

**Meeting Minutes:
Door County “Smart Growth” Plan
Community Facilities, Utilities, and Transportation Work Group – 4th Meeting
May 13th, 2008**

1. Open meeting/introductions.

The fourth meeting of the Community Facilities, Utilities, and Transportation Work Group was held in the Door County Planning Department, 421 Nebraska Street, Sturgeon Bay, Wisconsin, on Tuesday, May 13, 2008. The meeting started at 6:05 p.m.

Present:

Last Name	First Name	Agency
Anschutz	Paul	Silent Sports Alliance
Braatz	Laurel	DNR
Busch	Pam	WEP, INC./DC Transportation Consortium
Heimbecher	Mark	Clay Banks, Town of
Hippensteel	John	Lake Michigan Wind and Sun
Kasbohm	Keith	Door County Cherryland Airport
Konkel	David	Aircraft Owners and Pilots Association
Majeski	Jeanne	Jacksonport, Town of
Miller	Annie	Liberty Grove, Town of
Rogers	Rick	Sustain Door
Rossberg	Doug	Friends of Door County Park System, Inc.
Steinberger	Bob	Gardner, Town of
Stratton	June	Sustain Door
Zachariasen	Amy	Villager’s Snowmobile Club, Inc.

Also present:

Mariah Goode, Door County Planning
Becky Kerwin, Door County Planning
Rob Burke, UW-Extension

2. Review previous meeting minutes.

The minutes were accepted with no revisions.

3. Review and discuss goals from completed municipal plans for comparison with and potential inclusion in the county plan:

- **Compare with draft of work group goals.**
- **Identify goals to add to county plan.**
- **Identify other topics/goals for county plan not addressed by municipalities or work groups.**

After some discussion, meeting attendees agreed that the Core Planning Committee’s comments with regard to the community facilities, utilities, and transportation work group’s goals – listed below – should be incorporated:

- The action item re: providing paved space along “all roads” should probably be re-worded so as to reflect something more feasible – perhaps the overall goal could be to work toward paved space for hiking/biking along all roads, but action items that are more specific will be more realistic in scope.

- We need to make sure there is coordination between highway improvement projects and bike trail/improvement planning (i.e., when a road is slated for improvement, discussion/attention to bike route planning should be discussed with the entity doing the improvements). Also, bike route maps should be updated to include those highways that have wider paved shoulders than the standard shoulders.

Attendees then split into three sub-groups for discussion purposes.

Utilities

Mariah Goode, facilitator

Laurel Bratz

Mark Heimbecher

John Hippensteel

Ann Miller

The work group utilities sub-group reviewed the 1995 (current) Door County Development Plan goals and the 14 state comprehensive planning goals. Discussion of those documents as well of the goals from completed towns' plans and other issues ensued as follows:

- Issue/goal: Redundancy – make sure the work group goals are clear that we need NEW phone lines in many places in the county, and that those new lines need to have true redundancy. Any fiberoptic lines installed should be redundant, too.
- Issue: in the analog to digital TV switch that will occur in the next year, some areas of the county are going to have problems receiving decent signals, even with the boxes (not working now in some areas).
- Re: the #3 goal in Section A of utilities and community facilities: is it developers who should be providing or at least subsidizing infrastructure provision for new development? There needs to be discussion about who is going to provide what and when, at what cost. The county Land Division Ordinance requirements with regard to infrastructure provision still need to be revised.
- Environmental corridors should be taken into consideration when siting utilities. Note: environmental corridor maps may need to be updated; the most logical to work off of, since they were created by local experts, are those that were created by the Natural Areas Group.
- Impact fees – explore their use at the county level for utilities, infrastructure, etc.
- In section G, summary goal 2 should include language regarding redundancy.
- With regard to septic systems, goal/action item should be re-worded such that no part should be steel. Right now it just says “holding tanks” shouldn’t be steel, but there are all sorts of other systems/tanks/parts that should also not be steel. Fiberglass/plastic are preferable in the county now (leave open-ended wording so as to accommodate appropriate new technology).
- We should consider a “sunset” date for replacement of existing steel tanks/parts, as well as a prohibition on installation of new steel tanks/parts.
- Research the regulations and standards that are in place in Minnesota regarding testing requirements, how it is determined which types of systems can go in which areas, etc.
- Shared wells and septic make monitoring/treatment easier.
- The county Planning, Soil & Water, and Sanitarian Departments should continue to better coordinate their activities. Should land use decisions be based, at least in part, on soil types?
- We need to update the geological/hydrological information we have regarding the county (see what Dakota County, Minnesota has done; the type of study they did is a first step toward the type of study Duchess County, NY did that outlined appropriate densities based on geology). Ken Bradbury from the Wisconsin Geological Society and Natural Historical Survey wants to do this – see about working with him to secure funding for him to do this.
- Septic system pumpers need to report failing septic systems, to property owners as well as appropriate regulators.

