

Agenda - LAND INFORMATION COUNCIL

County Board Chambers Room, 1st Floor Government Center, Room C101
421 Nebraska Street, Sturgeon Bay

Thursday, June 29, 2017

1. Call Meeting to Order, **9 AM** ←
2. Establish a Quorum – members present
3. Adopt the Agenda
4. Approve Land Information Council January 10, 2017 meeting minutes
(<http://map.co.door.wi.us/Agendas-Minutes/CountyBoard/Unapproved%20Minutes/2017-01-10%20Land%20Info%20Council%20minutes.pdf>)
5. Open Forum of comments or questions from any person in attendance.
6. Status of new Register of Deeds (RoD) system
7. Land Records System research
8. Aerial Photography (2017)
9. LIDAR acquisition (2018)
10. ArcGIS Online for Bike Tour and other potential thematic project applications
11. Training / Conference opportunities / Announcements
12. Next Meeting
13. Adjourn

***** Please Note: Deviation from order shown may occur *****

In compliance with the Americans with Disabilities Act, any person needing assistance to participate in this meeting, should contact the Office of the County Clerk at (920) 746-2200. Notification 72 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting.

<u>Land Information Council Members</u>	<u>Position</u>
1. Tom Haight	GIS / LIO Coordinator
2. David Enigl	County Board Supervisor
3. Jason Rouer	Interim Information Systems Director
4. Jeff Roemer	Interim Emergency Services Director
4. Holly Hansen	Real Property Lister
5. Carey Petersilka	Register of Deeds
6. Jay Zahn	Treasurer
8. Brian Frisque	Registered Land Surveyor
9. Bob Starr	Realtor and/or Realtor Association Member

MINUTES: LAND INFORMATION COUNCIL

*Peninsula Room, 1st Floor Government Center, Room C121
421 Nebraska Street, Sturgeon Bay*

Tuesday, January 10, 2017

1. Meeting was called to Order at 9:00 am by Chairman Tom Haight.

2. Establish a Quorum:

Members present included Tom Haight, David Enigl, Tim Ullman, Holly Hansen, Carey Petersilka, Jay Zahn, and Brian Frisque.

Dan Williams and Bob Starr were excused.

Also present were Planning Director Mariah Goode, County Administrator Ken Pabich, and surveyor apprentice Connor Christopherson; arriving at approximately 9:15 am was conservationist Krista Lutzke.

3. Motion by Zahn, seconded by Hansen, to adopt the agenda. Motion carried.

4. Approve Land Information Council June 30, 2016 meeting minutes: Motion by Hansen, seconded by Enigl, to approve the minutes of June 30, 2016 meeting as presented. Motion carried.

5. Open Forum of comments or questions from any person in attendance. Brian Frisque introduced his associate in attendance Conner Christopherson. No comments regarding the land information program.

6. Research status of Register of Deeds (ROD) system and Land Records system.

Petersilka stated that she has a request of Corp Counsel to draft a Request for Proposal (RFP) for a new Register of Deeds system. Haight stated that he and Petersilka reviewed the ROD system and interviewed abstractors in regards to their use of the County's existing system. Based on feedback received from a few of the regular users of the County's ROD site, the County came up with brief list of enhancements that would benefit primarily the regular users of the system. The County then requested a cost from NSC Inc. to make the potential enhancements to the existing system. The County decided not to pursue the upgrades, but rather look at implementing a replacement system in 2017. Part of the decision to look at a replacement system is the direction of moving off of the existing IBM as400 compute platform. In preparation of the new ROD system, it was decided that it would also be a good time to research Land Records system software for future plans and ensure integration of one system to another. It was suggested that the County staff review demonstrations by two or three of the known land records vendors. A new Land Records system may be considered in 2018 or later.

7. Greenprint (Natural Resource Mapping) status

Haight stated that Greenprint goal criteria layers have been ported over from the Greenprint (Conservation and Natural Resources) website. He stated that following a series of meetings with Planning and Soil & Water Conservation Department (SWCD) that they moved the layers and test site over to the live Web Map site. The

changes also include a number of other supporting conservation layers that were on the Greenprint site. Haight briefly demoed the Web Map that included a number of the new layers, some of the re-organization of folders, and how to access the help and documentation on the various layers. Goode also explained that they would like to include more educational material and hyperlinks for providing options specific to landowner conditions. Haight stated that he is also hopeful of developing query parcel functions on ArcGIS Online over the next quarter that would be geared to conservation goals.

8. Status of Aerial Photography and LIDAR acquisition

Haight stated that the County received six responses to its orthophotography services RFP. Haight is hopeful that the County will be able to enter a contract with a vendor based on the budget costs, but still needs to review all the proposals. The project would include a spring flight with imagery delivered by the end of summer. LIDAR (Light Detection and Ranging) is a technology to acquire millions of dense elevation points through the use of light lasers on a GPS-controlled aircraft. Haight stated that he now foresees a LIDAR flight in 2018. A significant factor would be funding with federal grants and using the State Strategic Initiative Grant of \$50,000 towards this project. Door County will work with the State Geographic Information Officer (GIO) to help coordinate a federal application that includes project specifications and other participating counties and/or entities.

9. 2016 Wisconsin Land Information Program (WLIP) Survey and grant program

Haight stated that all County Land Information Officers (LIO) were required to respond to a 2016 WLIP Survey and he submitted his response. The survey asked a number of questions regarding open data and various layers being funded through the State program. The WLIP survey asked a number of questions dealing with parcel management, planning, and other disciplines that could be affected by program funding. The survey is still open and can be responded to by others.

Haight stated that the WLIP Strategic Initiative grant was designated for section survey control for 2016 and 2017. Door County must submit new control data to the State Cartographer's Office by the first quarter of 2017. For the 2018 WLIP Strategic Initiative grant, Door County is targeting a LIDAR acquisition flight project.

10. Training / Conference opportunities / Announcements

Land records software system demonstrations will probably be scheduled for in February or March. The Surveyors' Conference is scheduled for January 25 – 27 at the Kalahari Convention Center in Wisconsin Dells. The Wisconsin Land Information Association (WLIA) annual conference is Feb 22 – 24 at the Chula Vista Resort also in the Wisconsin Dells. The WLIA membership rates are 50% for new members to encourage new attendees for the annual conference that includes topics and sessions for all land disciplines. Conference fees will be paid by the County LIO training budget for County staff or LIC members to attend.

Haight announced that he and Real Property Listing are now members of Planning and that their offices may be moving in the first quarter of 2017.

11. Next Meeting will probably be scheduled for a date in late June 2017.

12. Adjourn. Motion by Zahn, seconded by Frisque, to adjourn. Motion carried.

Time: 9:45 a.m. Recorded by Tom Haight.