

Notice of Public Meeting
Thursday, August 8, 2019
3:00 p.m.

**TECHNOLOGY SERVICES
COMMITTEE**

*Door County Government Center
Chambers Room (C102), 1st Floor
421 Nebraska Street, Sturgeon Bay, WI*

TS Committee - Oversight for Technology Services and Register of Deeds

AGENDA

1. Call Meeting to Order
2. Establish a Quorum
3. Properly Noticed / Adopt Agenda
4. Approve Minutes of the July 11, 2019 Technology Services Committee Meeting
5. Public Comment
6. Correspondence
7. **Register of Deeds**
 - A. Operations / Project(s) / Update(s)**
 1. Recorded Documents/Vital Records Report
 2. Budget to Actual 2nd Quarter
8. **Technology Services**
 - A. Department Responsibilities/Summary**
 1. Jim Whitman Exit Interview – Two Open Questions
 2. Help Desk Stats
 3. Prioritization of Projects/Tickets
 4. 2019 Budget to Actual
 5. 2019 Budget – Outlay/Maintenance
 6. Planned Projects – in Addition to Already Reported
 7. Projects Requiring Unplanned TS Time
9. Review Vouchers, Claims and Bills
10. Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee
11. Next TS Committee Meeting Date: tbd – 3:00 p.m.
12. Meeting Per Diem Code
13. Adjourn

Deviation from order shown may occur