

Call Meeting to Order

The May 28, 2019 Door County Board of Supervisors meeting was called to order at 9:00 a.m. by Chairman David Lienau at the Door County Government Center.

Lienau led the Pledge of Allegiance to the Flag.

Roll Call by County Clerk to Establish a Quorum

Roll call was taken – 21 County Board Members were present – Daniel Austad, Helen Bacon, Bob Bultman, Vinni Chomeau, David Englebert, Roy Englebert, David Enigl, Ken Fisher, Joel Gunnlaugsson, Randy Halstead, Jon Koch, Susan Kohout, David Lienau, Megan Lundahl, John Neinas, Nissa Norton, Nancy Robillard, Kathy Schultz, Richard Virlee, Laura Vlies Wotachek, and Linda Wait.

Presentation of Agenda

Motion by Halstead, seconded by Enigl to approve the agenda. Motion carried by unanimous voice vote.

Correspondence

- Unassigned Fund Balance
- Letter from the City of Sturgeon Bay re: Door 2 Door Transportation Program
- Letter from We Are Hope, Inc re: Door 2 Door Transportation Program
- Email from Pam Busch re: Door 2 Door Rides
- Letter from Donna L. Johnson re: Support for the Door 2 Door Rides Transportation Program
- Letter from the League of Women Voters Door County re: Public Transportation – Funding for Door 2 Door
- Email from Gina Guth re: Door 2 Door
- Petition from Thomas Syme
- Email from Betsy Rossberg
- Email from Jane Wise
- Call from Michael Paschke received by Supervisor Fisher
- All Supervisors have received several calls from constituents

Public Comment

The following persons commented:

- Don Freix, 8305 Quarter Line Rd, Fish Creek
- Christine Reid, Friends of the Forestville Dam
- Jim Schuessler, 500 N 9th Court, Sturgeon Bay, Door County Economic Development
- Shelly Denil, 1714 Memorial Drive
- Thomas Syme, 6596 Hidden Drive, Egg Harbor
- Misty Powers, Sturgeon Bay
- Robyn Anderson, 2710 Buffalo Ridge Road, Sturgeon Bay
- Everett Lang, 1199 County Road DK, Brussels

Supervisors Response

None given.

Approval of Minutes of April 16, 2019 Regular Meeting

Motion by Fisher, seconded by Bultman to approve the minutes of the April 16, 2019 regular meeting. Motion carried by unanimous voice vote.

Pending Business/Updates

No pending or new business/updates were presented.

Resolutions

2019-37 Cana Island Project-Phase III Funding, Contract Awards, Construction Authorization

Motion by Schultz, seconded by Kohout to approve Resolution 2019-37 – Approval of a transfer up to \$100,000 from the Cana Island Preservation Reserve Fund to the Cana Island Restoration Fund for Phase III of the project.

Facilities & Parks Director Wayne Spritka explained a portion of the project was re-bid. The re-bid lowered the costs by approximately \$94,000. The entire cost of the project is approximately \$690,000. Spritka reviewed costs to date and anticipated future costs. Administrator Pabich explained the resolution is to allocate an additional \$100,000 from the Cana Island Reserve Fund. By advancing the additional funds the payback will be pushed back approximately 1 year. This is not tax levy dollars.

Motion carried by roll call vote with all 21 Members voting Yes.

2019-38 Transfer of Non-Budgeted Funds from Boat Launch Reserve

Motion by Schultz, seconded by Kohout to approve Resolution 2019-38 – Approval of the transfer of up to \$32,000 from the Boat Launch Reserve to the Boat Launch Expense for the acquisition, installation, operation and maintenance of automated fee machines to collect boat launch fees at select Door County Parks.

The transfer is to install automated fee machines at three boat launches (Carmody Park, Chadoirs Dock, and George Pinney Park). This is not tax levy; funds are coming from the Boat Launch Reserve Fund. F&P Director Spritka explained this is an automated pay machine that will accept credit cards or cash. The boater can purchase either a day pass or an annual sticker. There is an annual software cost. The County will partner with the City of Sturgeon Bay for installation. Anticipated costs may decrease because of the partnering.

Motion carried by roll call vote with all 21 Members voting Yes.

