

**Meeting Minutes:  
Door County “Smart Growth” Plan  
Utilities & Community Facilities and Transportation Work Group – 1<sup>st</sup> Meeting  
February 5<sup>th</sup>, 2008**

**1. Open meeting/introductions.**

The first meeting of the Utilities & Community Facilities and Transportation Work Group was held in the Sturgeon Bay Library Jane Greene Room, 107 S. 4th Avenue, Sturgeon Bay, Wisconsin, on Tuesday, February 5th, 2008. The meeting started at approximately 10:00 a.m.

**Present:**

Last Name	First Name	Agency
Busch	Pam	WEP, INC./DC Transportation Consortium
Curzon	Gregg	Property Owner
Emery	Nancy	Door County, Sturgeon Bay Library
Goetsch	Griff	Property Owner/Realtor
Heimbecher	Mark	Clay Banks, Town Of
Kasbohm	Keith	Door County Cherryland Airport
Konkel	David	Aircraft Owners And Pilots Association
Krolick	Dale	Property Owner
Lea	Renny	Sustain Door
Leonard	Steve	RIDGES SANCTUARY, INC., The
Majeski	Jeanne	Jacksonport, Town Of
Miller	Annie	Liberty Grove, Town Of
Perlman	Sam	Door County Economic Development Corporation
Pinney	George	Door County, Parks
Raasch	Shirley	Property Owner
Rogers	Rick	Sustain Door
Sohns	Sara	Villagers Snowmobile Club, Inc.
Sohns	Steve	Villagers Snowmobile Club, Inc.
Stawicki	Jim	Sturgeon Bay Utilities
Steinberger	Bob	Gardner, Town Of
Warren	Kenneth	Property Owner
Zachariasen	Amy	Villagers Snowmobile Club, Inc.
Zachariasen	George	Villagers Snowmobile Club, Inc.

**Also present:**

Mariah Goode, Door County Planning  
Becky Kerwin, Door County Planning

**2. Brief Overview: “Smart Growth” Legislation and County Plan Development Process**

Goode explained that the State of Wisconsin enacted the “Smart Growth” legislation in 1999. It requires certain municipalities to write a comprehensive plan by 2010 in order to guide land use decision-making and also requires consistency between the comprehensive plan and the zoning ordinance. Door County’s comprehensive plan process is guided by the county board-established adhoc Core Planning Committee (CPC). The CPC consists of one representative from each local unit of government and two representatives from the Door County Resource Planning Committee. The CPC is providing general guidance to the planning process, communication between the county and local municipalities, and review and approval of all work documents (i.e., element goals and actions, chapter

drafts, vision statement, etc.). Documents developed to date that will also guide the planning process include the following:

- Public Participation Plan (adopted by the County Board in April, 2007)
- Draft Vision Statement. Four visioning sessions were held across the county between October 2006 and May 2007. Public input and ranking exercises were conducted regarding the county's assets and vision for the future.
- Resource Report. Background information, data, maps, and projections required by the Smart Growth legislation.
- Inventory of Completed Municipal Plan Goals. A document that identifies similarities and any potential conflicts between the completed municipal plan goals.

These documents and more can be found on the comprehensive planning website located at [http://map.co.door.wi.us/planning/comp\\_planning.htm](http://map.co.door.wi.us/planning/comp_planning.htm).

### **3. Work Group Role in Development of County Plan**

Goode stated that the work group role in the development of the county plan is to help draft the element vision statements and to help develop the element goals, objectives, and policies. The CPC will review all work group products, which will then be reviewed by the Resource Planning Committee, and ultimately by the County Board.

### **4. Review and Discuss Resource Report**

Goode stated that the Resource Report, researched and written by Bay-Lake Regional Planning Commission, is currently in a very rough draft form. Planning Department staff will be doing a great deal of additional work over the next few months in order to develop the Resource Report into a final draft. When reviewing the report, be aware that the yellow high-lighted text in the report indicates notes or comments inserted by Mariah and Becky.

The final Resource Report will be one of two volumes of the county plan, from which readers will be able to get all of the objective, factual data about Door County required by the Smart Growth legislation. The other volume of the plan will contain the element statute language, vision statements, and goals, objectives, and policies.

The Introduction chapter of the report will give an outline/overview of the document and an explanation of the document organization. It will also briefly explain what the "Smart Growth" plan is and describe what is contained in each of the two volumes.

The Issues and Opportunities chapter contains a chart of the visioning meeting results and an explanation of the chart. The visioning meeting results were used to draft an overall vision statement and will also be used to guide the work group element vision statements. This chapter also contains general issues and opportunities identified from the visioning meeting results. The population information that is currently in the housing chapter will be moved to the Issues and Opportunities chapter.

Utilities & Community Facilities Chapters:

Items discussed include:

- DC Transportation Consortium can provide much of the missing information in the senior section.
- Ahnapee trail extension – get copy of DCVB proposal.
- Transportation Enhancement grant money for multi-use trails.
- DCVB bike trail plan; Ahnapee Trail extension.
- Ephraim/Gibraltar Airport

Discussion as to why attending the Utilities and Community Facilities and Transportation Work Group:

Renny Lea – Sustain Door representation; involved in Gibraltar transportation planning work  
Bob Steinberger – Core Planning Committee  
David Konkel – Aircraft Pilots and Owners Association; airport expansion  
Keith Kasbohm – Cherryland Airport Manager; airport expansion  
Rick Rogers – Sustain Door; alternative transportation  
Pam Busch – Door County Transportation Consortium  
George Pinney – Door County Parks Department  
Jim Stawicki – Sturgeon Bay Utilities; master planning for municipal water  
Nancy Emery – Door County Library – Sturgeon Bay  
Ann Miller – Town of Liberty Grove; emergency planning  
Mark Heimbecher – Town of Clay Banks; public health and safety - wind energy  
Guy Fortin – Community Wind Energy; wind energy  
Steve Leonard – The Ridges Sanctuary  
Greg Curzon – marine industry and snowmobile trails  
Shirley Raasch – bike and snowmobile trails  
Steve Sohns – snowmobile trails  
Sara Sohns – multi-use trails  
Dale Krolick – multi-use trails  
Amy Zachariasen – multi-use trails  
George Zachariasen – multi-use trails; renewable energy  
Sam Perlman – Door County Economic Development Corporation; high-speed internet; road and trail biking  
Jeanne Majeski – Town of Jacksonport; multi-use trails; wind energy; marine safety  
Griff Goetch – general interest

**5. Set next meeting date.**

**9:00 a.m. - 11:00 a.m., Tuesday, February 26th, 2008**

Location: Sturgeon Bay Library Basement

**6. Adjourn.**

Meeting adjourned at approximately 12:00 p.m.

*Minutes transcribed by Becky Kerwin, Door County Planning*