 15069 - STAPLES ADVANTAGE									
Sub-Department 23 HS Resource Center									
15069 NOV 2019	NOV 2019 OFFICE SUPPLIES/3D/CAREGIVER CONF/TRANSP	Edit		11/22/2019	11/22/2019	11/22/2019			352.43
	Sub-Department 23 HS Resource Center Totals						Invoices	1	0
	Vendor 15069 - STAPLES ADVANTAGE Totals						Invoices	1	\$352.43
Vendor 30820 - STURGEON BAY UTILITIES									

Door County

Accounts Payable Invoice Report

G/L Date Range 11/22/19 - 11/22/19
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Sub-Department 30820 NOV 2019	23 HS Resource Center NOV 2019 UTILITIES	Edit		11/22/2019	11/22/2019	11/22/2019			1,765.13
	Sub-Department 23 HS Resource Center Totals					Invoices	1		0
	Vendor 30820 - STURGEON BAY UTILITIES Totals					Invoices	1		<u>\$1,765.13</u>
Vendor 33170 - TOWN OF LIBERTY GROVE									
Sub-Department 33170 OCT 2019	23 HS Resource Center OCT 2019 MEALSITE 11 DAYS @ \$9/DAY	Edit		11/22/2019	11/22/2019	11/22/2019			99.00
	Sub-Department 23 HS Resource Center Totals					Invoices	1		0
	Vendor 33170 - TOWN OF LIBERTY GROVE Totals					Invoices	1		<u>\$99.00</u>
Vendor 33570 - TOWN OF WASHINGTON									
Sub-Department 33570 OCT 2019	23 HS Resource Center OCT MEALSITE 11 DAYS @ \$8/DAY	Edit		11/22/2019	11/22/2019	11/22/2019			88.00
	Sub-Department 23 HS Resource Center Totals					Invoices	1		0
	Vendor 33570 - TOWN OF WASHINGTON Totals					Invoices	1		<u>\$88.00</u>
Vendor 22599 - TWEAK SOCIAL MEDIA & MARKETING									
Sub-Department 22599 OCT 2019	23 HS Resource Center SOCIAL MEDIA MARKETING	Edit		11/22/2019	11/22/2019	11/22/2019			302.53
	Sub-Department 23 HS Resource Center Totals					Invoices	1		0
	Vendor 22599 - TWEAK SOCIAL MEDIA & MARKETING Totals					Invoices	1		<u>\$302.53</u>
Vendor 36120 - WARNER-WEXEL WHOLESALE & POOL									
Sub-Department 36120 NOV 2019	23 HS Resource Center NOV NUTRITIONAL SUPPLIES/JANITORIAL SUPPLIES	Edit		11/22/2019	11/22/2019	11/22/2019			227.68
	Sub-Department 23 HS Resource Center Totals					Invoices	1		0
	Vendor 36120 - WARNER-WEXEL WHOLESALE & POOL Totals					Invoices	1		<u>\$227.68</u>
	Batch Number 2019-0000584 Totals					Invoices	24		<u>\$72,495.03</u>
	Department 23 - HS Resource Center Totals					Invoices	24		<u>\$72,495.03</u>
23 HS Resource Center									
				Grand Totals		Invoices	24		<u><u>\$72,495.03</u></u>

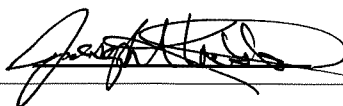
VOUCHER

STATE OF WISCONSIN

2019

Door County

Submitted By:
 alaluzerne 11.08.2019

Approved by: Department Head:


Approved by: Committee Chair /
 County Administrator

VENDOR # _____ New Vendor (Please Assign New #)
 One Time Vendor (Please Assign New #)