2019-39 Disposition of Improvements to Land (P.I.N. 281-10-85262502)

Motion by Austad, seconded by Fisher to approve Resolution 2019-39 – A resolution determining the subject property is surplus and authorization to dispose of the property.

Supervisor Austad explained this is the building east of the Museum currently housing the Archives. The intent of the County is to move the Archives to the former Younkers Building. The Facilities & Parks Committee has recommended removing the building currently housing the Archives. An RFQ would be advertised to see if there is any interest in moving the building. If no interest in moving, the County would then send out an RFQ for estimated costs for demolition. The F&P Committee recommends retaining the land for future use.

Motion carried by roll call vote with 19 Members voting Yes; 2 Members voting No – Bultman, and Vlies Wotachek.

2019-40 Appointments to Committees, Commissions & Boards – Zoning Board of Adjustment

Administrator Pabich reviewed the appointments.

Motion by Fisher, seconded by Enigl to approve Resolution 2019-40 – Confirmation of the appointments to the Board of Adjustment – Aric Weber (term expires June 2022), Chris Anderson (term expires June 2022), and Arps Horvath (term expires June 2020).

Motion carried by unanimous voice vote.

Ordinances

2019-05 Amendment of §340.002 Door County Code

Motion by Neinas, seconded by Gunnlaugsson to approve Ordinance 2019-05 – The ordinance ordains to create a thirty-five mile per hour speed zone on County Trunk Highway “P” starting at the intersection of North Country View Road thence easterly to State Highway 57.

Supervisor Neinas explained the Highway Committee has reviewed and recommends approval. The Town of Sevastopol has reviewed and approved the lower speed limit.

Motion carried by roll call vote with all 21 Members voting Yes.

Special Reports

Door County Transportation Program

Administrator Pabich and Health & Human Services Director Joe Krebsbach presented a PowerPoint. Administrator Pabich stressed that he and Joe fully understand the value of the program however, funding is an issue. Pabich must look at mandated/statutory services that require funding when determining where funds should be applied. If the Board decides to continue the service the County would advertise for bids for a three-year contract with a two-year renewal clause.

Service Level Recommendation

Staff recommended options are to keep current service or eliminate service. The ADRC Bus would be retained either way.

Funding Recommendation

If current service is continued Staff recommends placing \$600,000 from the Undesignated Reserve into a Transportation Fund. During this period the County would need to define alternative funding options. The County would continue to pursue other funding options.

Program Oversight Recommendations

If current service is continued Staff recommends the Transportation Program be pulled out of Health & Human Services oversight. An oversight committee would be defined for the new 2020 Board. The Administrative Committee would oversee the program until such committee is defined.

Program Staff Recommendation

If current service is continued Staff recommends the County bring on a Part-time Transportation Manager, housed at the ADRC, who would report directly to the County Administrator. The County would apply to the Community Foundation to fund the position for 2019.

Discussion on potential next steps including funding, transferring the service, continuation of operations, tier fee schedule system, a voucher or card system, hiring a part-time or full-time Transportation Manager, and continued planning for a sustainable solution.

Motion by Lienau, seconded by Norton to recommend retaining the service at the current level, transferring the \$600,000 to a Transportation Fund, hiring a Transportation Manager, and removing the oversight of the program from Human Services.

Motion carried by roll call vote with 20 Members voting Yes; 1 Member voting No – Enigl.

New Business

Amendment of Rules of Order #27

Public Addressing the Board

CC Thomas reviewed the information included in the meeting packet. The language of the rule was cleaned up and a boiler plate statement was prepared that could be read prior to public comment. The intent is to amend and clean up the rule and provide the boiler plate. Discussion regarding proposed language. There is not a requirement to have a public comment period; this rule states the committee, commission, board “may” have a period of public comment.

Motion by Schultz, seconded by Enigl to approve the amend of Rules of Order #27. Motion carried by unanimous voice vote.

Oral Committee Reports

No oral committee reports were presented.

Review Committee Minutes

Reviewed.

Review Vouchers, Claims and Bills

Reviewed.

Announcements

- Next Regular County Board Meeting – June 25, 2019 – 9:00 a.m.

Meeting Per Diem Code

528.

Adjourn

Motion by Fisher, seconded by Vlies Wotachek to adjourn. Time 10:38 a.m. Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, County Clerk