

Notice of Public Meeting
Thursday, July 11, 2019
3:00 p.m.

**TECHNOLOGY SERVICES
COMMITTEE**

*Door County Government Center
Chambers Room (C102), 1st Floor
421 Nebraska Street, Sturgeon Bay, WI*

TS Committee - Oversight for Technology Services and Register of Deeds

AGENDA

1. Call Meeting to Order
2. Establish a Quorum
3. Properly Noticed / Adopt Agenda
4. Approve Minutes of the June 13, 2019 Technology Services Committee Meeting
5. Public Comment
6. Correspondence
7. Introduction of Joanne Kurowski – TS Manager/Network Coordinator
8. **Register of Deeds**
 - A. Operations / Project(s) / Update(s)**
 1. Recorded Documents/Vital Records Report
9. **Technology Services**
 - A. Department Responsibilities/Summary**
 1. Help Desk Stats
 2. 2020 CIP Items
 - a. County Board Room/Chambers Room Audio/Video Upgrade
 3. ATT/Nsight Phone Contract
 4. Dorton Technology – Register of Deeds 3yr Basic Care Warranty
 5. **Planned Projects – in Addition to Already Reported**
 - a. Fiber Projects
 - b. UPS/Battery Maintenance
 - c. CIP/Budget Process
 - d. 10Gbps Switch Upgrades
 - e. Wyse 5070 Testing/Deployment
 - f. FOB System
 - g. AT&T Clean-Up
 - h. Nsight/AT&T Negotiations
 - i. MDC Rollouts (Outlay)
 - j. Disaster Recovery
 - k. DOT/Other Agreements
 - l. Internet/Intranet (Outlay)
 - m. Blue Room Set-Up (Outlay)
 - n. LUS Laptop Setup (Outlay)
 6. **Projects from Other Departments Requiring Unplanned TS Time**

586.00 Department Hours Worked Since June Meeting
250.50 Hours on Unplanned Projects

 - a. General – 59.50hrs
 1. Remodel/Moves – 16.5hrs
 2. Fiber – 14hrs
 3. Outlook Slowness – 10hrs
 4. WAP's Missing from Wireless Lan Controller – 5hrs
 5. Windows 10 1903/Office 2019 Latest Build – 4hrs
 6. Windows 10 Audio Issues – 4hrs
 7. Outlook Notification Issues – 4hrs
 8. Younkers Fiber – 2hrs
 - b. Technology Services – 57hrs
 1. XenServer Control Domain (Memory) Issues – 24hrs
 2. XenServer Storage issues/Documentation – 6hrs
 3. XenServer VMs Unresponsive to Reboot/Shutdown – 6hrs

In compliance with the Americans with Disabilities Act, any person needing assistance to participate in this meeting, should contact the Office of the County Clerk at (920)746 2200. Notification 48 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting.

Posted _____, 2019 _____

4. WSUS Updates Issues/Group Policy Settings – 6hrs
 5. Phishing/SPAM Protection – 6hrs
 6. New User Set-Ups/Terminations – 5hrs
 7. Checkout Laptop Refurbishment – 4hrs
 - c. Sheriff – 40.50hrs
 1. Arbitrator Wireless Uploads – 18.5hrs
 2. Revcard – 10.5hrs
 3. Arbitrator Issues – 5.5hrs
 4. Hospital Warrant Issues – 3hrs
 5. Axis Camera Issues – 3hrs
 - d. Human Services – 23.50hrs
 1. Skype for Business – 11.5hrs
 2. ADRC Website Update – 4hrs
 3. ECF Scanning Station – 3hrs
 4. Bitlocker Issues Surface Pro – 3hrs
 5. HS Dragon Foot Pedal – 2hrs
 - e. Land Use Services – 21.75hrs
 1. ArcGIS Updates – 10hrs
 2. Plotter Printing Issues – 6hrs
 3. Land Records Website – 3.25hrs
 4. Conference Room Set-Up – 2.5hrs
 - f. Parks – 12.75hrs
 1. Fairgrounds WIFI – 9hrs
 2. Horse Barn Switch Alarm – 3.75hrs
 - g. Finance – 9hrs
 1. Ceridian Timeclock Install/Testing – 5hrs
 2. NWS Upgrade/Issues – 4hrs
 - h. EMS – Spillman TV Sister Bay – 6hrs
 - i. Museum Wireless Bridge/Archives issues – 6hrs
 - j. Human Resources – Mobile E-mail Users – 4hrs
 - k. Child Support – New Copier Testing/Setup State – 4hrs
 - l. DA – Foxit Software Install – 3.5hrs
 - m. Library – Technician Permissions Setup – 3hrs
10. Review Vouchers, Claims and Bills
 11. Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee
 12. Next TS Committee Meeting Date: tbd – 3:00 p.m.
 13. Meeting Per Diem Code
 14. Adjourn

Deviation from order shown may occur