

**Meeting Minutes:
Door County “Smart Growth” Plan
Intergovernmental Cooperation Work Group – 3rd Meeting
April 9, 2008**

1. Open meeting/introductions.

The third meeting of the Intergovernmental Cooperation Work Group was held in the Sturgeon Bay Library, Jane Greene Room, 107 S. 4th Avenue, Sturgeon Bay, Wisconsin, on Wednesday, April 9, 2008. The meeting started at 12:30 p.m.

Present:

Last Name	First Name	Agency
Guillette	Gale	Union, Town of
Meyer	Ken	Property Owner
Olson	Patrick	Clay Banks, Town of
Paitrick	Mary	Door County Economic Development Corporation
Tepe	Roger	Door County Department of Social Services

Also present:

Mariah Goode, Door County Planning
Becky Kerwin, Door County Planning

2. Review previous meeting minutes.

The minutes were accepted with no revisions.

3. Review previous meeting visioning exercise results:

- a. Draft element vision statement.**
- b. Issues.**
- c. Opportunities.**
- d. Draft goals.**

Before the meeting, work group participants were to have reviewed the results from the work group visioning and other discussion exercises conducted at the 2nd meetings on-line at http://map.co.door.wi.us/planning/Comp-Plan/work-group_reading.htm.

Comments/discussion on the draft element vision statements, issues, opportunities, and goals/action items comprised most of the meeting.

Vision statement discussion

- The vision statement (and/or goals) portion regarding the local websites should make it clear that municipalities’ websites should have a similar look, feel, layout – a county-coordinated framework, ideally/maybe based on one server.

Opportunities discussion

- We can use the web to get more people involved – people in areas with broadband access could “attend” meetings without even leaving their homes
 - Interim option: go to a nearby site with broadband/high-speed access, like the libraries
 - Note: Forestville library doesn’t have high-speed access

Goals/actions discussion

- Lobbying at the state level requires more coordinated efforts between counties and even between county departments.
 - Develop state agency interaction guidelines/strategies
 - Framework for introducing ourselves to state legislators and bureau chiefs.
 - Coordinate with Door County Legislative Days efforts.
 - Problem – state staff levels decreasing in some areas; bureau chiefs might not have staff to do things we want.
 - Have meetings with and apply political pressure, especially to agencies like the DOT and DNR with which the county frequently interacts.
 - Door County Legislative Days.
 - Start work now for DCLD '09
 - Send smaller group of delegates in the “off” year.
 - Do follow-up with legislators/staff in “off” years (i.e., phone calls or quarterly emails from team leaders).
 - Have a central repository for all lobbying ideas
- P. 25 “Schools”
 - Bullet point re: single superintendent for all schools – make the goal more general to emphasize the need for serious exploration of county-level administration
 - Sports seem to be the only “services” shared.
 - Explore the Cooperative Educational Service Agencies (CESA) model. (CESAs are used in other areas – the CESA is an independent contractor that provides services “between” schools.)
 - Having a third party coordinating group can generate more cooperation and shared services between schools. For example, special needs programs services can be coordinated.
- Annexation issues - assist municipalities in developing a framework as to when/why/how annexation should be considered/undertaken.
 - Sewer/water can cross municipal boundaries – land doesn’t need to be annexed to extend these services.
- Cooperative agreements, generally.
 - Education for local municipalities – do research on cooperative agreements in other areas to provide examples for local municipalities as to issues covered and solutions used.
 - How to improve services and increase revenue stream.
 - Roads, utilities, planning/zoning, transportation, annexation, extraterritorial zoning/plat review.
 - Study the county highway department’s success with town agreements.
 - Door County Transportation Consortium might serve as a model – ideas and examples that we can learn from (not just as information/referral resource to learn from, as listed now in goals)
 - Door County Community Foundation – possibly fund affordable housing initiatives next?
 - Stakeholder identification – bring a wider array of public and private stakeholders to the table for discussions on intergovernmental cooperation.
 - There are probably unexpected partners out there, which could in turn expose important issues.
 - Natural Areas Group has diverse participation and may serve as a good model.
 - Use the comprehensive plan work groups as a model?
- We may soon need agreements regarding power transmission between local communities, besides local transmission lines, especially now that some power is/will be generated more locally/regionally.

4. Review and discuss goals from completed municipal plans:

- a. Compare with initial draft of work group goals.**
- b. Identify goals to add to county plan.**
- c. Identify topics/goals not addressed by municipalities or work groups.**

General discussion ensued regarding the organization for the intergovernmental cooperation chapters of the county plan.

- List of issues (what are we coordinating/cooperating on?) – might make sense to organize the goals chapter by issue/topic
- List of agencies and relationships – for Resource Report chapter
- Processes, options
- Should probably discuss intra- as well as intergovernmental cooperation
- The county goals chapter should definitely include #3 from the completed plans summary goals – municipalities need to learn/decide when you need an agreement, and to have models, information, and education.

Work group attendees and facilitators agreed that the discussion of completed municipal plans' goals would be undertaken at the next meeting.

5. Set next meeting date.

12:30 – 2:30 p.m., Wednesday, May 14th, 2008

Location: Sturgeon Bay Library – Jane Greene Room

6. Adjourn.

Meeting adjourned at approximately 2:00 p.m.

Minutes transcribed by Mariah Goode and Becky Kerwin, Door County Planning