- County-wide well-testing should be explored. See the municipality of Oregon, Wisconsin which has established a voluntary well-testing program, but which is so well coordinated and advertised, etc. that nearly all residents participate. Also see UWSP planning link re: this issue.
- We should consider requiring developers to study the impact a development will have on water quantity and quality. This may require legislative action at the state level as well as at county.
- The county should develop a county-wide map of drainage areas – natural closed depressions, etc.
- The definition of “junk” in the county zoning ordinance needs to be re-written so as to include hazardous or toxic substances. Those substances should not be allowed to accumulate at all, even within current square footage allowances for junk.
- “Clean sweeps” offered for off-loading junk, hazardous materials, etc. need to allow/include businesses. Maybe businesses could participate for a fee.
 - San Francisco collects left-over paint and dumps them all together and then re-sells it (limited colors!).
- We need to educate people about what should or shouldn't go in garbage and how/where/when to get rid of those things.

Community Facilities

Becky Kerwin, facilitator

Doug Rossberg

Amy Zachariasen

The work group community facilities sub-group reviewed the 1995 (current) Door County Development Plan goals and the 14 state comprehensive planning goals. Discussion of those documents as well of the goals from completed towns' plans and other issues ensued as follows:

- General goals to include:
 - Look at NGO's and their ability to get grant money for recreation infrastructure
 - Get more people from the community involved in pursuing grants to establish more ownership in projects
 - Explore creating a database of recreation grants for use by all county agencies (possibly renew eCivis membership once Wisconsin grants are incorporated)
- Expand on the coordinating council goal to include specific funding solutions/grants
- Consider conducting a park-acreage per person study, to include non-residents as users
 - Determine what the current threshold is and establish a *minimum* number
 - Risk involved with setting park acreage goal; can be used as argument against acquiring more park space, once goal is reached
- P. 18 – create a pool of volunteers to clean-up parks, to include better coordination of existing volunteers
- Conduct professional evaluation of town parks
 - Wisconsin Park & Recreation Association could be contacted for expertise
- Emphasize concentration of waterfront recreational facilities, especially marinas, to reduce impact on water quality.

Transportation

Rob Burke, facilitator

Paul Anschutz

Pam Busch

Keith Kasbohm

David Konkel

Jeanne Majeski

Rick Rogers

Bob Steinberger

June Stratton

The work group transportation sub-group reviewed the 1995 (current) Door County Development Plan goals and the 14 state comprehensive planning goals. Discussion of those documents as well of the goals from completed towns' plans, the work group's previous discussions, and other issues ensued as follows:

- The work group goal regarding undertaking educational programs and activities should include utilization of state and regional specialists and experts (DOT, UW-Extension, Bureau of Aeronautics, DNR, etc.) whenever possible.
- The action item regarding installation of sidewalks and bike paths along current roads should be re-worded so as to read "where practical and economical." State and federal funds should be actively sought so as to assist in such installations.
- Goals #5 and #7 in section A, General Transportation goals from the towns, regarding "minimizing the total amount of land used for transportation facilities" and "minimizing the dislocation of households..." may need to be elaborated/expanded upon so as to make meanings clear.

4. Set next meeting date, if necessary.

The designated tasks for the work group being complete – developing draft vision statements and agreeing upon goals related to community facilities, utilities, and transportation – it was deemed unnecessary to hold further meetings.

5. Adjourn.

The sub-groups adjourned their discussions between 7:15 and 7:45 p.m.

Minutes transcribed by Mariah Goode and Becky Kerwin, Door County Planning