VENDOR NAME: Door County Dept of Public Health

VENDOR ADDRESS: c/o Dept Human Services

VENDOR ADDRESS: MONTHLY MEETING VOUCHERS

VENDOR ADDRESS: 421 Nebraska Street

Added to Voucher Listing

This Area to be Completed by Finance Department

PAID BY _____
 CHECK # _____

Voucher Listing Signed / Approved
 Meeting Date _____
 Hold For Approval / Documentation
 After Processing

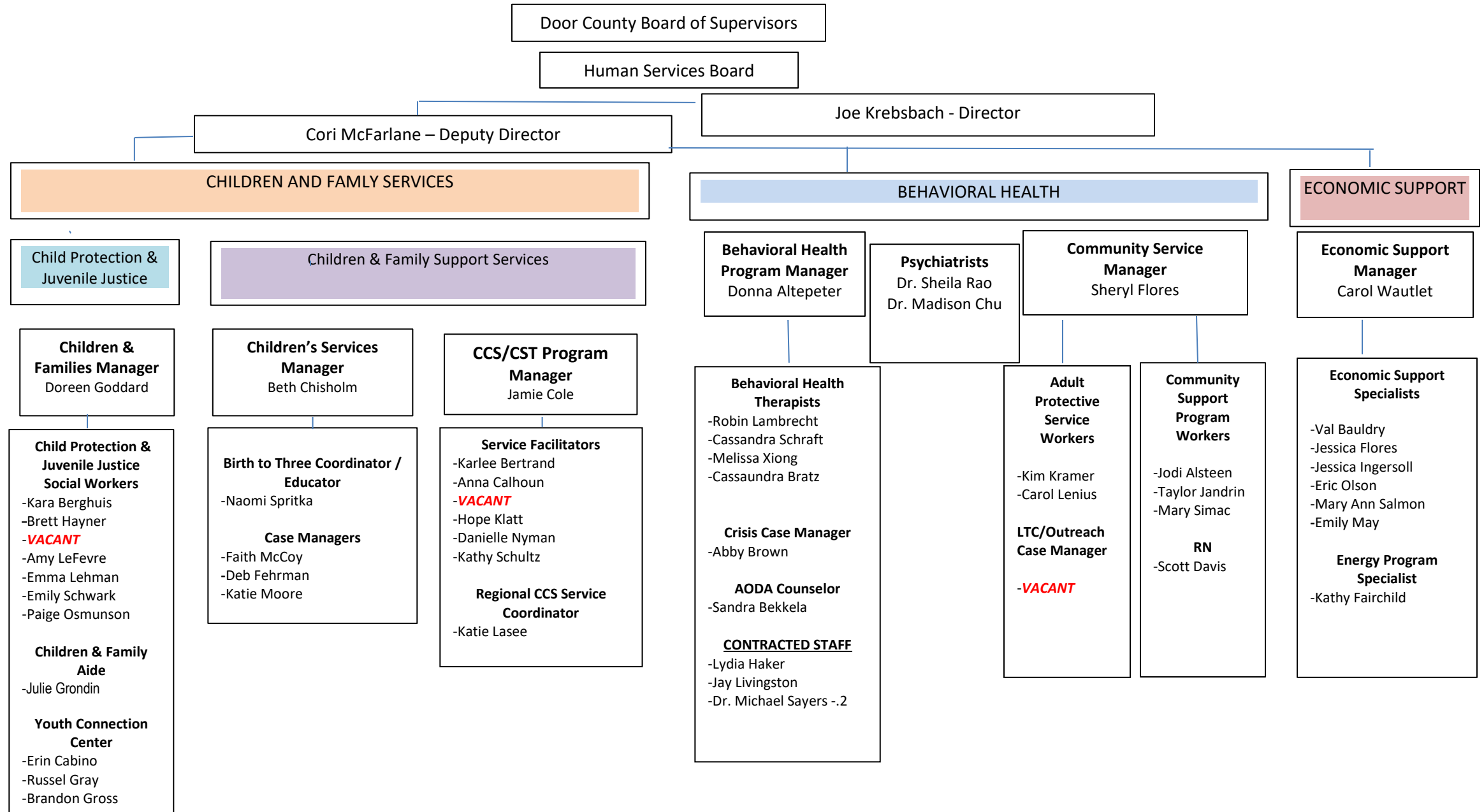
Fund	Dept	Sub Dept	Account Number	Detail	Description	@ Cost/Ea	Total Amount	Invoice Date	Vendor Invoice Number	
100	18				SUBMITTED FOR PAYMENT, BATCH 2019-548 November 2019- 1st Batch Processing		\$1,500.73		various - as attached	
VOUCHER TOTAL							\$ 1,500.73	VOUCHER TOTAL		

