



## **COUNTY OF DOOR**

County Government Center  
421 Nebraska Street  
Sturgeon Bay, WI 54235

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**Michael J. Serpe**  
County Administrator  
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It is my privilege to be charged with the obligation to make sure that all of us in the Door County government provide courteous, responsive, efficient and effective services to those we serve. We always strive to be seen as among the leaders of responsive and cost-effective local government. We make every attempt to be as transparent as we can be in our operations and we hope that you will always feel comfortable in letting us know your thoughts as to how we can do better.

The County Administrator is Chief Executive Officer and the primary employee of the County Board of Supervisors. The Door County Administrator is responsible for the administrative and management functions of county government. The Administrator is appointed by County Board and is the Chief Administrative Officer of Door County (Section 3.20 of the Door County Code). Local Government operations are organized under the direction of the County Administrator within the Policy framework established by the Board.

The position was created in 2000 to bring professional management to County government.

The most important part of the County Administrator's job is preparing the annual county budget for the County Board of Supervisors. The budget is presented in the fall of each year and covers road construction and maintenance, E-911, law enforcement, fire and emergency management, county parks and other county operations.

The County Administrator also appoints and supervises non-elected county department heads. The administrator also appoints, as specified by statute, the members to all the boards and commissions who are then subject to confirmation by the county board.

We're all in this together.

*Mike*

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