

**Meeting Minutes:  
Door County “Smart Growth” Plan  
Intergovernmental Cooperation Work Group – 4<sup>th</sup> Meeting  
May 14, 2008**

**1. Open meeting/introductions.**

The fourth meeting of the Intergovernmental Cooperation Work Group was held in the Sturgeon Bay Library, Jane Greene Room, 107 S. 4th Avenue, Sturgeon Bay, Wisconsin, on Wednesday, May 14, 2008. The meeting started at 12:35 p.m.

**Present:**

Last Name	First Name	Agency
Guillette	Gale	Union, Town Of
Meyer	Ken	Property owner
Paitrick	Mary	Door County Economic Development Corporation
Tepe	Roger	Door County Department of Social Services

**Also present:**

Mariah Goode, Door County Planning  
Becky Kerwin, Door County Planning

**2. Review previous meeting minutes.**

The minutes were accepted with no revisions.

**3. Review and discuss goals from completed municipal plans for comparison with and potential inclusion in the county plan:**

- a. Compare with draft of work group goals.
- b. Identify goals to add to county plan.
- c. Identify other topics/goals for county plan not addressed by municipalities or work groups.

Meeting attendees agreed that the agricultural and natural resources work group’s suggestion – that air quality and water quality should be added to the list of issues requiring intergovernmental cooperation – should be incorporated into the intergovernmental cooperation section of the plan.

Next, the work group reviewed the 1995 (current) Door County Development Plan goals and the 14 state comprehensive planning goals. Discussion of those documents as well as the goals from completed towns’ plans and other issues ensued as follows:

- Add to the goals/strategies that the existence and availability of the Legislative Days’ website needs to be publicized to county departments, elected officials, etc. (and added to the Resource Report). Door County Daily News would also be a good publicity avenue. Most people – even those who have participated in the event previously – probably don’t know that anyone at any time can submit an idea for potential lobbying for the next Legislative Days visit.
- Many of the town goals talk about meeting with each other periodically to discuss various topics and issues. The “quarterly” Door County Planning Department/UW-Extension meetings for local elected and appointed officials could/should augment these goals.
- We need to work more on a county-wide basis regarding basic community services, such as garbage collection, telecommunications, etc. Even though some of these things are or should be handled at the municipal level, it would be useful/helpful to elected officials to find out what other

municipalities are doing. There is no need to “reinvent the wheel” or struggle to deal with an issue when other municipalities are probably dealing with the same issues.

- Issue: improving communication at the county board level. Are supervisors accurately representing towns’ officially stated interests? Also, are they accurately representing residents’ interests, or are they voting based on a small handful of phone calls?
- Coordination between local units of emergency responders seems very good in Door County.
- Town officials could use sets of issues, questions, models to help guide them in decision-making. All municipalities would then be operating off of the same standards. The Planning Department has provided such guides already for zoning issues going to public hearing (rezonings, variances, conditional use permits, etc.), but it might be useful for other issues as well. This “book” of guidelines, issues, standards, etc. could be presented to officials when elected.
- The county board should consider holding an extra meeting after its bi-annual organizational meeting that provides training/information related to all county departments. (Note: perhaps new annual report format serves this purpose, if board members have the time to review those reports.)
- We may need to continue to develop/refine/clarify/prioritize a vision for the county, and the actions and goals to implement that vision, even after the plan is adopted. Do we need a more specific vision statement than we have? If you can’t create a mind’s-eye vision from a vision statement, you can’t achieve it. We are many different things to many different people – recreation area, environmentally significant area, retirement area, potential research area – do we need to prioritize those things and decide how we are going to present ourselves? (Some of this may be taken care of by Door County Visitor Bureau; should Planning staff be involved in their processes?)
  - Core Planning Committee, if retained as a regular committee, could/should work to prioritize plan goals and implementation.
  - Some version of the work groups (periodic meetings of interested/expert persons) could assist in these efforts, too.
  - Plan will need to be updated after 2010 Census.
  - Door County Planning Department/UW-Extension “quarterly” educational meetings can work on this with local elected officials, too.
- We should do “build-out” scenarios for each municipality – it helps to get municipal officials to visualize the effect of potential policies, zoning districts, etc.
- Goal on page 33 re: approaching WBDK and WDOR should be generalized to approaching “media outlets.” Likewise, add “and other” to goal re: getting meetings included on *Peninsula Pulse* events calendar. (Basically, generalize all media mentions.)
- Add to the list of county goals the Bay-Lake Regional Planning Commission goal on p. 41 regarding assisting municipalities in seeking funding for planning projects, etc.
- Door County Planning Department – and the county in general – needs to do more outreach to local officials. Not just DCPD, although we could coordinate. Our “quarterly” meetings could be more than quarterly, and about more than just land use-related issues. Add to the list of educational/discussion topics, county departments and committees.

#### **4. Set next meeting date, if necessary.**

The designated tasks for the work group being complete – developing a draft vision statement and agreeing upon goals related to intergovernmental cooperation – it was deemed unnecessary to hold further meetings.

#### **5. Adjourn.**

The meeting adjourned at approximately 2:15 p.m.

*Minutes transcribed by Mariah Goode and Becky Kerwin, Door County Planning*