Accounts Payable Invoice Report

G/L Date Range 11/22/19 - 11/22/19
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 4818 - CELLCOM WISCONSIN RSA 10 112019	November 2019 PH/WIC Cell Phones	Edit		11/22/2019	11/22/2019	11/22/2019			231.98
Vendor 4818 - CELLCOM WISCONSIN RSA 10 Totals							Invoices	1	<u>\$231.98</u>
Vendor 8770 - DOOR COUNTY MEMORIAL HOSPITAL 102019-2	October 2019 PH Lab Services	Edit		11/22/2019	11/22/2019	11/22/2019			7.76
Vendor 8770 - DOOR COUNTY MEMORIAL HOSPITAL Totals							Invoices	1	<u>\$7.76</u>
Vendor 8584 - HENRY SCHEIN 112019	November 2019 Flu Vaccine/Syringes	Edit		11/22/2019	11/22/2019	11/22/2019			356.76
Vendor 8584 - HENRY SCHEIN Totals							Invoices	1	<u>\$356.76</u>
Vendor 14606 - LANGUAGE LINE SERVICES 102019-2	October 2019 PH Interpreting Services	Edit		11/22/2019	11/22/2019	11/22/2019			73.42
Vendor 14606 - LANGUAGE LINE SERVICES Totals							Invoices	1	<u>\$73.42</u>
Vendor 9605 - PERSPECTIVE ENTERPRISES 112019	November 2019 PH Stadiometer	Edit		11/22/2019	11/22/2019	11/22/2019			633.00
Vendor 9605 - PERSPECTIVE ENTERPRISES Totals							Invoices	1	<u>\$633.00</u>
Vendor 15069 - STAPLES ADVANTAGE 102019-4	September/October WIC/PH Supplies	Edit		11/22/2019	11/22/2019	11/22/2019			102.96
Vendor 15069 - STAPLES ADVANTAGE Totals							Invoices	1	<u>\$102.96</u>
Vendor 9301 - SURGEON BAY VISITOR CENTER 012020	Jan-Dec 2020 PH Website Listing	Edit		11/22/2019	11/22/2019	11/22/2019			75.00
Vendor 9301 - SURGEON BAY VISITOR CENTER Totals							Invoices	1	<u>\$75.00</u>
Vendor 6480 - [REDACTED] 112019	November 2019 Emp Meal/Parking Reim	Edit		11/22/2019	11/22/2019	11/22/2019			63.00
Vendor 6480 - [REDACTED] Totals							Invoices	1	<u>\$63.00</u>
Vendor 1988 - UNIVERSITY OF WI-OSHKOSH 112019	November 2019 WI DNR Beach Testing	Edit		11/22/2019	11/22/2019	11/22/2019			61,000.00
Vendor 1988 - UNIVERSITY OF WI-OSHKOSH Totals							Invoices	1	<u>\$61,000.00</u>
Grand Totals							Invoices	9	<u><u>\$62,543.88</u></u>

DOOR COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES – **STAFFING**
 Organization Chart 12.3.2019



DOOR COUNTY DEPARTMENT OF HUMAN SERVICES – STAFFING (continued)
 Organization Chart 12.03.2019

